

## At Your Service!

We provide emergency radio communications to the government and residents of Roane County and environs, at the discretion of the Roane County Director of Emergency Services and other County and City officials.

**Ensure you have a minimal “Ready-Kit” or “Go-Kit” in your car for emergencies:** While this topic is the subject of whole articles, as a minimum, you should carry the following items in your vehicle besides your mobile rig:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> 2-meter handheld   | <input checked="" type="checkbox"/> Earphone / headphones    |
| <input checked="" type="checkbox"/> Paper and pencil   | <input checked="" type="checkbox"/> Appropriate clothing     |
| <input checked="" type="checkbox"/> Spare fuses  | <input checked="" type="checkbox"/> Food/snacks and water    |
| <input checked="" type="checkbox"/> First Aid Kit  | <input checked="" type="checkbox"/> Electrical and duct tape |
| <input checked="" type="checkbox"/> Flashlight   | <input checked="" type="checkbox"/> Cheap VOM Meter          |
| <input checked="" type="checkbox"/> Extra batteries (alkaline battery holder is a plus)                                  |  |
| <input checked="" type="checkbox"/> Copy of FCC license and County-issued ID for access to the EOC, Hospital, City, etc. |  |

*We operate at the County's  
Emergency Operations Center  
(911 Center),  
County Shelters, Spencer,  
Roane Hospital, towns,  
mobile, and at home.*

### **For More Information:**

Roane County 911 Center  
(304) 927-0911 or  
Curt “Bart” Bartholomew  
Roane County EmComm Team  
County RACES Radio Officer &  
ARES® Emergency Coordinator  
304.927.6077 | 304-786-0871  
N3GQ@ARRL.Net

<https://www.qsl.net/roaneemcomm/RoaneEmCommTeams.html>

Join the ARRL – Visit [www.ARRL.org](http://www.ARRL.org)  
The National Association for Amateur Radio



## OFFICIALS with Whom You May Work



Who you would work with depends on your preference, your capabilities, your location, and the needs of the emergency event.

### ① Roane County Office of Emergency Services:

**Melissa Gilbert, Director** (Non-Emg.)(304) 927-0911

### ② County Sheriff's Department:

**Sheriff Philip Dever** (Non-Emergency) 304-927- 3410

### ③ County Fire Chief:

**Danny Cronin, Fire Chief** 304-927- 5616

### ④ Spencer Police Department:

**Todd Cole, Chief of Police** 304-927-5715

### ⑤ Red Cross Shelter Communications:

**Woody Wilson, Disaster Preparedness Chapter Lead**  
Ohio River Valley Chapter 304-951-3667

### ⑥ State ARES Section Emergency Coordinator:

**Ed Messenger, N8O0Y, Section EC**

**Dan Ringer, K8WV, Section Mgr**

### ⑦ ARES District 3 Emergency Coordinator:

**Kenneth Harris, WA8LLM**

### ⑧ County ARES / RACES Assistant Coordinators /

**Radio Officers: Steve Hughes, KA8AUW | Dee Bartholomew, K3KAT | David Skinner, KG7GBN +You?**

### ⑨ Notes:

# Certified Emergency Communicator

**Roane EmComm Team**  
Amateur Radio Emergency Service /  
Radio Amateur Civil Emergency Service

## Now Accepting Applications!

- Become an officially certified emergency communicator!
- We are forming new local volunteer teams; you can be a team chief or a team member
- Boost your resume
- Increase your ability to get college scholarships
- Help your local community and neighborhood
- Free local and online training
- Spencer, Roane Hospital, and Roane County applications get priority approval
- Official certificate and ID card issued
- No FCC license exam fee (**save \$15**)
- Become a trusted member of a town, city, county, hospital, or other response team
- Very low cost to get started: FCC license registration (\$35) + handheld radio (\$15)
- Apply now!

**Proud to Serve!**



## Why You Should Join Us

Every year, fires, floods, tornadoes, and other natural disasters and hazards randomly strike thousands of families and the supporting civilian and government communications infrastructure, sometimes near your home.

Lives are changed forever.

Families cannot communicate, lose homes—and worse.

But, **with your help**, we can make it a little easier for disaster victims to communicate and get from today to tomorrow.

It is not a job for everybody. It takes commitment. It takes training.

But, if you are willing to help, you can become part of the Roane County and Spencer City Teams of trained Emergency Communications volunteers who are swiftly mobilized when disasters and communications emergencies strike near home.

**You can be part of the community.** You can meet other people who care. You can be ready when disasters and emergencies strike.



## Code of Conduct

- ⇒ We must act as if this is a “black tie and tails” function. We must be on our best behavior as we are THEIR guests.
- ⇒ Our operating performance will always come under the microscope of the served agency.
- ⇒ Be ready to go at a moment’s notice when requested.
- ⇒ Two words that get things done: “Please” and “Thank You.”
- ⇒ Stay out of the way of other functioning personnel unless asked to perform a task.
- ⇒ If you are asked to help in a different way than being a communicator, then oblige this requesting party unless it is a dangerous assignment. They may be understaffed and need the help. Remember to inform the Net Control Station (NCS) about the request for documentation purposes.
- ⇒ Keep yourself and your operating area neat and presentable.
- ⇒ Keep mental or written notes of the operation for the post-incident review.
- ⇒ Please review the “Bart’s Basics” communications tips brochure.



We are the eyes and ears of the National Weather Service’s Skywarn program.



The National Traffic System links us via radio and email to the rest of the world.

**THANK YOU**  
for considering helping your local community!

## Incident Command System

The National Incident Management System (NIMS), published in 2004, mandates the use of the Incident Command System (ICS). This is a management tool to help responding groups to understand who has what responsibilities at an incident to achieve a successful outcome and interoperability. Principles of effective command include: common terminology; modular organization; management by objectives; use of an Incident Action Plan; manageable span of control; pre-designated incident facilities; comprehensive resource management; integrated communications; and unity of command. You may hear the following terms used in the ICS (*See the FEMA EMI Free Online Course IS-100*):

- ▶ **Incident Commander (IC):** Person responsible for management of the incident to a successful conclusion.
- ▶ **Command Post (CP):** This is where the Incident Commander and his Command Staff work to manage the incident. There could be up to four assistants depending on the incident:
  - ▶ **Operations** – tactical management of resources.
  - ▶ **Planning** – processes information concerning the incident & writes Incident Action Plan.
  - ▶ **Logistics** – provides support services for the incident. [Amateur Radio fits in this Section under the Service Branch Communication Unit, which writes the ICS-205 Incident Communication Plan.](#)
  - ▶ **Finance/Administration** – records keeper for the incident. Monitors costs and contracts.
- ▶ **Base:** Location where primary logistics and administrative functions are coordinated.
- ▶ **Clear Text:** Plain English. No abbreviations, 10-codes, or jargon. Under ICS rules, all messages are clear text.
- ▶ **Dispatch Center:** Location where resources are assigned.
- ▶ **EM:** Emergency Manager.
- ▶ **EOC:** Emergency Operations Center.
- ▶ **HazMat:** Hazardous Materials.
- ▶ **Helibase/Helispot:** Location for helicopter operations / Safe place for helicopter landings and takeoffs.
- ▶ **Liaison Officer:** POC for supporting agencies.
- ▶ **Public Information Officer:** Member of the Command Staff who handles media and public interviews.
- ▶ **Perimeter:** A zone of controlled access. In a HazMat incident, this is split into three zones: Cold Zone, Warm Zone, and Hot Zone. Hams are to stay in the Cold Zone only.
- ▶ **Staging Area:** Locations where resources wait for tactical assignments.