

**A guide to filing online applications for
Amateur Radio in India**



**Registration
&
Amateur Radio Exam Application**

National Institute of Amateur Radio
Raj Bhavan Road, Hyderabad-500082, India
Tel: +91 40 23310287 URL: www.niar.org Email: info@niar.org

21 March 2025

Attention all VU Hams & SWLs !

The WPC Wing, DOT, Ministry of Communications, Govt. of India has notified through the Office Memorandum File No. Project/ASMS/02/2019 (Part-1) dated 27 July 2020 that with effect from 1 August 2020 all applications for Amateur Radio are to be done only online through [https:// saralsanchar. gov. in/](https://saralsanchar.gov.in/)

Practical guidelines for the same is given in the following pages.

References (issued by WPC Wing)

1. Office Memorandum dated 28 Feb 2025
2. Telecommunications (Amateur Services) Rules 2024
3. Office Memorandum dated 27 Jul 2020

Your comments appreciated to info@niar.org

With best wishes,

Jose Jacob, VU2JOS
National Institute of Amateur Radio
Hyderabad, India

Address of Licencing Authority:

**The Assistant Wireless Adviser to the Govt. of India
Ministry of Communications,
Department of Telecommunications,
Wireless Planning & Coordination Wing
Amateur Section, 6th Floor, Sanchar Bhavan,
20 Ashoka Road, New Delhi –110001, India**

Tel: 011-2303 6181, 2303 6539, 2335 5441

Email: awacop-dot@gov.in

**Registration & Filing for Amateur Station Operators
Certificate Exam (ASOC) Application**

Note: Those who have already registered may go to page 14

General Guide lines:

1. Any citizen of India above 12 years of age can appear for the Amateur Station Operators Certificate (ASOC) Examination.
2. This examination is conducted by Wireless Monitoring Stations of DOT, Ministry of Communications, Govt. of India located in different parts of India, almost every month.
3. If more than 20 candidates are there, the examination may be held at the applicant's location.
4. Exam details:
 - a) **Restricted Grade:** Radio Theory & Practice, Radio Regulations (1 hour exam). Qualifying Mark is **40%**.
 - b) **General Grade:** Radio Theory & Practice, Radio Regulations (2 hours exam), Qualifying Mark is **40%** and Morse code exam at 8 words per minute.
5. The exam is of Multiple Choice Objective Type.
6. A single application can be used if the applicant wishes to appear for both the exams simultaneously.
7. Applicants holding degree in Engineering/Science or Diploma in Engineering and having studied Electronics or Telecommunications shall be exempted from appearing in Radio Theory & Practice part of the test. They must submit attested copy of their concerned certificate and marks memo.
8. Prescribed examination fees for appearing in the ASOC Exam are as under:-

Sl. No.	Grade	Fee
1	Restricted	Rs.100/-
2	General	Rs.100/-
3	General & Restricted (both)	Rs.200/-

Those wanting to appear for General Grade are advised to appear in both grades

9. The whole process of Registration and filing of Exam Application in [https:// saralsanchar. gov. in/](https://saralsanchar.gov.in/) is given in the following pages

**Government of India
Ministry of Communications
Department of Telecommunications
Wireless Planning & Co-ordination Wing**

6 Floor, Sanchar Bhawan,
20, Ashoka Road, New Delhi-110001

No. P-14036/03/2023- COP

Dated: 28/02/2025

Office Memorandum

Subject: Launch of modified Amateur/HAM module on Saral Sanchar portal of DoT

Currently, separate applications need to be made by an applicant on the Amateur/HAM module of Saral Sanchar portal for taking the ASO Certificate examination and for grant of ASO Certificate. This process has been simplified by making it a one-step process in the modified Amateur/HAM module of the Saral Sanchar portal.

2. The modified module has the following provisions:

2.1 Applicant need to submit a single application for appearing in ASO Certificate examination and for grant of ASO Certificate for passed applicants.

2.2 Requirement of attested documents has been done away with. Applicant now need only to submit self-certified documents and produce the original documents on the day of examination. This verification is a one-time requirement. If an applicant is unable to produce the original documents at the time of the examination, ASO Certificate will be granted only after production of original document at the concerned office.

2.3 The Call Sign, as selected by the applicant on the portal, will be system-generated - based on availability.

2.4 Requirement of attested Nationality Certificate has also been simplified. Applicant now need to submit either of the following:

- i) Copy of valid Indian Passport and signed self-declaration as per attached proforma; or
- ii) Attested nationality and character certificate as per attached proforma.

2.5 Applicant's photograph will be digitally captured on the day of the examination.

2.6 ASO Certificate will be QR code authenticated.

3. From March 2025, applicant need to file online application on the modified Amateur/HAM module of Saral Sanchar Portal at <https://saralsanchar.gov.in>

This issues with the approval of the competent authority.

SACHIN KUMAR
Digitally signed by
SACHIN KUMAR
Date: 2025.02.28
15:59:33 +05'30'
Assistant Wireless Adviser
to the Government of India

Email: awacop-dot@gov.in, Ph: 011 2303 6181

Enclosure: User manual for applicants and Proforma for nationality certificate

To: 1. All Concerned
2. Director (A) and Director (M) Wireless Monitoring Organisation, DoT- for wide circulation and implementation by all units of WMO.

Copy to: Sr. DWA (IT & SACFA)- for uploading at DOT website.

Section-1

1.1 General Introduction

SARALSANCHAR'(Simplified Application for Registration and Licenses) a Web based Portal, for Issuing of various types of Licenses and Registration certificates is part of various Digital initiatives being taken by Department of Telecommunications. It is a unified portal to issue various types of Licenses and registrations in a digitized manner which will not only ensure transparency but also make the process more efficient. This will pave the way for a paperless, secure and hassle-free platform for various applicants.

