NEW YORK STATE PHONE TRAFFIC AND EMERGENCY NET

CONSTITUTION

AS WRITTEN BY K2YJR

ADOPTED BY THE POLICY COMMITTEE

SEPTEMBER 25, 1978

AMENDED APRIL 30, 1983

RETYPED AND RENDERED IN DIGITAL FORMAT BY WB2AXF FEBRUARY 21, 2010

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ARTICLE I – NAME

This Net shall be known as the New York State Phone Traffic and Emergency Net (NYSPTEN)

ARTICLE II – OBJECTIVES

It is the intent of this net to provide reliable, regular handling of all allowable traffic into or out of the State of New York, as a public service, deriving fun, fellowship, and satisfaction in the process.

ARTICLE III – OPERATION

Section A – Time – This Net shall commence daily at 1800 Hours local time (Summer – 2200 UTC; Winter – 2300 UTC).

Section B – Frequency – This net shall operate on a frequency to be determined by the Policy Committee.

Section C –Duration – As determined by NCS in charge

ARTICLE IV –MEMBERSHIP

Section A – Eligibility – Any duly licensed radio amateur permitted to operate on the Net Frequency is welcome to join the Net.

Section B – Requirements

1. Send a written request to Secretary-Treasurer.

2. Requests for membership continuity must be submitted at the time of annual election.

ARTICLE V – OFFICERS

Section A – Definition

1. Elected – Listed according to rank

 a) Net Manager

 b) Assistant Net Manager

 c) Secretary-Treasurer

 d) Assistant Secretary-Treasurer

2. Appointed

 a) NCS and Alternates

 b) Policy Committee Members

3. Policy Committee Chairman

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Section B - Eligibility -All officers listed in Article V, Section A, must be residents of New York State. However, this requirement is waived for Policy Committee Members representing the out-of-state section.

Section C -Terms of Office -All terms of elected office expire on December 31 or until such time as they are replaced.

ARTICLE VI - ELECTION

An annual election shall be conducted during the final quarter of each year.

Section A -Nominations - Any net member residing in New York State may be nominated providing that the nominating person first checks to see if the prospective candidate would accept, and then sends a written notice to the Net Manager.

Section B -Voting Privileges - Ballots shall be sent to all net members.

Section C - Schedule -Election shall be conducted according to this time table:

 Nominations - October 10 to October 31

 Balloting - November 10 to November 30

 Result Aired - ASAP after December 1

ARTICLE VII RESPONSPBILITIES of ELECTED OFFICERS

Section A – Net Manager -This officer shall be responsible for operating of the net within the rules and policies established here in. In an instance not specifically covered, the Net Manager will make the decision required and present the particulars at the next meeting of the Policy Committee for permanent resolution. Additional responsibilities include:

1. Net Control Stations (NCS) - Train, appoint, and coordinate all NCS and alternate NCS

2. Election - Conduct the annual election in accordance with Article VI

3. Certificates - Coordinate, with Secretary-Treasurer, the preparation and issuance of all membership certificates and certificates of merit.

4. Officer Replacement - Name a replacement for any officer other than Policy Committee Members if the current office holder is unable to fulfill a term.

5. Serve as Policy Committee Chairman if regular chairman is not available to perform his duties

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Section B – Assistant Net Manager – This officer shall assist the Net Manager as requested and assume that officer’s duties in case of absence. In addition, the Assistant Net Manager shall serve as chairman of the annual net picnic.

Section C – Secretary-Treasurer – This officer shall be responsible for all net records and monies

Highlights include:

 1. Monies – Receive all net revenues, maintaining these funds in a bank account.

 2. Expenses - Satisfy all legitimate net expenses.

3. Reports – Prepare and present detailed Treasurer’s report at each meeting of the

 Policy Committee

4. Certificates – Prepare and forward to Net Manager all certificates (Membership and

 Merit).

5. Roster – Prepare and distribute the annual Net Roster to all members

6. Records – Maintain the permanent net historical records. These records shall be

 passed on to each succeeding Secretary-Treasurer. They include a summation of

 each year’s operation:

 a) Digest of station activity reports

 b) Final Financial Report

7. Minutes – Record, prepare and subsequently distribute minutes of the Policy

 Committee Meetings to all those present plus any absent net officers, in a timely

 Manner

Section D – Assistant Secretary Treasurer – This officer shall receive, compile, and forward to the Secretary-Treasurer all daily NCS activity reports for inclusion in the net historical records.

