



Attention all VU Hams & SWLs !

The WPC Wing, DOT, Ministry of Communications, Govt. of India has notified through the Office Memorandum File No. Project/ASMS/02/2019 (Part-1) dated 27 July 2020 that with effect from 1 August 2020 all applications for Amateur Radio are to be done only online through https:// saralsanchar. gov. in/

Practical guidelines for the same is given in the following pages.

References (issued by WPC Wing)

- 1. Office Memorandum dated 28 Feb 2025
- 2. Telecommunications (Amateur Services) Rules 2024
- 3. Office Memorandum dated 27 Jul 2020

Your comments appreciated to info@niar.org

With best wishes,

Jose Jacob, VU2JOS National Institute of Amateur Radio Hyderabad, India

# Address of Licencing Authority:

The Assistant Wireless Adviser to the Govt. of India Ministry of Communications, Department of Telecommunications, Wireless Planning & Coordination Wing Amateur Section, 6<sup>th</sup> Floor, Sanchar Bhavan, 20 Ashoka Road, New Delhi –110001, India

Tel: 011-2303 6181, 2303 6539, 2335 5441

Email: awacop-dot@gov.in

Registration & Filing for Amateur Station Operators Certificate Exam (ASOC) Application

Note: Those who have already registered may go to page 14

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- 1. Any citizen of India above 12 years of age can appear for the Amateur Station Operators Certificate (ASOC) Examination.
- 2. This examination is conducted by Wireless Monitoring Stations of DOT, Ministry of Communications, Govt. of India located in different parts of India, almost every month.
- 3. If more than 20 candidates are there, the examination may be held at the applicant's location.
- 4. Exam details:
- a) **Restricted Grade**: Radio Theory & Practice, Radio Regulations (1 hour exam). Qualifying Mark is **40%**.
- b) **General Grade**: Radio Theory & Practice, Radio Regulations (2 hours exam), Qualifying Mark is 40% and Morse code exam at 8 words per minute.
- 5. The exam is of Multiple Choice Objective Type.
- 6. A single application can be used if the applicant wishes to appear for both the exams simultaneously.
- 7. Applicants holding degree in Engineering/Science or Diploma in Engineering and having studied Electronics or Telecommunications shall be exempted from appearing in Radio Theory & Practice part of the test. They must submit attested copy of their concerned certificate and marks memo.
- 8. Prescribed examination fees for appearing in the ASOC Exam are as under:-

SI. No.	Grade	Fee
1	Restricted	Rs.100/-
2	General	Rs.100/-
3	General & Restricted (both)	Rs.200/-

Those wanting to appear for General Grade are advised to appear in both grades

9. The whole process of Registration and filing of Exam Application in https:// saralsanchar. gov. in/ is given in the following pages

Government of India Ministry of Communications Department of Telecommunications Wireless Planning & Co-ordination Wing

> 6 Floor, Sanchar Bhawan, 20, Ashoka Road, New Delhi-110001

No. P-14036/03/2023- COP

Dated: 28/02/2025

#### Office Memorandum

#### Subject: Launch of modified Amateur/HAM module on Saral Sanchar portal of DoT

Currently, separate applications need to be made by an applicant on the Amateur/HAM module of Saral Sanchar portal for taking the ASO Certificate examination and for grant of ASO Certificate. This process has been simplified by making it a one-step process in the modified Amateur/HAM module of the Saral Sanchar portal.

2. The modified module has the following provisions:

**2.1** Applicant need to submit a single application for appearing in ASO Certificate examination and for grant of ASO Certificate for passed applicants.

**2.2** Requirement of attested documents has been done away with. Applicant now need only to submit self-certified documents and produce the original documents on the day of examination. This verification is a one-time requirement. If an applicant is unable to produce the original documents at the time of the examination, ASO Certificate will be granted only after production of original document at the concerned office.

**2.3** The Call Sign, as selected by the applicant on the portal, will be system-generated - based on availability.

**2.4** Requirement of attested Nationality Certificate has also been simplified. Applicant now need to submit either of the following:

i) Copy of valid Indian Passport and signed self-declaration as per attached proforma; or

ii) Attested nationality and character certificate as per attached proforma.

2.5 Applicant's photograph will be digitally captured on the day of the examination.

ASO Certificate will be QR code authenticated.