URL:- <https://saralsanchar.gov.in>

Registration

To Register in **[https:// saralsanchar. gov. in/](https://saralsanchar.gov.in/)** first keep the following ready:

1. Your **PAN Card Number**

(If minor not having PAN card, No. of parent / Guardian is required)

2. Your cellphone ready to receive OTP sent by SMS

3. Your email account in logged in condition to receive OTP and messages sent by email

The following guidelines may be followed:

Open **[https:// saralsanchar. gov. in/](https://saralsanchar.gov.in/)**

Click on the **Registration** link, available on the Top Navigation bar, or in the Top right sidebar panel.

You will be redirected to the below form.

To apply select **Individual (WPC Exams/ Certificates)** in **Registration Type**.

Section-2 - Registration

2.1 Registration

(In case you are new to the portal, and have not registered earlier) . Click on the Registration link, available on the Top Navigation bar, or in the Top right sidebar panel. You will be redirected to the below form.



One Time Registration

(Note: "*" fields are mandatory)

- For Access services -Category B applicant need to APPLY under UL-VNO
- For WPC Exams/Certificate Select Registration Type Category as Individual (WPC Exams/Certificates)

Applicant Type

Registration Type: Individual (WPC Exams/Certificates)

Date of Birth*: clear

PAN Number type*
(In case of minor applicant, who do not have PAN then Guardian/Parent PAN number is mandatory)
Select PAN type

Guardian/Parent Name:

PAN*:

Fill in the required information. After filling **Authorized Contact Person** details, you will be required to fill in your **E-Mail address & Mobile Number**. After this you will fill the **CAPTCHA code** before OTP Authentication, as shown below

Authorized contact Person /Signatory details *

Name

Designation,if any

Address

Pincode

District

State

Landline Number

Fax Number (if any)

OTP will be sent on this mail ID in registration process

E-Mail

OTP will be sent on this mobile number in registration process

Mobile Number

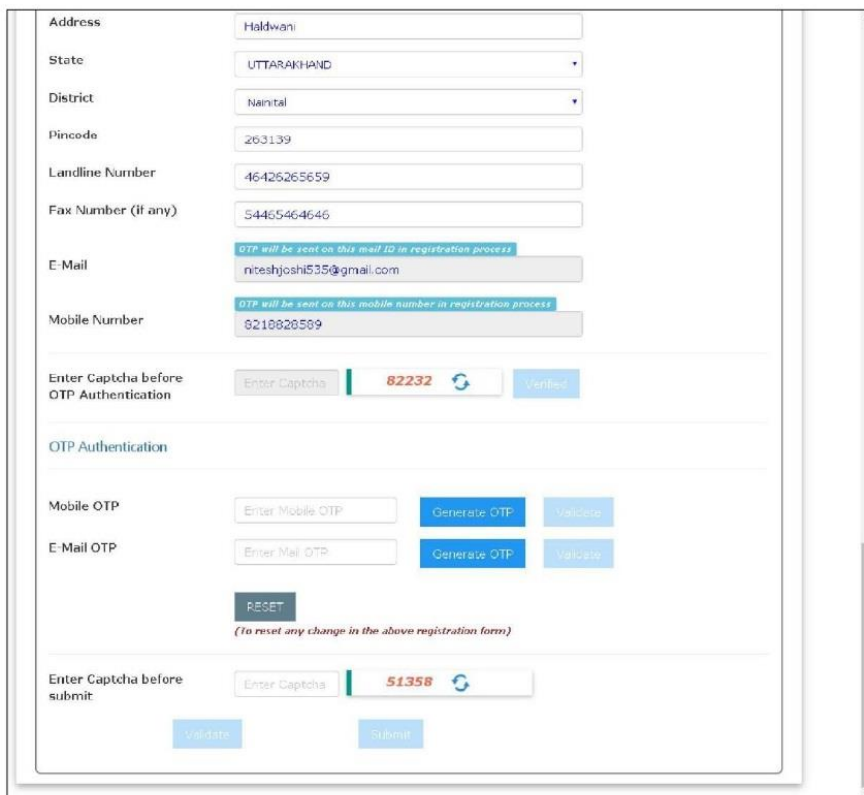
Enter Captcha before
OTP Authentication

2pMfPZ

Validate

Submit

After successfully verifying the **CAPTCHA Code** you will see the below screen in which there are separate buttons for generating OTP's for **E-Mail address & Mobile Number**. Please click on each button to get the respective OTP's.



The screenshot shows a registration form with the following fields and buttons:

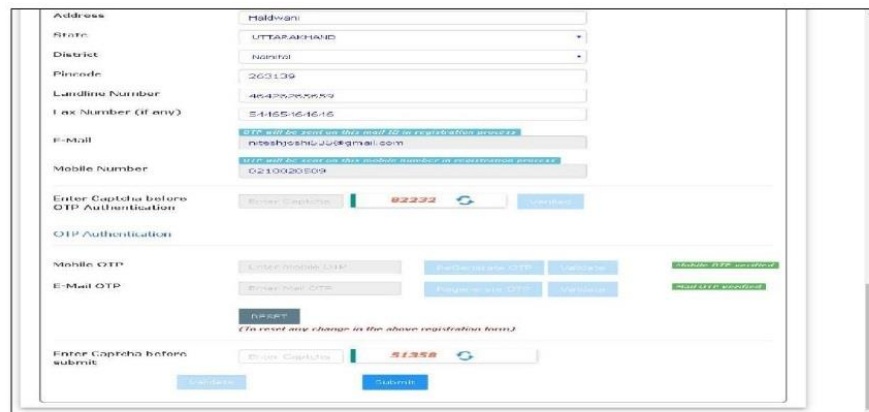
- Address:** Haldwani
- State:** UTTARAKHAND
- District:** Nainital
- Pincode:** 263139
- Landline Number:** 46426265659
- Fax Number (if any):** 54455464646
- E-Mail:** niteshjoshi535@gmail.com
- Mobile Number:** 8210020509