ARTICLE VIII RESPONSIBILITIES OF APPOINTED OFFICERS

Section A – Policy Committee Members – Net officers, two members from each of the 6 sections listed in Article XI, plus two from out-of-state section shall be appointed each year, by the respective chairman, to serve on this committee which functions as the “CONGRESS” of the net. Obligations are:

 1. Policy – Formulate all rules and policies dictating net operations

 2. Constitution – Modify this document as required to meet the changing times and

 conditions.

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 3. Representation – Seek and present all member inputs from those residing within the

 various net sections.

4. Picnic – Select the optimum location and date for the annual picnic. Establish the limit

 of net funds to made available.

5. Policy Committee may replace an elected officer for just cause.

6. Policy Committee may replace elected officers who are unable to fulfill their term of

 Office

Section B – Net Control Stations – These appointed officers control all on-the-air operations of the net. They are responsible to commence, control, and terminate the daily net sessions. Their performance is monitored and controlled by the Net Manager. They shall:

 1. Consolidate Daily Activity Reports and forward same in a timely manner to the

 Assistant Secretary-Treasurer, ASAP after each session.

2. Notify the Net Manager and/or alternate NCS when absence from regular duty is

 necessary.

Section C – Alternate NCS – Assist the primary NCS and take over NCS duties when called upon.

Section D – Policy Committee Chairman – After completion of a term as Net Manager, one automatically becomes Policy Committee Chairman. As such he/she will:

 1. Appoint two representatives from each of the seven net sections to members of the

 Policy Committee.

2. Schedule, coordinate, and preside over any and all meetings.

3. Assist other net officers as required

4. In the event the Net Manager is re-elected for an additional consecutive term of office,

 He/she shall appoint a Policy Committee Chairman.

5. If the Policy Chairman is replaced per Article VIII, Section A.5, a special Policy

 Committee Meeting shall be called to elect a permanent chairman.

ARTICLE IX – POLICY COMMITTEE MEETINGS

Section A – Spring – First of two annual meetings shall be held sometime in April at a location most convenient to all.

Section B – Summer – Second meeting shall be held at the annual picnic at a time to minimally detract from the day’s other activities

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ARTICLE X – PICNIC

At a location and date most convenient to the membership, an annual picnic shall be held.

ARTICLE XI- NET SECTIONS

The counties of New York are grouped into sections as listed.

Section A – Western New York – Allegany, Cattaraugus, Chautauqua, Erie, Genesee, Livingston, Monroe, Niagara, Ontario, Orleans, Wayne, Wyoming, Yates.

Section B – Central New York – Cayuga, Cortland, Herkimer, Madison, Oneida, Onondaga, Oswego, Seneca

Section C – Southern New York – Broome, Chemung, Chenango, Delaware, Otsego, Schuyler, Steuben, Sullivan, Tioga, Tompkins.

Section D – Northern New York – Clinton, Essex, Franklin, Hamilton, Jefferson, Lewis, Saratoga, St. Lawrence, Warren, Washington.

Section E – Eastern New York – Albany, Columbia, Dutchess, Fulton, Greene, Montgomery, Orange, Putnam, Rensselaer, Rockland, Schenectady, Schoharie

Section F – New York City/Long Island – Bronx, Kings, Nassau, New York Queens, Richmond, Suffolk

Section G – Out of state

ARTICLE XII – CERTIFICATES

Two types of certificates may be awarded.

Section A – Membership – Each member is entitled to receive this in recognition of membership.

Section B – Merit – Certificates of Merit may be awarded only to those stations whom the officers determine to be worthy, in recognition of unique outstanding service to the net.

ARTICLES XIII – REVISION STATUS

To maintain continuity, all changes are to be recorded under this article by first listing the original wording “WAS” and then the modified wording “IS”.

Revision\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_Article\_\_\_\_\_\_\_\_\_\_\_\_Section\_\_\_\_\_\_\_\_\_\_\_

WAS:

IS: