

CONSTITUTION  
Of  
The Sydney Amateur Radio Club, Inc. (S.A.R.C.)

Ratified: 26 October 1977

Effective: 01 January 1978

Amended: 22 October 1986

Article 1. NAME AND OBJECTIVES:

Section 1. The club shall be known as the "Sydney Amateur Radio Club".

Section 2. The objectives of the club shall include;

- a. The encouragement of all efforts and activities in conjunction with amateur radio. Operation.
- b. The promotion of full discussion and the exchange of ideas regarding the planning and conduit of such activities.
- c. The carrying out of the results of all these efforts and activities.
- d. The improvement of the methods used in the carrying out of these efforts and activities.

Section 3. The club shall morally support the Canadian Radio Relay League (CRRL), the Canadian Amateur Radio Federation (CARF), and the Nova Scotia Amateur Radio Association (NSARA).

Article 2. MEMBERSHIP:

Section 1. Membership shall be open to all licensed and or certified amateur radio operators.

Section 2. Associate membership shall be open to anyone interested in the purpose and objectives of the club.

Section 3. Applications for membership may be from the floor of a regular meeting, or by writing to the Treasurer of the club. This procedure is also applicable to former members whose membership has lapsed. Upon approval by a majority vote of a regular meeting, the application shall be accepted. Upon acceptance, the new member, or associate member, shall have privileges as stated in the constitution at such time as membership dues for a period of one year have been received by the Treasurer.

Section 3a. Membership Cards: All members will be issued dated official membership cards as receipt of payment of yearly dues. These cards may be required as admittance to special events and or club tasking's.

Section 4. Any member in good standing shall have full privileges of the organization. Any associate member in good standing shall have full privileges of the organization accepting the holding of an executive office and voting at meetings.

Section 5. Membership dues shall cover the period from 1 September to 31 August of the following year. They shall become due as of the Opening Meeting.

Section 6. Membership dues shall not be less than five (5) dollars per year. If, at any time during the year, additional funds are necessary, an extra toll may be placed on the membership subject to approval of a Regular Meeting.

Section 7. Members shall be suspended when their dues are six (6) months in arrears and shall be dropped from membership, at the discretion of the executive, when their dues are in arrears for one (1) year)

Section 8. Upon complaint of conduct on the part of any member(s) which is likely to reflect unfavorable upon the club, such member(s) may be expelled by a three fourths, (3/4) vote of the executive. Any member(s) complained of shall have the right to be heard on his behalf.

Section 9. Lifetime Membership may be awarded to a member at a Regular Meeting when passed by a unanimous vote of the active members present.

### Article 3. MEETINGS:

Section 1. The meeting held on the second Wednesday of the month of September shall be known as the Opening Meeting.

Section 2. The meeting held on the second Wednesday of the month of June shall be known as the Annual Meeting.

Section 3. The meeting held on the fourth Wednesday of the month of June shall be known as the Closing Meeting.

Section 4. Meetings shall be held on the second and fourth Wednesday of each month beginning with the Opening Meeting and ending with the Closing Meeting, excepting the fourth Wednesday of the month of December when there shall be no meeting.

Section 5. The executive shall have the power to call a special Meeting during the month of July or August to attend to urgent business.

Section 6. Meetings shall open at 20:00 and adjourn at 22:00 local time. In case of urgent business, the time may be extended as required subject to approval of the attending members.

Article 4. OFFICERS:

Section 1. The club shall have the following elective officers;

- a. President
- b. First Vice-President
- c. Second Vice-President
- d. Secretary
- e. Treasurer

Section 2. The Past President and the elective officers shall constitute the club's executive.

Section 3. The duties of the officers shall be;

- a. The President shall preside at all meetings of the club, shall be an ex-officio member of all committees, and shall perform all such duties as are incidental to the office of President and properly required of him..
- b. The First-Vice President shall, in the absence of the President, exercise all functions of the President and shall be vested with all his powers.
- c. The Second-Vice President shall, in the absence of the President and the First-Vice President, exercise all functions of the President and shall be vested with all his powers.
- d. The Secretary shall have charge of all papers, keep such records, make such reports, and perform such duties as are incidental to the office and property required of him by the organization.
- e. The Treasurer shall have charge of all funds of the club, shall conduct its banking business and audit all accounts. Cheques drawn shall be signed by both the Treasurer and the President. In the latter's absence they may be signed by a Vice-President.

Article 5. ELECTION OF OFFICERS:

- Section 1. Election of officers shall take place at the Annual Meeting. Only members in good standing shall be eligible for office.
- Section 2. No officer may be elected to more than two (2) consecutive terms in the same office unless there is no one available for replacement.
- Section 3. At the meeting preceding the Annual Meeting, a Nomination Committee consisting of three (3) members shall be appointed by the President. This committee shall present a choice of candidates for all offices at the Annual Meeting. In case of more than one nominee for any office, election shall be held by secret ballot. The nominee receiving the greatest number, or fifty-one percent, (51%) of the votes shall be declared elected.
- Section 4. The new elective members shall take office at the next Opening Meeting. The old elective officers shall remain in office until the next Opening Meeting.
- Section 5. In the case of a vacancy occurring in any of the offices, the executive shall elect a member to fill such a vacancy for the unexpired term.