Below the form, there is a section for **OTP Authentication** with the following elements:

- Enter Captcha before OTP Authentication:** A captcha input field showing '82232' and a 'Verified' button.
- Mobile OTP:** An input field, a 'Generate OTP' button, and a 'Validate' button.
- E-Mail OTP:** An input field, a 'Generate OTP' button, and a 'Validate' button.
- RESET button:** A button to reset the form.
- Enter Captcha before submit:** A captcha input field showing '51358' and a 'Validate' button.
- Submit button:** A button to submit the registration.

You will receive **OTP's**, both on your **E-Mail address & Mobile Number** which you entered in the earlier step. Enter the OTP's and click on validate button to verify them.

After verifying the OTP's you will see the below screen. If you want to reset the data then there is a **RESET** button. If you don't want to reset data then enter the **CAPTCHA CODE** & click on submit to get yourself registered.



The registration form includes the following fields and sections:

- Address:**
 - House No:
 - State:
 - District:
 - Pincode:
 - Landline Number:
 - Fax Number (if any):
- E-Mail:**
- Mobile Number:**
- Enter Captcha before OTP Authentication:**
 - Enter Captcha:
 - Validate
- OTP Authentication:**
 - Mobile OTP:
 - E-Mail OTP:
- Enter Captcha before submit:**
 - Enter Captcha:
 - Validate
 - Submit

After successful registration you will see the below screen.

The user credentials will be sent to the **E-Mail address** of the applicant.



User Registration Status

Success! Registration Done Successfully
User Credentials has been sent to registered user E-Mail.

2.2 First Login

Click on the Home Button on the above page. On the **home page** go to the **Login** button available on the **top Navigation bar** and the **top right sidebar panel**.

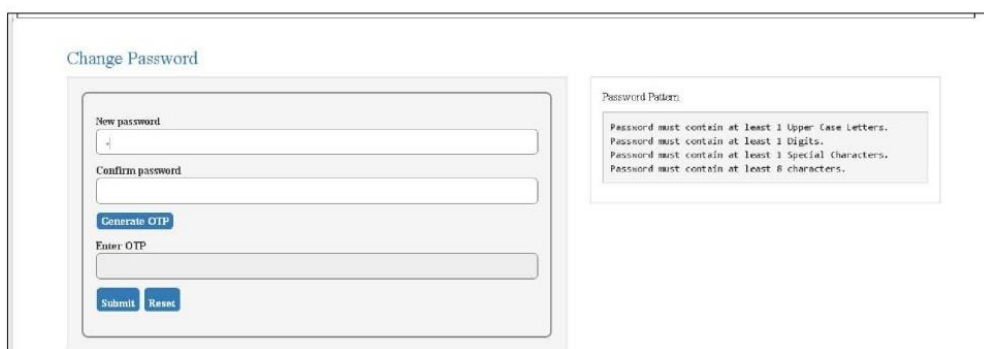
Enter your credentials in the login forms as shown below, after entering the **CAPTCHA CODE** Click on **LOGIN**



The screenshot shows a 'Login' form with the following fields and elements:

- UserId:** A text input field containing 'IE202001365'.
- Password:** A password input field with masked characters '.....' and an eye icon for toggling visibility.
- Security Code:** A text input field with the placeholder 'Enter Captcha:'. To its right is a CAPTCHA image showing the number '617565' with a green checkmark icon.
- Login Button:** A blue button labeled 'Login'.
- Forgot Password?:** A link to the password recovery page.
- Forgot User ID?:** A link to the user ID recovery page.

After clicking the Login button you will be redirected to the below page, in which you will be asked to **change your password** as this the first login.



The screenshot shows a 'Change Password' form with the following fields and elements:

- New password:** A password input field with a small 'x' icon for clearing the field.
- Confirm password:** A password input field for confirming the new password.
- Generate OTP:** A blue button to generate a One-Time Password.
- Enter OTP:** A text input field for entering the generated OTP.
- Submit / Reset:** Two buttons at the bottom left, 'Submit' and 'Reset'.
- Password Pattern:** A box on the right containing the following requirements:
 - Password must contain at least 1 Upper Case Letters.
 - Password must contain at least 1 Digits.
 - Password must contain at least 1 Special Characters.
 - Password must contain at least 6 characters.

Enter the **New Password** & **confirm** the New Password (*The password must be according to the instructions appearing on the right side of the page as shown above by the red arrow*) & then click on **Generate OTP** button. An OTP will be sent to your mobile phone. Please enter the OTP and click on submit button. There is also a reset button to reset the above data. After submit you will be directed to this page. Click on the **APPLY NOW** button (Shown *by red arrow*) on the WPC tab

Status Of Applications

2
WPC
[Apply Now](#)

0
SACFA
[Apply Now](#)

- Individual/ Proprietor/ Partnership Firm etc can apply for UL-VNO(CAT B) license & WPC license ONLY.
- For Access services -Category B applicant need to APPLY under UL-VNO.

