

## APPLICATION FOR THE ISSUE OF DUPLICATE RENEWAL CARD

To

Date :     /     /200

**The Assistant Wireless Advisor to Govt. of India,**  
Ministry of Communication & Information Technology,  
Department of Telecommunications, (WPC Wing),  
Amateur Section, Room No. 619, Sanchar Bhavan,  
Parliament Street, NEW DELHI – 110 001.

From:

.....  
.....  
.....  
.....PIN.....

Dear Sir,

Subject: Application for **Duplicate Renewal Card** of Amateur Radio Licence

Ref:    Licence No ..... Call sign VU.....Category of Licence.....

Valid upto:...../...../.....

My above mentioned Amateur Radio Renewal Card has been lost / mutilated / destroyed  
under the following circumstances .....

.....  
Reasonable search has been made for the same. I hereby declare that in the event of the  
original renewal card be found, either the original or the duplicate shall be sent to the Ministry of  
Communications.

Enclosed please find the following items:

- a)     Original FIR letter from Police Station
- b)     Demand Draft for Rs.5 (No.....dated.....) drawn in favour of "Pay & Accounts  
Officer (HQ) D.O.T. New Delhi" from State Bank of India payable at Service Branch  
No. 7687, New Delhi.

I request you to issue the Duplicate Renewal Card at your earliest convenience

Thanking you

Yours faithfully

Signature