Article 6. COMMITTEES:

- Section 1. There shall be two (2) types of committees; Standing Committee and Special Committee.
- Section 2. Standing Committees can be permanently in force and shall be reviewed at the meeting following the Opening Meeting.
- Section 3. Special Committees can be appointed at any time for any occasions and shall be in force until the meeting following the next Opening Meeting, at which time it would be decided by the club that it is still needed, it shall be reappointed otherwise, it shall be automatically dissolved.
- Section 4. At the meeting following the Opening Meeting, members of Standing Committees and members of Special Committees which are being reappointed shall express their willingness to continue serving on their respective committees. Vacancies occurring shall be filled by volunteers at that meeting.
- Section 5. The following shall constitute the Standing Committees;
- a. Publicity Committee. This committee shall deal with all types of publicity within and outside the club. The Editor of the club newsletter shall be a member of this committee. The newsletter shall be published as content, material, and funding permit and shall be issued to all members in good standing. The Treasurer shall ensure that the Editor of the newsletter

has a current list of club members in good standing and keeps it updated as regards new members.

- b. RFI Committee. This committee shall endeavor to find a solution to all complaints of Amateur interference. If the Amateur Operator is at fault, it shall assist the operator in correcting the trouble. If the complainant is at fault, the committee shall try in as diplomatic a manner as possible, to explain the situation. Failing to reach a satisfactory agreement, the committee shall then take the case to the local Radio Inspector. The committee shall have the power to call on any club member to assist them on any interference problem.
- c. Repeater Committee. This committee shall be responsible for the operation and maintenance of all club repeaters. This includes all associated equipment such as; autopatch facilities. The committee shall also endeavor to improve the coverage of Cape Breton Island by planning additional repeaters or better repeater sites or antennae.
- d. Teaching Committee. This committee shall be responsible for the carrying out of an education program within and outside the club. It shall provide an amateur radio course for persons interested in becoming Amateur Radio Operators. It shall also maintain an operational club station for training purposes and for use by all members. This committee shall also help amateur radio operators who are studying for their Advance Amateur Certificate.
- e. Housekeeping Committee. This committee shall be responsible for maintenance and repair of club facilities. It shall have the power to proceed with minor repairs up to a cost of fifty (50) dollars but shall obtain the permission of the club before making any major expenditure.
- f. Entertainment Committee. This committee shall be responsible for organizing social activities for the club such as; suppers, dances, etc. at any time of the year. Special emphasis shall be given the Opening Meeting and the Closing Meeting when scheduling such events.

Article 7. NETS:

Section 1. A member shall be appointed Net Manager of the Cape Breton HF Net at the meeting following the Opening Meeting. The Net Manager shall act as Net Controller or appoint members to act as Net Controller on his behalf, if so desired.

Section 2. A member shall be appointed Net Manager of the Cape Breton VHF Net at the meeting following the Opening Meeting. The Net Manager shall act as Net Controller or appoint members to act as Net Controller on his behalf, if so desired.

Article 8. ROBERT'S RULES OF ORDER:

Section 1. Robert's Rules of Order shall govern in all matters not covered by this constitution.

Article 9. QUORUM FOR MEETINGS:

Section 1. A quorum for a meeting shall consist of nine (9) members.

Article 10. LIABILITY OF MEMBERS:

Section 1. No officer(s) member(s) shall be personally liable for any debts or obligations of the club, past or present, except for payment of his dues.

Section 2. No officer(s) member(s) shall disburse funds or monies in their keeping or belongings to the club without proper authorization of the executive.

Section 3. No person shall use the club name, mailing list, or an official insignia of the club for other than strictly club purposes without authorization of the executive.

Article 11. CLUBHOUSE:

Section 1. A two thirds (2/3) majority vote of the active membership shall be required to decide on the sale of the clubhouse. A one (1) month notice shall be required before the vote is taken. If such a vote favors the sale of the clubhouse, the Trustees shall have the obligation and power to sell the clubhouse to the highest bidder. Monies received from sale of the clubhouse shall be handed over to the Treasurer for deposit in the club's account. This money shall be used by the club in such a manner as decided by the membership.

Section 2. Should the club cease to exist, the Trustees shall have the power to dispose of the clubhouse, property equipment and all assets belonging to the club.

Section 3. Should the club cease to exist, after a period of one (1) year the Trustees shall pay all bills owed by the club from the monies received from the sale of the clubhouse, property, equipment and assets of the club. All monies remaining after payment of any such bills as may be owed by the club at the time of disbanding, shall be donated to a charitable organization chosen at the time of disbanding.

Section 4. The decision of the Trustees shall govern the renting of the clubhouse.

Section 5. The clubhouse shall be rented only when no club activity is contemplated.

Article 12. TRUSTEES:

Section 1. The Trustees of the clubhouse shall be;

- a. Howie McKay, VE1WI
- b. Roy MacEachen, VE1IG
- c. Howard McPhail, VE1LA
- d. Hector MacKinnon, VE1HT

Article 13. AUDITORS:

Section 1. a. A committee of three (3) members shall be appointed at the meeting preceding the Annual meeting to audit the books of the club and will present their report at the Annual Meeting.

Article 14. AMENDMENTS & ADDITIONS:

Section 1. This Constitution may be amended or added to by a two thirds (2/3) majority vote of the active members present at a meeting provided that the membership has one (1) month notice of said amendment(s) or addition(s).

Article 15. CODE of CONDUCT:

With reference to Section 8 all members and guests will adhere to the SARC Code of Conduct.

END.

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