General Instructions:-

- Please refer FAQ on DSC on the home page for any queries regarding DSCs
- Document signed with Self signed certificates/Acrobat reader signed Documents are not allowed. Certificate only from Licensed CAs are Allowed.
- Licensed Certificate Authorities as per cca.gov.in are a) Safescrypt CA b)(n)Code Solutions CA c)e-Mudhra CA d)Capricorn CA e)Verasys CA
- For Payment of Various fees (processing, entry etc) is to be done on NTRP (<https://bharatkosh.gov.in>) and only challan details is to be filled in the portal.

Now, please proceed with the filing of Exam Application details of which are given in the following pages.

Please keep the following documents ready before logging into

[https:// saralsanchar. gov. in/](https://saralsanchar.gov.in/)

a) **Photograph**

(Scanned colored passport size **in JPG format 300x300 pixels** in size)

b) **Signature**

(Scanned in **JPG format 300x300 pixels 150 kb** in size)

c) **Date of Birth**

(Scanned copy of proof of document - **self certified** (Birth Certificate /SSC Certificate /10th class Memo etc.) **having father's name in PDF format and less than 1 MB**)

d) **Proof of Present Address**

(Scanned copy of any one of Aadhar card / Election card / Driving License / Ration Card / Electricity Bill / Bank Passbook/ Telephone bill / Rent agreement etc) **self certified (in PDF format and less than 1 MB)**

e) **Proof of Permanent Address**

(Scanned copy of any one of Aadhar card / Election card / Driving License / Ration Card / Electricity Bill / Bank Passbook/ Telephone bill / Rent agreement etc) **self certified (in PDF format and less than 1 MB)**

f) **Nationality Certificate**

a) Those having **valid** passport can upload its scanned copy **self certified** (in PDF format)

b) Others can upload Scanned copy as per format given in page 16 in PDF format and less than 1 MB) attested by a Gazetted officer

Note: The name, designation and address of attesting officer must be clearly readable

g) For those having exception: Scanned copy of certificate of degree in Engineering with Electronics or Telecommunications or B.Sc. / M.Sc. with Electronics or Telecommunications or Diploma in Engineering with Electronics or Telecommunications certificate **if any**, for exemption of Part-A exam (Radio Theory & Practice) **self certified (in PDF format and less than 1 MB)**

h) Longitude and Latitude of your station

[Proforma]

SELF DECLARATION OF CHARACTER AND NATIONALITY

(in case valid Indian passport is available)

I[Name]....., declare that myself son/daughter of Shri... [Father's/Mother's Name]....., is resident of City/Village..... District..... State.....and my nationality is as per my Passport number..... valid upto.....[dd/mm/yyyy].....

2. I hereby certify that there are no criminal proceedings pending against me and I have not been convicted by any court of law.

3. I affirm that the information and particulars given by me in this form are true and correct. I further state that I am not suppressing any material information in this regard. I further affirm that the enclosures and documentary proof submitted in support of my application are authentic and solely pertain to me and I am fully responsible for the accuracy of the same. I am liable to be penalized or prosecuted if found otherwise. I am aware that it is a criminal offence to furnish any false information or to suppress any material information with a view to obtain government document/certificate/license.

I have read and understood the contents of the above and by submitting this form certify that all the information submitted by me in the form is *bona fide*.

Place:

Signature

Date:

Name (in Capital Letters)

Correspondence Address:

Contact no.

Email:

[Proforma]

NATIONALITY CERTIFICATE

(in case valid Indian passport is not available)

Certified that I have known Shri. / Smt / Kum son / daughter of Shri..... for the last..... years and that to the best of my knowledge and belief he/she bears a good moral character. He/ She is ofnationality. He/ She is not related to me.

Address:

Signature:

Dated:

Designation:

Seal:

Note- This certificate should be from one of the officers listed below:-

1. Gazetted officers of Central or State Governments.
2. Members of Parliament or State Legislatures.
3. Sub-Divisional Magistrate/Officer or Tahsildars or Naib/Deputy Tehsildars authorised to exercise magisterial powers.

Now log into [https:// saralsanchar. gov. in](https://saralsanchar.gov.in)

Please click on “ **WPC Apply Now**”.

Then click on “**Go**” found after “**Amateur Radio Exam**”

Guidelines for filling up is given below:

Section -3- ASO Exam Application


3.1 Apply for ASO Exam

Click on WPC Apply now link.



Apply for Examinations -> Amateur Station Exam → Go.

Welcome Sarat Kumar Das ()

Update Personal Details 

Apply for Examinations
(Amateur/RTR/GMDSS)

Apply for Certificates
(Amateur/RTR/GMDSS)

Note: Please make payment through Saral Sanchar integrated BharatKosh portal.After submission of application, payment option will be available. Any other mode of payment will be not considered.

Details to apply for appearing in Exam

Examination Selection

Select Examination Type

9

Update Personal Details
Apply for Examinations
(Amateur/RTR/GMDSS)
Apply for Certificates
(Amateur/RTR/GMDSS)

Note: Please make payment through Saral Sanchar integrated BharatKosh portal. After submission of application, payment option will be available. Any other mode of payment will be not considered.

Apply for Amateur Exam

Instructions for filling online applications | **New Applications** | Previous Applications

Select Application Type: Amateur Station Exam Go

Step 1 : Applicant Details

- In this step the information about applicant will appear as filled in Update personal details form above and will be able to upload documents once the form is saved using 'Save Draft'.

