

**A guide to filing applications for
Amateur Radio in India**



**Application for
Reciprocal License to Foreign Nationals**

National Institute of Amateur Radio
Raj Bhavan Road, Hyderabad-500082, India
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12 Nov 2024

Attention all DX Radio Amateurs & DX Clubs!

The Ministry of Communications, Department of Telecommunications, Govt. of India has published Telecommunications (Amateur Services) Rules, 2024 effective from 30 October 2024.

Details about Reciprocal License in above document is as follows:

The Central Government may, subject to the terms and conditions and administrative clearance of the Ministry of External Affairs, permit any person, not being citizen of India, who holds a certificate issued by a competent authority of that country, to apply for grant of Amateur Station Operator's Certificate (ASOC) under these rules, in the form as may specified for this purpose in the portal along with a fee of Rs. 1000/-.

The Central Government may, subject to administrative clearance and such terms and conditions as it may specify from time to time, permit a person, not being a citizen of India, to undertake the examination for consideration of the grant of an ASOC, or grant him such certificate, subject to the provisions

The Reciprocal licensee shall be granted for a period of **one year or for the period of validity of visa**, for which the applicant's passport is endorsed, **whichever is earlier**

The prescribed fee Rs.1000 is to be made in <https://bharatkosh.gov.in/> portal under **Ministry:** Telecommunications, **PAO Name:** Controller of Communications Accounts PAO Headquarter (077188), **DDO Name:** Department of Telecommunications (HQ), DDO, SO (Cash), New Delhi (0205155), **Purpose and Payment Type:** Amateur License

At the present time, the application is to be submitted by post to the following address only (till such time it is available in the www.saralsanchar.gov.in portal)

After making successful payment, take printout of the receipt of payment and enclose it with the application.

The necessary application forms are given in the following pages.

Submit 5 copies of the application along with

1. Copy of Amateur Radio License
2. 2 Passport size photos signed and dated on front.
3. Copy of Passport & Visa.

The whole process takes several weeks / months.

The application should be forwarded in triplicate to:

The Asst. Wireless Adviser to the Government of India,
Ministry of Communications
Wireless Planning & Co-ordination Wing,
Department of Telecommunications,
Amateur Section, 6th Floor, Sanchar Bhavan,
20 Ashoka Road, New Delhi 110001, India

Tel: +91 11-2303 6181, +91 11 2303 6539, +91 11 2335 5441

Email: awacop-dot@gov.in

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To:

The Asst. Wireless Adviser to the Government of India,
Ministry of Communications
Wireless Planning & Co-ordination Wing,
Department of Telecommunications,
Amateur Section, 6th Floor, Sanchar Bhavan,
20 Ashoka Road, New Delhi 110001, India

From:

Name:

Address:

Dear Sir,

Sub: Request for issue of Reciprocal License- reg

As I am very much interested in operating Amateur Radio during my visit to India, I request you to issue me the Reciprocal License. The detail of my license is as follows:

Callsign:
Issued by:
Date of Issue:
Valid upto:
Nationality:

I am enclosing the following documents

1. Application for Reciprocal license : 5 Sets
2. Copy of Amateur Radio license
3. Copy of Passport
4. Copy of Indian Visa valid from to
5. Print out of online payment receipt for Rs.1000/- made in online portal
<https://bharatkosh.gov.in>
6. Passport size photographs : 2 Nos

My choice of call sign is: 1. VU3 2. VU3 3. VU3

If the above call sign is not available, any other suitable call sign may please be issued.

Thanking you,

Yours faithfully,

Date:

(Name & Signature)

(Print 5 copies of this page)

**APPLICATION FOR THE GRANT OF AN INDIAN AMATEUR RADIO LICENCE TO A
FOREIGN NATIONAL**

1. Name of applicant :
2. List other names (if any) :
3. Date of birth :
4. Place of birth (i.e. where your birth was recorded and nationality) :
Father's name and home address :
5. Present occupation (major work or profession for which you receive money or activity which occupies the majority of your time) :
6. Mailing address in your own country :
7. Indian address at which while you will receive mail while in India :
8. Address to which you want the license mailed, if issued :
9.
 - a. Period of proposed operation in India :
 - b. Purpose of your visit to India :
10.
 - i State Passport No. :
Place where issued :
Date of issue :
Date of expiration :
 - ii If you have a Visa, :
state type :
Date of issue :
Date of expiration :

11. i. License No. of Amateur Radio :
Operator and Station License issued
to you by your country
(If possible enclose a Photostat copy)

ii Expiration date of license :

iii Callsign :

12. i Name of country which issued :
your Amateur Radio License

ii Are you a citizen of that country? :

13. List of address of each location at
which you will reside/operate in India

Location

Dates of stay

Beginning

Ending

14. Briefly describe your proposed :
itinerary / holidays while in India

15. Particulars of previous applications if : Nil
any made by the applicant for issue of
Indian Amateur license

16. Particulars of proposed apparatus to
be used

Transmitting :

Receiving :

Aerials :

17. Frequency Bands desired to be used : All bands and modes as
and types of modulations permitted to Radio Amateurs in
India

18. Please enclose personal description on a separate sheet of paper on the following points in **triplicate**.

1. Name in full :

2. Date of birth :

3. Place of birth :

4. Age :

5. Height :

6. Color of eyes :

7. Color of hair :

8. Complexion :

9. Any special particulars or marks :

19. Enclose two passport size photographs signed and dated on the front.

Place :

Signature of applicant

Date :

20. Declaration

I undertake to observe the conditions of the license and hereby certify that the apparatus herein described can and will be worked in accordance with the provisions of the Indian Wireless Telegraphy (Amateur Service) Rules, 1958.

Signature of applicant

Date:

Declaration To Observe Secrecy

21.

I, _____, do solemnly and sincerely declare that I will not, without authorization, divulge to any person the purport of any message, other than a message intended for the general use of the public, which I may transmit or receive by means of any radio-telegraph or radio-telephone apparatus operated by me or which may come to my knowledge in connection with the operation of the said apparatus.

Place :

Signature of Declarant:

Witness :

Date :