3. From March 2025, applicant need to file online application on the modified Amateur/HAM module of Saral Sanchar Portal at https://saralsanchar.gov.in

This issues with the approval of the competent authority.



Assistant Wireless Adviser to the Government of India Email: awacop-dot@gov.in, Ph: 011 2303 6181

Enclosure: User manual for applicants and Proforma for nationality certificate

To: 1. All Concerned

2. Director (A) and Director (M) Wireless Monitoring Organisation, DoT- for wide circulation and implementation by all units of WMO.

Copy to: Sr. DWA (IT & SACFA)- for uploading at DOT website.

Section-1

#### 1.1 General Introduction

SARALSANCHAR'(Simplified Application for Registration and Licenses) a Web based Portal, for Issuing of various types of Licenses and Registration certificates is part of various Digital initiatives being taken by Department of Telecommunications. It is a unified portal to issue various types of Licenses and registrations in a digitized manner which will not only ensure transparency but also make the process more efficient. This will pave the way for a paperless, secure and hassle-free platform for various applicants.

URL:- https://saralsanchar.gov.in

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# **Registration**

# To Register in https:// saralsanchar. gov. in/ first keep the following ready:

### 1. Your PAN Card Number

(If minor not having PAN card, No. of parent / Guardian is required)

2. Your cellphone ready to receive OTP sent by SMS

3. Your email account in logged in condition to receive OTP and messages sent by email

The following guidelines may be followed:

Open https:// saralsanchar.gov.in/

Click on the **Registration** link, available on the Top Navigation bar, or in the Top right sidebar panel.

You will be redirected to the below form.

To apply select Individual (WPC Exams/ Certificates) in Registration Type.

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### Section-2 - Registration

### 2.1 Registration

(In case you are new to the portal, and have not registered earlier). Click on the Registration link, available on the Top Navigation bar, or in the Top right sidebar panel. You will be redirected to the below form.

Home	About Portal Registration Login FAQs - Helpdesk Fee Calculator Document CheckList Orders/Circulars Download	
List of Easting Licenses Key	y Features of Portal	New to Portal?
User Manual	to End Paperless workflow   Sawless flow of application between Applicant and DoT Usin	Aintady Registured?
Support	Digital Signature Certificate) based submission of application and documents       Partice if a track application: processed	Logn
Occupency & Vacancy of Spectrum (TSP)	(If an agreement Information System) reporting module	Forgot Password?
What's New	Bigration of WPC Licenses Deadline - 31-03-2025	
S Ab	aut Saral Sanchar Partal	Downloads
One Time Registration	1	
one nine Registration		
(Note:'*' fields are mandatory)		
• For Access services -Catego	ory B applicant need to APPLY under UL-VNO	
For WPC Exams/Certificate	Select Registration Type Category as Individual (WPC Exams/Certifi	icates)
		,
Applicant Type		
Applicant Type		
Applicant Type Registration Type	Individual (WDC Exame/Cartificatae)	
Applicant Type Registration Type	Individual (WPC Exams/Certificates)	• •
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Applicant Type Registration Type Date of Birth* PAN Number type* (In case of minor applicant, who do not have PAN then Guardian/Parent PAN number is mandatory ) Guardian/Parent Name	Individual (WPC Exams/Certificates)         Clear         Select PAN type         Guardian/Parent name	v

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Fill in the required information. After filling Authorized Contact Person details, you will be required to fill in your E-Mail address & Mobile Number. After this you will fill the CAPTCHA code before OTP Authentication, as shown below

Name	Name of Authorised Contact person/Signatory	
Designation, if any	Designation of Authorised Contact person/Signatory	
Address	Address line	
Pincode	enter Pincode	
District	~	
State	~	
Landline Number	eg:01112345678	
Fax Number (if any)	eg:01112345678	
E-Mail	OTP will be sent on this mail ID in registration process Mail Id	
Mobile Number	OTP will be sent on this mobile number in registration process Mobile No	
Enter Captcha before OTP Authentication	Enter Captcha	
Valid	ate Submit	

State	Hadwan	
District	UTTARAKHAND	
Pincede	Nanital	
Landline Number	203139	
Eau Number (if a	46426265659	
Fax wander (If a	172 S4455464646	
E-Mail	niteshjoshi535@gmail.com	
Mobile Number	OTP will be sent on this mobile number in registration pl \$210828589	nacess
Enter Captcha be OTP Authenticati	fore Enter Captcha 82232 5	Verified
OTP Authenticatio	n	
Mobile OTP	Enter Mobile OTP Generate OTP	Validete
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	Login	Forgot	Forgot
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Confirm password		Pessnord must contain at Pessnord must contain at	least 1 Special Characters. least 8 characters.
Censrate OTP Enter OTP			
Submit Reset			
	]		
Converse OTP Enter: OTP Submit: Reset			

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Enter the **New Password** & **confirm** the New Password (*The password must be according to the instructions appearing on the right side of the page as shown above by the red arrow*) & then click on **Generate OTP** button. An OTP will be sent to your mobile phone. Please enter the OTP and click on submit button. There is also a reset button to reset the above data. After submit you will be directed to this page. Click on the **APPLY NOW** button (Shown **by red arrow**) on the WPC tab



() Niar Now, please proceed with the filing of Exam Application details of which are given in the following pages. Please keep the following documents ready before logging into

https:// saralsanchar. gov. in/

# a) Photograph

(Scanned colored passport size in JPG format 300x300 pixels in size)

# b) Signature

(Scanned in JPG format 300x300 pixels 150 kb in size)

# c) Date of Birth

(Scanned copy of proof of document - **self certified** (Birth Certificate /SSC Certificate /10<sup>th</sup> class Memo etc.) **having father's name in PDF format and less than 1 MB**)

# d) Proof of Present Address

(Scanned copy of any one of Aadhar card / Election card / Driving License / Ration Card / Electricity Bill / Bank Passbook/ Telephone bill / Rent agreement etc) self certified (in PDF format and less than 1 MB)

# e) Proof of Permanent Address

(Scanned copy of any one of Aadhar card / Election card / Driving License / Ration Card / Electricity Bill / Bank Passbook/ Telephone bill / Rent agreement etc) self certified (in PDF format and less than 1 MB)

### f) Nationality Certificate

a) Those having **valid** passport can upload its scanned copy **self certified** (in PDF format)

b) Others can upload Scanned copy as per format given in page 16 in PDF format and less than 1 MB) attested by a Gazzetted officer

Note: The name, designation and address of attesting officer must be clearly readable

- g) For those having exception: Scanned copy of certificate of degree in Engineering with Electronics or Telecommunications or B.Sc. / M.Sc. with Electronics or Telecommunications or Diploma in Engineering with Electronics or Telecommunications certificate if any, for exemption of Part-A exam (Radio Theory & Practice) self certified (in PDF format and less than 1 MB)
- h) Longitude and Latitude of your station

### [Proforma]

#### SELF DECLARATION OF CHARACTER AND NATIONALITY

#### (in case valid Indian passport is available)

1	.[Nan	ne],	deo	clare	that	myse	elf	son/daug	ghter	of	Sh	ri	[Fatl	her's/Mother's
Name],	is	resident	of	City	/Villag	ge				. D	istric	:t		
State		and	my	natio	nality	is			as	per	my	Pass	port	number
	valid	upto	[dd/r	nm/yy	yy]									

2. I hereby certify that there are no criminal proceedings pending against me and I have not been convicted by any court of law.

3. I affirm that the information and particulars given by me in this form are true and correct. I further state that I am not suppressing any material information in this regard. I further affirm that the enclosures and documentary proof submitted in support of my application are authentic and solely pertain to me and I am fully responsible for the accuracy of the same. I am liable to be penalized or prosecuted if found otherwise. I am aware that it is a criminal offence to furnish any false information or to suppress any material information with a view to obtain government document/certificate/license.

I have read and understood the contents of the above and by submitting this form certify that all the information submitted by me in the form is *bona fide*.

Place:

Signature

Date:

Name (in Capital Letters) Correspondence Address: Contact no. Email:

### [Proforma]

### NATIONALITY CERTIFICATE

### (in case valid Indian passport is not available)

Certified that I h	ave known Shri. / Smt / Kum se	on / daughter of
Shri	for the last years and that to the best of	' my knowledge
and belief he/she bears	s a good moral character. He/ She is ofnationality.	He/ She is not
related to me.		