4. Place of Birth: DELHI
5. Occupation: Government Employee
6. Nationality: Indian

7. Nationality & Character Certificate
Download Self Declaration Form

Select

Passport No.:
Issue date:
Expiry date:

Self Attached copy of passport(in pdf format only)
No file chosen

Previous

Next

Save Draft
Validate Application
Submit

Step 1: Applicant Details | Step 2: Other Details | Step 3: Exam Details | Step 4: Location Details | Step 5: Declaration

1. Name of Applicant: **Rajesh Chandwani**

Upload Photograph
Upload Button Enable After Saving Draft
Upload Signature
Upload Button Enable After Saving Draft

2. Father/Mother/Husband Name: P. R. Chandwani

3. Date of Birth: 06-09-1968

Proof of Date of Birth: Proof Date of Birth Upload

[Save Draft](#)
[Validate Application](#)
[Submit](#)

Step 1
Applicant Details
Step 2
Other Details
Step 3
Exam Details
Step 4
Payment Details

Application ID: EXAM20191200124

1. Name of Applicant:auth

Upload Photograph

[Choose File](#) No file chosen

[Upload](#)

Upload Signature

[Choose File](#) No file chosen

[Upload](#)

2. Father/Mother/Husband Name: amma

3. Date of Birth: 01-01-1935

Proof of Date of Birth:

Proof Date of Birth Upload

[Choose File](#) testt1.pdf

[Upload](#)

4. Place of Birth: morsugudem

5. Occupation: Government Employee

6. Nationality: Indian

7. Nationality & Character Certificate

[Download nationality certificate format](#)

Select

Scanned copy of passport(in pdf format only)

[Choose File](#) No file chosen

[Upload](#)

- If the user is Indian, lives in India and does not have passport-

- If the user is Indian, lives in India and has passport-

7. Nationality & Character Certificate
Download Self Declaration format

Indian National by birth and residing in India

Do you have passport? ☒ Yes ☐ No

Passport No.:

Issue date: mm / dd / yyyy

Expiry date: mm / dd / yyyy

Self Attested copy of passport(in pdf format only)

Choose File
No file chosen
Upload

Self Declaration Nationality & Character (in pdf format only)

Choose File
No file chosen
Upload

- If the user is Indian but a non-resident-

7. Nationality & Character Certificate
Download Self Declaration format

Indian National by birth and non-resident

Passport No.:

Issue date: mm / dd / yyyy

Expiry date: mm / dd / yyyy

Self Attested copy of passport(in pdf format only)

Choose File
No file chosen
Upload

Self Declaration Nationality & Character (in pdf format only)

Choose File
No file chosen
Upload

Self-attested relation proof for Indian address (in pdf format only)

Choose File
No file chosen
Upload

Step 2: Other Details

- Next step is adding other details such as id proof and address details.
- In case of Indian applicant at least one of ID proof or Nationality certificate is mandatory. Upload present and permanent address proofs.

Step 3: Exam Details

- Select the grade you are applying for and Exam center. (Restricted/General Grade)

Home / WPC / Apply for Amateur Exam -Application Id:EXAM20250200019

Application for Amateur Exam

Save Draft Validate Application Submit

Step 1 Applicant Details Step 2 Other Details **Step 3 Exam Details** Step 4 Location Details Step 5 Declaration

11.Exam Details	
Category of License Applied:	Amateur General Grade
Nodal Office for Examination:	Jammu
Is Exempted from Part A:	<input type="radio"/> No <input checked="" type="radio"/> Yes
Reason for Exemption:	B. Tech/B.E in Engineering with Electronics or Telecommunication
Proof of exemption from part A:	Proof of Exemption from Part A <input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/>
Fee to be Paid:	100

Previous Next

Home / WPC / Apply for Amateur Exam -Application Id:EXAM20250200019

Application for Amateur Exam

Save Draft Validate Application Submit

Step 1 Applicant Details Step 2 Other Details **Step 3 Exam Details** Step 4 Location Details Step 5 Declaration

11.Exam Details	
Category of License Applied:	Amateur Restricted Grade
Nodal Office for Examination:	Jammu
Is Exempted from Part A:	<input type="radio"/> No <input checked="" type="radio"/> Yes
Reason for Exemption:	B. Tech/B.E in Engineering with Electronics or Telecommunication
Proof of exemption from part A:	Proof of Exemption from Part A <input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/>
Fee to be Paid:	100

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Step 4: Location Details

- Enter Station details and upload station address proof

Step 1 Applicant Details	Step 2 Other Details	Step 3 Exam Details	Step 4 Location Details	Step 5 Declaration
12.Station Details				
Station Address same as Present Address: <input type="radio"/> Yes <input checked="" type="radio"/> No				
A.Station Address <input type="text"/>				
B.Pin code <input type="text"/>				
<div style="background-color: #f08080; padding: 2px;">Pincode not available</div> <div style="background-color: #00a0e3; color: white; padding: 2px;">Need help ? Click here.</div>				
C.District <input type="text"/>				
D.State <input type="text"/>				
E.Latitude <small>[Note : Allowed only 2 digits for degree,minutes; Range: 8°4' to 37°6' N]</small>				
<div> Degrees <input type="text"/> eg:78 Minutes <input type="text"/> eg:11 Seconds <input type="text"/> eg:25.44 NORTH <input type="text"/> </div>				
F.Longitude <small>[Note : Allowed only 3 digits for degrees and 2 digits for minutes; Range: 68°7' to 97°25' E]</small>				
<div> Degrees <input type="text"/> eg:111 Minutes <input type="text"/> eg:11 Seconds <input type="text"/> eg:25.45 EAST <input type="text"/> </div>				
G.Upload Station Details Proof <small>[Note:Upload rent agreement/consent from owner for Station address proof upload!]</small>				
<div> Station details address proof <input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/> </div>				

- If the YES radio button is selected present address is copied here.

