

Pella Amateur Radio Club

Constitution

September 1, 2016

Preamble:

We, the undersigned, wishing to secure for us the pleasures and benefits of an association of persons commonly interested in Amateur Radio, constitute ourselves the PELLA AMATEUR RADIO CLUB and enact this constitution as our governing law. It shall be our purpose to further the exchange of information and cooperation between members, to promote radio knowledge, fraternalism and individual operating efficiency, encourage others to become licensed operators, and to so conduct club programs and activities as to advance the general interest and welfare of Amateur Radio in the community.

Purpose Clause:

The Club is organized exclusively for charitable, educational, religious, or scientific purposes within the meaning of section 501(c)(3) of the Internal Revenue Code.

Inurement of Income:

No part of the net earnings of the Club shall inure to the benefit of, or be distributable to, its members, trustees, officers, or other private persons except that the Club shall be authorized and empowered to pay reasonable compensation for services rendered.

Legislative or Political Activities:

No substantial part of the activities of the Club shall be the carrying of propaganda or otherwise attempting to influence legislation and the Club shall not participate in or intervene (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

Operational Limitations:

Notwithstanding any other provisions of these articles, the Club shall not carry on any other activities not permitted to be carried on (a) by a Club exempt from Federal Income tax under section 501 (c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a Club, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law).

Dissolution Clause:

Upon the dissolution of the Club, the Club shall, after paying or making provisions for the payment of all the liabilities of the Club, dispose of all the assets of the Club exclusively for the purposes of the Club in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations

under section 501 (c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law), as the Board of Trustees shall determine.

Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the Club is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

Membership: Article I

All persons interested in amateur radio communication shall be eligible for membership. Membership shall be by application and election upon such terms in the Constitution and By-Laws.

Officers: Article II

Sec. 1 - The officers of this club shall be President, Vice-President, and Secretary/Treasurer. These three officers shall make up the Executive Committee.

Sec. 2 - The officers of this club shall be elected for a term of one year by ballot of full members present, provided there be a quorum, at the annual meeting.

Sec. 3 - Vacancies occurring between elections must be filled by special election at the first regular meeting following the withdrawal or resignation.

Sec. 4 - Officers may be removed by a three quarters vote of the full members, provided there is a quorum present at the regular or special meeting.

Duties of Officers: Article III

Sec. 1 - The President shall preside at all the meetings of the club. She/he shall enforce due observance of this Constitution and By-Laws; decide all questions of order; sign all official documents adopted by the club and perform all other duties pertaining to the office of president.

Sec. 2 - The Vice-President shall assume all the duties of the president in her/his absence. In addition, she/he shall organize club activities, plan and recommend contests for operating benefits, and advance club interest and activity as approved by the club. She/he shall maintain close liaison with the section Emergency Coordinator and further club participation in the Amateur Radio Emergency Service (ARES).

Sec. 3 - The Secretary/Treasurer shall keep a record of the proceedings of all meetings, keep a roll of members, submit membership applications, carry on all correspondence, read the communications at each meeting and mail written meeting notices to each member. In addition she/he shall receive and receipt for all monies paid to the club; keep an accurate account of all monies received and expended; pay no bills without proper authorization, either by the club or its officers constituting an executive committee. At the end of each quarter she/he shall submit an itemized statement of disbursement and receipts. At the end of the term she/he shall turn over everything in his/her possession belonging to the club to his/her successor.

Meetings: Article IV

The By-Laws shall provide for regular and special meetings. At meetings, members in attendance shall constitute a quorum for the transaction of business.

Dues: Article V

The Club, by majority vote of those full members present at any regular meeting, may levy upon the general membership such dues or assessments as shall be deemed necessary for the business of the organization. Non-payment of such dues or assessments shall be cause for expulsion from the Club within the discretion of the membership.

Membership Assistance: Article VI

The Club, through Standing Committees, Ad-Hoc Committees or individual members will provide technical advice to members concerning equipment design and operation to assist in frequency observance, clean signals, uniform practice and absence of spurious radiations from club member stations. The Club shall maintain a public relations committee to foster and promote the role of Amateur Radio in our community. The Club shall also maintain a program to support those interested in obtaining their Amateur Radio license.

Amendments: Article VII

This Constitution or the By-Laws may be amended by a two thirds vote of the total membership. Proposals for amendments shall be submitted in writing at the regular meeting and shall be voted on at the next following regular meeting, provided all members have been notified by mail of the intent to amend the constitution and/or By-Laws at the said meeting. A Relaxed form of Robert's Rules of Order that meets the needs of the club shall govern proceedings.

Pella Amateur Radio Club

By-Laws

September 1, 2016

1. Secretary.

It shall be the duty of the Secretary to keep the constitution and By-Laws of the club and have the same with him/her at every meeting. She/he shall note all amendments, changes and additions on the Constitution/By-Laws and shall permit it to be consulted by members upon request.

2. Membership.

Full membership is open to those holding a valid Amateur Radio license. Associate membership is open to those actively engaged in a class leading to an Amateur Radio license and all other interested persons. Full membership includes all club privileges as well as rights to hold a club office and to vote for club officers. Associate membership includes all privileges except for the right to hold office and vote for club officers. Applications for membership shall be submitted at regular meetings.

3. Meetings.

A. Annual Meeting:

The club will hold an Annual Meeting to be scheduled in the last half of each calendar year. Purpose of the Annual Meeting is to elect officers (Article II, Sec 2 of the Constitution), approve annual dues for the next calendar year, and address any modifications or additions to the Constitution or By-Laws. The club financial statement will also be submitted for review.

B. Regular Meetings:

Regular Meetings will be held as determined by the club officers (Executive Committee) and/or club membership. The Executive Committee may call special meetings at any time. Notices shall be sent to members concerning special meetings with the business to be transacted. Only such business as designated shall be transacted. Such notices shall be sent so that they arrive not less than 24 hours before the meeting.

4. Dues

Annual dues will be determined and approved by club members at the Annual Meeting. Dues shall be collected on the first meeting of the calendar year. New member dues will be prorated on a quarterly basis. Any special assessments paid by club members will be subject to approval at any regular meeting.

5. Committees:

The club committees will be classified as Standing and Ad-Hoc.

Standing Committees:

All Standing Committees require the approval of club membership. Membership will be appointed by the President. Dissolution of Standing Committees are subject to approval of club membership. A record of all Standing Committees and their designated purpose will be kept by the Club Secretary.

Standing Committees include, but are not limited to:

Executive Committee consisting of the Club Officers

The Executive Committee shall assure all club activities adhere to the Constitution/Bylaws and is responsible for day-to-day management of the Club

Field Day Committee

Repeater Committee

Public Relations Committee

Technical/Elmer Committee

Ad-Hoc Committees:

Ad-Hoc Committees can be formed and dissolved by the President. The President will specify the purpose and expected duration as well as appoint committee members.

6. Authority for Expenditure:

The President and the Secretary/Treasurer shall have the authority to pay all bills and invoices on behalf of the club. All expenditures will be governed by Article III, Section III of the Constitution.