Address:

Signature:

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Dated:

Designation: Seal:

Note- This certificate should be from one of the officers listed below:-

1. Gazetted officers of Central or State Governments.

2. Members of Parliament or State Legislatures.

3. Sub-Divisional Magistrate/Officer or Tahsildars or Naib/Deputy Tehsildars authorised to exercise magisterial powers.

Now log into https:// saralsanchar. gov. in

Please click on "WPC Apply Now".

Then click on "Go" found after "Amateur Radio Exam"

# Guidelines for filling up is given below:

	Section	<u>1-3- ASO Exam Application</u>	
oply for ASO Exar	n		
Click on WPC Ap	ply now link.		
		2 wpc Apply Now	
Apply for Examin Welcome Sarat Kumar D. Jpdate Personal Details @	ations -> Amateur Station as () Note: Please make payment through	n Exam → Go. Saral Sanchar integrated BharatKosh portal.After submission of application, p.	ayment opti
Apply for	Details to apply for appea	aring in Exam	
(Amateur/RTR/GMDSS)	Examination Selection		
Apply for Certificates	Examination Type	Amateur Station Exam V Go	
Examinations (Amateur/RTR/GMDSS)	Select Examination Type	Amateur Station Exam V Go	

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Update Per	onal Details & Note: Please make payment through Saral Sanchar integrated BharatKosh portal.After submission of application, payment option will be available. Any other mode of payment will be not considered.
Ar	ply for Apply for Amateur Exam
EXar (Amateu	Infactions Instructions for filling online applications New Applications Previous Applications
Apply fo (Amateu	Certificates         Select Application Type         Amateur Station Exam         Go
Step 1 : • In	Applicant Details this step the information about applicant will appear as filled in Update personal details form above and
Step 1 : • In wi	Applicant Details this step the information about applicant will appear as filled in Update personal details form above and I be able to upload documents once the form is saved using 'Save Draft'.
Step 1 : • In wi	Applicant Details this step the information about applicant will appear as filled in Update personal details form above and I be able to upload documents once the form is saved using 'Save Draft'.
Step 1 : • In wi	Applicant Details this step the information about applicant will appear as filled in Update personal details form above and I be able to upload documents once the form is saved using 'Save Draft'. * Place of Birth: B. Occupation: Covernment Employee Retionality: Tendian * Nationality: Tendian * Nationality: Tendian * Paceport No.1 * Exerc date: * mm/dd/yyyy
Step 1 : • In wi	Applicant Details this step the information about applicant will appear as filled in Update personal details form above and the able to upload documents once the form is saved using 'Save Draft'.

P. R. Chandwanii

Proof Date of Birth Upload

06-09-1968

2.

3. Date of Birth:

Proof of Date of Birth:

er/Mother/Husband Name:

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Sav	ve Draft Validate Application Submit
Step 1 Step 2 Step 3 Applicant Details Other Details Exam Details	Step 4 s Payment Details
Application ID: EXAM20191200	124
1. Name of Applicant:auth	Upload Photograph Choose File No file chosen Upload Signature Choose File No file chosen Upload Signature
2. Father/Mother/Husband Name:	amma
3. Date of Birth:	01-01-1935
Proof of Date of Birth:	Proof Date of Birth Upload Choose File testtt1.pdf Upload
4. Place of Birth:	morsugudem
5. Occupation:	Government Employee
6. Nationality:	Indian •
Nationality & Character Certificate	Select
	Scanned copy of passport(in pdf format only) Choose File No file chosen

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• If the user is Indian but a non-resident-

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Passport No.:
Issue date: mm/dd/yyyy
Expiry date: mm/dd/yyyy
Self Attested copy of passport(in pdf format only) Choose File No file chosen
Sulf Declaration Nationality & Character (in pdf format only)
Choose File No file chosen
Self-attasted relation proof for Indian address (in pdf format only) Choose File No file chosen