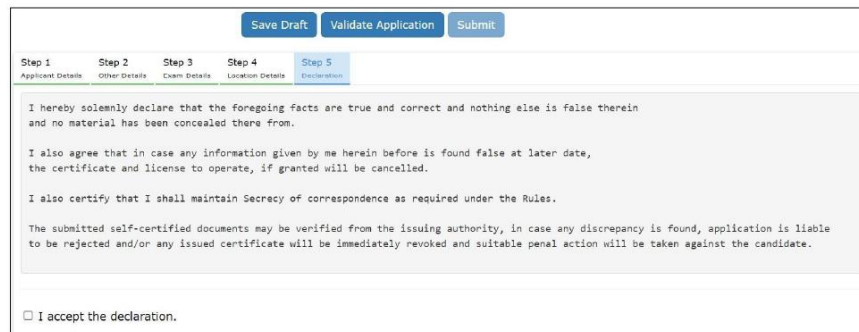
12.Station Details				
Station Address same as Present Address: <input checked="" type="radio"/> Yes <input type="radio"/> No				
A.Station Address <input type="text" value="A-306, DELHI METRO HOUSING COMPLEX, OPP.MOHAN ESTATE METRO S"/>				
B.Pin code <input type="text" value="110076"/>				
C.District <input type="text" value="South Delhi"/>				
D.State <input type="text" value="DELHI"/>				
E.Latitude <small>[Note : Allowed only 2 digits for degree,minutes; Range: 8°4' to 37°6' N]</small>				
<div> Degrees <input type="text" value="eg:78"/> Minutes <input type="text" value="eg:11"/> Seconds <input type="text" value="eg:25.44"/> NORTH <input type="text"/> </div>				
F.Longitude <small>[Note : Allowed only 3 digits for degrees and 2 digits for minutes; Range: 68°7' to 97°25' E]</small>				
<div> Degrees <input type="text" value="eg:111"/> Minutes <input type="text" value="eg:11"/> Seconds <input type="text" value="eg:25.45"/> EAST <input type="text"/> </div>				
G.Upload Station Details Proof <small>[Note:Upload rent agreement/consent from owner for Station address proof upload!]</small>				
<div> Proof of present address upload <div> <input type="button" value="EXAM20250100010_PA_v0.pdf"/> <input type="button" value="Upload"/> <input type="button" value="Delete"/> </div> </div>				

Step 5: Declaration

Read declaration carefully and select the checkbox I

ACCEPT THE ABOVE CONDITIONS.

Save, Validate and Submit the application.



3.2 Fee Payment

After Submitting the application, Applicant is redirected to pay the fees. Fees is prepopulated. Applicant has to click Pay Now to get redirected to Bharatkosh Portal for Payment.



3.2 Upload Signed Application and Final Submit :-

After successful Payment the Applicant is redirected to Final Submit screen

Final Submit and Signed application upload

Applicant has to download the PDF of the Application by clicking the Download Button. Take a printout this pdf Manually sign on the print and then scan and upload to final submit the application or If user has PDF editor, they can embed the signature in the PDF and upload.

When the option shows for payment of Exam fees:

Pay Rs.100/- if you are appearing for any one grade (Restricted/General)

Pay Rs.200/- if you are appearing for both grades (Restricted & General)

Home / WPC / Upload Application of AMTR Exam

Upload AMTR Exam Application With Application ID: EXAM20250200019

Upload Signed Application	
Download your application	Download
Sign & Upload	Upload Signed Application <input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/> <input type="button" value="Submit"/>

After Uploading the signed PDF application, Submit the application.

The application is forwarded to the WPC nodal user for scrutiny, and the following screen will appear

Update Personal Details 

Apply for Examinations
(Amateur/RTR/GMDSS)

Apply for Certificates
(Amateur/RTR/GMDSS)

Note: Please make payment through Saral Sanchar integrated BharatKosh portal. After submission of application, payment option will be available. Any other mode of payment will be not considered.

Apply for Amateur Exam

Instructions for filling online applications | **New Applications** | Previous Applications

PDF EXCEL Search:

Sr.No.	Application Id	Exam Type	Application Submitted date	Application Status	Action
1	EXAM20250300580	Amateur General Grade	12-02-2024	Application submitted	Application scrutiny in process   

Showing 1 to 1 of 1 entries

Previous 1 Next

Section-4 Modification

4.1 - Modify the Reverted Application

If any corrections and changes are needed in the application then the scrutiny user will revert back the application and it will appear on the dashboard in "Previous Applications" tab and also alerted over the registered mail id.

Modify Application button is shown,

Welcome SURESH KRISHNA KUMBLE ()

Update Personal Details 

Apply for Examinations
(Amateur/RTR/GMDSS)

Apply for Certificates
(Amateur/RTR/GMDSS)

Note: Please make payment through Saral Sanchar integrated BharatKosh portal. After submission of application, payment option will be available. Any other mode of payment will be not considered.

Apply for Amateur Exam

Instructions for filling online applications | **New Applications** | Previous Applications

PDF EXCEL Search:

Sr.No.	Application Id	Exam Type	Application Submitted date	Application Status	Action
1	EXAM20230300588	Amateur General Grade	12-02-2024	Application reverted by WPC	Modify Application   

Showing 1 to 1 of 1 entries

Previous 1 Next

The Serial number not accepted by scrutiny user is only highlighted for updated, Other Serial numbers are read-only.


Step-1 Applicant Details

Save Draft Validate Application Submit

Step 1
Applicant Details
Step 2
Other Details
Step 3
Exam Details
Step 4
Location Details
Step 5
Declaration

Application ID: EXAM20250300021

1. Name of Applicant: Pratham Sharma




Upload Photograph

Not Verified! Plz Upload again

Choose File
No file chosen

Upload

Scrutiny Remark:
not clear



Upload Signature

Not Verified! Plz Upload again

Choose File
No file chosen

Upload

Scrutiny Remark:
not clear

2. Father/Mother/Husband Name:

3. Date of Birth:

Note: Please enter using Update Profile menu.

