



STERLINGFEST 2013

Celebrating 26 Years

SterlingFest
PO Box 2754
Sterling, VA 20167
www.sterlingfoundation.org
click: sterlingfest link

REGISTRATION FORM –Event Oct 12, 2013 11:00 AM-5:00 PM

Please note that spaces are available on a first come first serve basis. **Your payment must be received by September 7, 2013 to secure your 10' x 10' booth space.** Please be aware that sponsorship opportunities are also available. For sponsorship information, please visit www.sterlingfoundation.org and click the SterlingFest link. If you have any questions concerning booths, please contact Willie West-Cell # 202-374-1772 or Jeanne West Cell # 703-505-6178 or email awestjwest@gmail.com. Mail your application with your check or money order payable to:

Mail to: **SterlingFest**
PO Box 2754
Sterling, VA 20167

CONFIRMATION LETTERS WILL BE MAILED BY SEPTEMBER 15, 2013.

Applications will be accepted thru September 7, 2013.

Request for specific booth spaces cannot be guaranteed.

Spaces will be assigned on a first come, first served basis.

Spaces are limited so please send your application in as early as possible.

Businesses with the same corporate name (i.e. Mary Kay, Longerberger Baskets) will be on a first come first served basis.

Only one of each direct marketing business will be allowed. The first Application/payment received will be the first accepted.

This is an indoor/outdoor event and will be held rain or shine Oct. 12, 2013 (rain date Oct.14)

No refunds will be given. A \$30 fee will be charged for checks with insufficient funds.

Please be reminded that all vendors are required to furnish their own tables

A table can be provided for an additional fee of \$5.00

(Cut here and return bottom portion)

Name to appear on program: Sterling Park Amateur Radio Club

Contact Name: Gordon Miller, N4YK Home: (703) 437 8287 Office: ()

Street: 12315 Streamvale Cir City: Herndon State: VA Zip: 20170

E-Mail: gormil@aol.com

Product Description: Amateur radio display and information.

Vendor type please check only one: Business Vendor: Business Food Vendor: Fraternal Food Vendor:

Craft Vendor: Non Profit Vendor: Home Base Vendor: (Yes an additional \$5.00 Table Fee is included)

Please fine your appropriate category and cost on the attached Registration Rate Sheet.

Description of product or service _____

(FOR OFFICE USE ONLY)

DATE RECEIVED: _____ CK# _____ SPACE #: _____



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October 12, 2013 11am - 5pm rain date October 13

Dear Vendor,

Sterlingfest is an annual outdoor event that features entertainment, a variety of food from local vendors, business booths, handmade crafts, nonprofit organizations, and children's games. It is designed to promote community pride and to provide an annual family event for citizens residing in Sterling and the surrounding communities.

The event attracts approximately 8,000 people each year and offers local businesses a wonderful networking and marketing opportunity. It's a great place to meet people, display your services or products and to generate future contacts. It also gives you an occasion support and connect with our community .

This year's festival will be held on **Saturday, October 12, 2013 (rain date is October 13, 2013)** from 11am to 5pm. Both Enterprise and Commerce Streets will be closed off for the event. Please find enclosed a registration form and cost sheet. We encourage you to return your application as soon as possible as booths are assigned as the applications are received. You will receive a notification of acceptance to the event, a map and your booth assignment 2 weeks prior to SterlingFest. All festival proceeds go towards making our community a better place in which to live. This year's event will again support The Sterling Foundation as well as activities at the Sterling Community Center, and the Sterling Playmakers.

If you have any questions please contact us.

Thank You,
Willie West and Jeanne West
Co-Chair Sterlingfest Planning Committee
Jeanne's Cell Phone: 703-505-6178
Willie's Cell Phone: 202.374.1772
Email: awestjwest@gmail.com



STERLINGFEST 2013

Vendor Registration Rate Sheet Event to be held Oct 12, 2013 11:00 AM-5:00PM

Please contact Willie or Jeanne West with any questions

Willie's Cell # 202-374-1772

Jeanne's Cell # 703-505-6178

Email – awestjwest@gmail.com

Any registration form not received by August 15th will be assessed a \$30.00 late fee
The registration cutoff date is September 7, 2013. The late fee is to encourage early registration to provide our staff time to process your application. Thank you for supporting SterlingFest 2013.

Business Vendor <i>Business Vendor late registration</i>	\$150.00 By Aug 15th \$180.00 After Aug 15th
Business Food Vendor <i>Business Food Vendor late registration</i>	\$150.00 By Aug 15th \$180.00 After Aug 15th
Fraternal Food Vendor <i>Fraternal Food Vendor late registration</i>	\$120.00 By Aug 15th \$150.00 After Aug 15th
Craft Vendor <i>Craft Vendor late registration</i>	\$65.00 By Aug 15th \$95.00 After Aug 15th
Non-Profit (accepting donations, selling raffle tickets or political) <i>Non-Profit late registration</i>	\$65.00 By Aug 15th \$95.00 After Aug 15th
Non-Profit (not accepting money) <i>Non-Profit late registration</i>	\$20.00 By Aug 15th \$50.00 After Aug 15th
Home Based Vendor <i>Home Based Vendor late registration</i>	\$90.00 By Aug 15th \$120.00 After Aug 15th