Choose File No file chosen

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<ul> <li>Next step is adding o</li> <li>In case of Indian app and permanent addr</li> <li>Step 3: Exam Details</li> </ul>	other details such as id proof and address details. Nicant at least one of ID proof or Nationality certificate is mandatory. Upload ress proofs.	ן but
Select the grade you	are applying for and Exam center. (Restricted/General Grade)	_
Home / WPC / Apply for Amateur	Exam -Application Id:EXAM20250200019	
Application for Amateur Exam		
	Save Draft Validate Application Submit	
Step 1 Step 2 Step 3 Exam Details	Step 4 Step 5 Location Details Declaration	
11.Exam Details		
Category of License Applied:	Amateur General Grade	
Nodal Office for Examination:	Jammu 🗸	
Is Exempted from Part A:	No ⊛Yes	
Reason for Exemption:	B. Tech/B.E in Engineering with Electronics or Telecommunication	
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Fee to be Paid:	100	
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Home       / WPC       / Apply for Amateur         Application for Amateur Exam         Step 1       Step 2         Application break       Step 3         It.Exam Details       Step 1         Category of License Applied:       Nodal Office for Examination:         Is Exempted from Part A:       Reason for Exemption:         Proof of exemption from part A:	ar Exam -Application Id:EXAM20250200019           Save Draft         Validate Application         Submit           Step 4         Step 5         Declastion           Declaston         Declaston         Declaston           Amateur Restricted Grade         Jammu         No @Yes           B. Tech/B.E in Engineering with Electronics or Telecommunication         Proof of Exemption from Part A           Choose File No file chosen         Upuse	<ul><li>&gt;</li><li>&gt;</li></ul>
Home / WPC / Apply for Amateur Application for Amateur Exam Step 1 Application for Amateur Exam Step 2 Other Details Category of License Applied: Nodal Office for Examination: Is Exempted from Part A: Reason for Exemption: Proof of exemption from part A: Fee to be Paid:	Save Draft Validate Application Submit Save Draft Validate Application Submit Step 4 Step 5 Constraints Decidation Amateur Restricted Grade Jammu ONo @Yes B. Tech/B.E in Engineering with Electronics or Telecommunication Froot of Examplen from Part A Choose File No file chosen Upuse 100	
Home / WPC / Apply for Amateur Application for Amateur Exam Step 1 Application for Amateur Exam Step 1 Application for Amateur Exam Step 2 Other Details Category of License Applied: Nodal Office for Examination: Is Exempted from Part A: Reason for Exemption: Proof of exemption from part A: Fee to be Paid: Previous Next	Save Draft Validate Application Submit Save Draft Validate Application Submit Step 4 Step 5 Decidentian Amateur Restricted Grade Jammu No @Yes B. Tech/B.E in Engineering with Electronics or Telecommunication Proof of Exemption from Part A Choose File No file chosen Upume 100	>

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### Step 4: Location Details

• Enter Station details and upload station address proof

12.Station Details		
Station Address same as Present Address:	🔾 Yes 🖲 No	
A.Station Address		
B.Pin code	enter Pincode Pincole not available	
C.District		~)
D.State	(	~)
E.Latitude [Note : Allowed only 2 digits for degree,minutes; Range: 8°4' to 37°6' N]	Degrees Minutes S cg:78 eg:11	econds eg:25:44 NORTH V
F.Longitude [Note : Allowed only 3 digits for degrees and 2 digits for minutes; Range: 68°7' to 97°25' E ]	Degrees Minutes S eg:111 eg:11	econds eg:25:45 EAST V
G.Upload Station Details Proof [Note:Upload rent agreement/concern from owner for Station address proof upload!]	Station details address proof Choose File No file chosen	Upload

• If the YES radio button is selected present address is copied here.

12.Station Details		
Station Address same as Present Address:	® Yes ○ No	
A.Station Address	A-306, DELHI METRO HOUSING COMPLEX, OPP.MOHAN ESTATE METRO S	
B.Pin code	110076	
C.District	South Delhi	~
D.State	DELHI	~
E.Latitude [Note : Allowed only 2 digits for degree,minutes; Range: 8*4' to 37*6' N]	Degrees     Minutes     Seconds       eg:78     eg:11     eg:25.44     NORTH	
F.Longitude [Note : Allowed only 3 digits for degrees and 2 digits for minutes; Range: 68°7' to 97°25' E ]	Degrees         Minutes         Seconds           eg:11         eg:25.45         EAST	
G.Upload Station Details Proof [Note:Upload rent agreement/consent from owner for Station address proof upload!]	Proof of present address upload EXAM20250100010_PA_v0.pdf Uploaded Delots	

tep 5: Declaration ead declaration carefully and selec	
ead declaration carefully and selec	
	t the checkbox I
ACCEPT THE ABOVE CONDITIONS.	
ave, Validate and Submit the applic	ation.
Save Draft	Validate Application Submit
Step 1         Step 2         Step 3         Step 4         Step 4           Applicant Details         Other Details         Exam Details         Location Details         Details	tep 5
I hereby solemnly declare that the foregoing fact and no material has been concealed there from.	ts are true and correct and nothing else is false therein
I also agree that in case any information given i	by me herein before is found false at later date,
I also certify that I shall maintain Secrecy of	correspondence as required under the Rules.
The submitted self-certified documents may be ver to be rejected and/or any issued certificate will	rified from the issuing authority, in case any discrepancy is found, application is liable I be immediately revoked and suitable penal action will be taken against the candidate.
I accept the declaration	
Note: Online Payment for ASOC Exam has been start	ed. If any one done payment before this, please raise ticket in portal using helpdesk.
Payment Details	
Fee to be paid(in Rs.)	100
	Pay Now
Upload Signed Application and I	-inal Submit :-
ter successful Payment the Applic al Submit and Signed application u plicant has to download the PDF of anually sign on the print and then s	cant is redirected to Final Submit screen pload f the Application by clicking the Download Button. Take a printout thi can and upload to final submit the application or If user has PDF editor nd upload

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# When the option shows for payment of Exam fees:

# Pay Rs.100/- if you are appearing for any one grade (Restricted/General) Pay Rs.200/- if you are appearing for both grades (Restricted & General)



Home / WPC /	Upload Application of AMTR E	xam			
Upload AMTR Exar	m Application With Applica	tion ID: EXAM20250200019			
Upload Signed App	lication				
Download your applie	cation	Download			
Sign & Upload		Upload Signed Application	n Uploa	a	
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er Uploading tl	he signed PDF applic	cation, Submit the appl	ication.		
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e application is	Torwarded to the w	VPC nodal user for scru	tiny, and the follo	wing screen will a	appear
Update Personal Details 🙆	Note: Please make payment throug	h Saral Sanchar integrated BharatKosh porta	After submission of application, pa	yment option will be available. An	y other
Apply for	mode of payment will be not consid	dered.			
Examinations (Ameteur/RTR/GMDSS)	Apply for Amateur Exam	New Applications Previous Applications			
Apply for Certificates	PDF EXCEL			Search:	
(Amateur/RTR/GMDSS)	Sr.No. Application Id		etus 🗘 Action	•	٠
	1 EXAM20230300586	Amateur 12-02-2024 Application se General Grade	Application scrut	iny in process	
			B		
	Showing 1 to 1 of 1 entries			Previous	1 Next
		Section-4 Mo	dification		
		Section-4 Mo	dification		
1 - Modify th	e Poverted Applica	Section-4 Mo	<u>dification</u>		
I.1 - Modify the	e Reverted Applica	<u>Section-4 Mon</u> tion	dification	user will revert b	ack the apr
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Upload Signed Application	
Upload Signed Application Download your application	Download
Upload Signed Application Download your application Sign & Upload	Download Upload Signed Application

After changes, the application will be forwarded to nodal user for scrutiny and below screen will appear.

Apply for Examinations	Apply fo	Apply for Amateur Exam					
(Amateur/RTR/GMDSS)	Instruct	ions for filling online app	nline applications New Applications Previous Applications				
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Apply for Certificates (Amateur/RTR/GMDSS)	Sr.No.	Application Id	Exam \$ Type	Application Submitted date	Application Status	Action	
	1	EXAM20230300588	Amateur General Grade	12-02- 2024	Application resubmitted for scrutiny	Application scrutiny in process after resubmission	6 <i>6</i> \$

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### Section-5 Hallticket

### 5.1 Download Hallticket:-

If the scrutiny is successful and there are no any changes required, then nodal user will issue hall ticket with exam venue, date and time. The applicant can download the hall ticket from the same tab.