Proof of Date of Birth:	Proof Date of Birth Upload EXAM20250300021_D6_v0.pdf Not Verified! Plz Upload again! <input type="button" value="Choose File"/> <input type="text" value="No file chosen"/> <input type="button" value="Upload"/>
Scrutiny Remark:	not clear <input type="button" value="No file chosen"/>
4. Place of Birth:	<input type="text" value="Ranchi"/>
5. Occupation:	<input type="text" value="Student"/>
6. Nationality:	<input type="text" value="Indian"/>
7. Nationality & Character Certificate Download nationality certificate format	<input type="text" value="Select"/>
	Passport No.: <input type="text" value="1234111"/> Issue date: <input type="text" value="2025-01-08"/> Expiry date: <input type="text" value="2025-03-06"/>
	Self Attested copy of passport(in pdf format only) EXAM20250300021_CF_v0.pdf Verified

Step-2 Other Details

Step 1 Applicant Details	Step 2 Other Details	Step 3 Exam Details	Step 4 Location Details	Step 5 Declaration
8. Other Details				
Type of ID proof:		AADHAR		
ID Proof No*:		<input type="text" value="928069498389"/>		
ID Proof Upload:		ID Proof Upload EXAM20250300021_AU_v1.pdf Verified		
9. Present Address:				
Country		<input type="text" value="India"/>		
Address:		<input type="text" value="PLOT NO F21A, MAHAGUN MAESTRO, FLAT 712, SECTOR-50, NOIDA"/>		
Pincode		<input type="text" value="201301"/>		
District		<input type="text" value="Select District"/>		
State		<input type="text" value="UTTAR PRADESH"/>		
Note: Please update address using Update Other Details on the Dashboard.				
Proof of Address Upload:		Proof of present address upload EXAM20250300021_PA_v1.pdf Verified		
10. Permanent Address:				
Country		<input type="text" value="India"/>		
Address:		<input type="text" value="PLOT NO F21A, MAHAGUN MAESTRO, FLAT 712, SECTOR-50, NOIDA"/>		

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Step-3 Exam Details

[Save Draft](#)
[Validate Application](#)
[Submit](#)

Step 1 Applicant Details	Step 2 Other Details	Step 3 Exam Details
<div> <div>Step 4 Location Details</div> <div>Step 5 Declaration</div> </div>		
<div> <div>11. Exam Details</div> <div> <div>Category of License Applied:</div> <div>Amateur General Grade</div> </div> <div> <div>Nodal Office for Examination:</div> <div>Jammu</div> </div> <div> <div>Is Exempted from Part A:</div> <div>Yes</div> </div> <div> <div>Reason for Exemption:</div> <div>B. Tech/B.E in Engineering with Electronics or Telecommunication</div> </div> <div> <div>Proof of exemption from part A:</div> <div> <div>Proof of Exemption from Part A</div> <div> <div>EXAM202304300022_Pt_A_v1.pdf</div> <div>Not Verified! Plz Upload again</div> </div> <div> <div>Choose File</div> <div>No file chosen</div> <div>Upload</div> </div> </div> </div> </div>		
<div> <div>Scrutiny Remark:</div> <div>Document is not correct</div> </div>		
<div> <div>Fee to be Paid:</div> <div>100</div> </div>		
<div> <div>Payment Receipt Date</div> <div>01-03-2025</div> </div>		
<div> <div>Payment Receipt No</div> <div>123456789009876</div> </div>		
<div> <div>Previous</div> <div>Next</div> </div>		

Step-4 Location Details

Home / WPC / Reverted Amateur Certificate -Application Id:EXAM20230300588

Reverted Amateur Certificate

Save Draft Validate Application Submit

Step 1 Applicant Details Step 2 Other Details Step 3 Exam Details Step 4 Location Details Step 5 Declaration

11. Station Details

A. Station Address 103, KANAN APARTMENTS, 8/1, PATEL COLONY

B. Pincode 361008

C. District Jamnagar

D. State GUJARAT

E. Latitude
[Note : Allowed only 2 digits for degree, minutes] Degrees Minutes Seconds Direction
22 22 22 NORTH

F. Longitude
[Note : Allowed only 3 digits for degree and 2 digits for minutes] Degrees Minutes Seconds Direction
68 44 44 EAST

Previous Next

Step-5 Declaration

Home / WPC / Reverted Amateur Certificate -Application Id:EXAM20230300588

Reverted Amateur Certificate

Save Draft Validate Application Submit

Step 1 Applicant Details Step 2 Other Details Step 3 Exam Details Step 4 Location Details Step 5 Declaration

I hereby solemnly declare that the foregoing facts are true and correct and nothing else is false therein and no material has been concealed there from.

I also agree that in case any information given by me herein before is found false at later date, the certificate and license to operate, if granted will be cancelled.

I also certify that I shall maintain Secrecy of correspondence as required under the Rules.

The submitted self-certified documents may be verified from the issuing authority, in case any discrepancy is found, application is liable to be rejected and/or any issued certificate will be immediately revoked and suitable penal action will be taken against the candidate.

☐ I accept the declaration.

Submit the application , redirects to upload signed application

Download the PDF application , take printout sign and scan the application to PDF and upload.

Home / WPC / Upload Application of AMTR Exam

Upload AMTR Exam Application With Application ID: EXAM20250200019

Upload Signed Application	
Download your application	Download
Sign & Upload	Upload Signed Application <input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/>
<input type="button" value="Submit"/>	

After changes, the application will be forwarded to nodal user for scrutiny and below screen will appear.