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(Amateur/RTR/GMDSS)	Instruction	s for filling online applicatio	ns New Applic	ations Previou	a Applications		
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(Amateur/RTR/GMDSS)	Sr.No.	Application Id	Exam Type	Application Submitted date	Application Status	¢ Action	•
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	2	EXAM20240100006	Amateur General Grade	12-01-2024	Hall licket issued	Print Hall Ticket	G 🖉 🗣

#### Section-6 Result

### 6.1 - ASO Exam Result

After examination, examiner will update the exam result and that can be seen on the same tab. If the applicant has passed, then he can apply to the ASO Certificate. If he is failed, he has to reapply for the exam.

date Personal Details 🖸	Note: Please make mode of payment v	payment through Sara vill be not considered.	al Sanchar integral	ted BharatKosh p	ortal.After submission of a	pplication, payment o	option will be a	vailable. Any other
Apply for Examinations	Apply for Amate	eur Exam						
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	Showing 1 to 1 of 1 a	intrios						Providus 1 No

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Upon scrutiny of documents, photograph, payment etc. by WPC/WMO/DoT, necessary instructions on correction & re-uploading of documents etc. if any, would be conveyed to the applicant through email / SMS alerts. This can also be monitored / downloaded by applicants on SARAL Sanchar **Dashboard** of the applicant's login.

If scrutiny is not successful then applicant has to modify and resubmit it. Applicant may **communicate** with respective WPC Nodal through portal and may also submit additional/required documents, if any. Applicant may also raise a **Helpdesk** request through portal.

Once the application is scrutinized successfully the applicant will be notified of the exam date and venue through SMS once it is decided by Wireless Monitoring Station. The **Admit Card** can be **downloaded** from portal by logging into www. saralsanchar. gov. in and following the details given below:

- 1) Click on the Number
- 2) Apply for Examinations
- 3) Amateur Apply now
- 4) Current Application
- 5) Action
- 6) Download Admit Card

The printout of the Admit Card must be taken with you when you appear for the exam along with id proof and original of other documents which were submitted on line.

Good luck!

73

Jose Jacob, VU2JOS





Government of India Ministry of Communications Department of Telecommunications WPC Wing, Sanchar Bhawan New Delhi-110001.

#### e-ADMIT CARD

### FOR AMATEUR STATION OPERATING CERTIFICATE EXAMINATION- 2025

Application Number	EXAM2025
Name	
Date of Birth	
Grade	Amateur Restricted Grade
Exempted from part A	No

Photo	
3	
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#### **Examination Details**

Exam Centre	Hyderabad
Venue	Wireless Monitoring Station, Room No. 302, 3rd Floor, TEC Building, Cherlapally, Hyderabad-500051 Phone: 040-27261517
Date and Time	-2025 11:00

Signature of Candidate

Signature of Examiner

Name: Desg: DD/EIC/ENGINEER OFFICE: Wireless Monitoring Station Hyderabad

INSTRUCTIONS TO THE CANDIDATES

1/2



- 1. Print this Admit Card on an A4 size paper. Admit Card is valid only if the candidate's photograph image is legibly printed.
- 2. The Admit Card is to be produced for verification at the time of the test. At least one original(not photocopied or scanned) valid (not expired) Photo identification card (such as Driving Licence, Passport, PAN Card, Voter ID, Aadhaar Card) should also be presented. The photo ID card should not be damaged or smudged.
- 3. Date of Birth Proof, Address proof, Proof for Exemption in Part A and Undertaking certificate (For students between ages 12 and 18) may be produced to the examiner for verification Documents.

3.1 orignal documents same as uploded in application form viz Date of Birth Proof, Address proof, Proof for Exemption in Part A, Attested Nationality Certificate

3.2 In case any original document is not available for verification the candidate has to visit the respective office i.e. WMS/IMS/RHQ and get the document verified for enabling application for obtaining certificate

- 4. Mobile phones or any other electronic gadgets such as calculators, watches are NOT ALLOWED inside the test centre.
- 5. Candidates should report at the test venue 30 minutes prior to the start of the test. No candidate will be permitted after the commencement of the test.
- 6. The Admit Card is provisional subject to the condition that the candidate has fulfilled the eligibility conditions like age, academic qualification (in case of exemption from Part A) etc. as mentioned in the application.
- 7. This Admit card is valid only for the test date and time as specified above.

Click on the link for syllabus and guidelines - Syllabus