[Update Personal Details](#) **Note: Please make payment through Saral Sanchar integrated BharatKosh portal. After submission of application, payment option will be available. Any other mode of payment will be not considered.**

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[PDF](#) [EXCEL](#) Search:

Sr.No.	Application Id	Exam Type	Application Submitted date	Application Status	Action
1	EXAM20230300588	Amateur General Grade	12-02-2024	Application resubmitted for scrutiny	<div>Application scrutiny in process after resubmission</div>   

Showing 1 to 1 of 1 entries Previous 1 Next

Section-5 Hallticket

5.1 Download Hallticket:-

If the scrutiny is successful and there are no any changes required, then nodal user will issue hall ticket with exam venue, date and time. The applicant can download the hall ticket from the same tab.



Welcome JAYKUMAR DHIRAJLAL PADARIYA ()

Update Personal Details

Apply for Examinations (Amateur/RTR/GMDSS)

Apply for Certificates (Amateur/RTR/GMDSS)

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Apply for Amateur Exam

Instructions for filling online applications | New Applications | Previous Applications

PDF EXCEL Search:

Sr.No.	Application id	Exam Type	Application submitted date	Application Status	Action
1	EXAMID210100208	Amateur Restricted Grade	15-01-2021	Applied for Amateur license	Applied for Amateur license
2	EXAMID210100006	Amateur General Grade	12-01-2024	Hall ticket issued	Print Hall Ticket

Showing 1 to 2 of 2 entries

Previous 1 Next

Section-6 Result

6.1 - ASO Exam Result

After examination, examiner will update the exam result and that can be seen on the same tab. If the applicant has passed, then he can apply to the ASO Certificate. If he is failed, he has to reapply for the exam.



Welcome SURESH KRISHNA KUMBLE ()

Update Personal Details

Apply for Examinations (Amateur/RTR/GMDSS)

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Apply for Amateur Exam

Instructions for filling online applications | New Applications | Previous Applications

PDF EXCEL Search:

Sr.No.	Application id	Exam Type	Application submitted date	Application Status	Action
1	EXAMID21020300508	Amateur General Grade	12-02-2024	Result declared	Pass

Showing 1 to 1 of 1 entries

Previous 1 Next

Upon scrutiny of documents, photograph, payment etc. by WPC/WMO/DoT, necessary instructions on correction & re-uploading of documents etc. if any, would be conveyed to the applicant through email / SMS alerts. This can also be monitored / downloaded by applicants on SARAL Sanchar **Dashboard** of the applicant's login.

If scrutiny is not successful then applicant has to modify and resubmit it. Applicant may **communicate** with respective WPC Nodal through portal and may also submit additional/required documents, if any. Applicant may also raise a **Helpdesk** request through portal.

Once the application is scrutinized successfully the applicant will be notified of the exam date and venue through SMS once it is decided by Wireless Monitoring Station. The **Admit Card** can be **downloaded** from portal by logging into www.saralsanchar.gov.in and following the details given below:

- 1) Click on the Number
- 2) Apply for Examinations
- 3) Amateur - Apply now
- 4) Current Application
- 5) Action
- 6) Download Admit Card

The printout of the Admit Card must be taken with you when you appear for the exam along with id proof and original of other documents which were submitted on line.

Good luck!

73

Jose Jacob, VU2JOS

Model Admit Card



**Government of India
Ministry of Communications
Department of Telecommunications
WPC Wing, Sanchar Bhawan
New Delhi-110001.**

e-ADMIT CARD

FOR AMATEUR STATION OPERATING CERTIFICATE EXAMINATION- 2025

Application Number	EXAM2025
Name	
Date of Birth	
Grade	Amateur Restricted Grade
Exempted from part A	No



Examination Details

Exam Centre	Hyderabad
Venue	Wireless Monitoring Station, Room No. 302, 3rd Floor, TEC Building, Cherlapally, Hyderabad-500051 Phone: 040-27261517
Date and Time	2025 11:00

Signature of Candidate

Signature of Examiner

Name:
Desg: DD/EIC/ENGINEER
OFFICE: Wireless Monitoring Station Hyderabad

INSTRUCTIONS TO THE CANDIDATES

1. Print this Admit Card on an A4 size paper. Admit Card is valid only if the candidate's photograph image is legibly printed.
2. The Admit Card is to be produced for verification at the time of the test. At least one original(not photocopied or scanned) valid (not expired) Photo identification card (such as Driving Licence, Passport, PAN Card, Voter ID, Aadhaar Card) should also be presented. The photo ID card should not be damaged or smudged.
3. Date of Birth Proof, Address proof, Proof for Exemption in Part A and Undertaking certificate (For students between ages 12 and 18) may be produced to the examiner for verification Documents.
 - 3.1 original documents same as uploded in application form viz Date of Birth Proof, Address proof, Proof for Exemption in Part A, Attested Nationality Certificate
 - 3.2 In case any original document is not available for verification the candidate has to visit the respective office i.e. WMS/IMS/RHQ and get the document verified for enabling application for obtaining certificate
4. Mobile phones or any other electronic gadgets such as calculators, watches are NOT ALLOWED inside the test centre.
5. Candidates should report at the test venue 30 minutes prior to the start of the test. No candidate will be permitted after the commencement of the test.
6. The Admit Card is provisional subject to the condition that the candidate has fulfilled the eligibility conditions like age, academic qualification (in case of exemption from Part A) etc. as mentioned in the application.
7. This Admit card is valid only for the test date and time as specified above.

Click on the link for syllabus and guidelines – [Syllabus](#)