

2021 Whirlwind Boom Exercise Columbia County Plan

Exercise Plan *for MARCH 19, 2021*

The Exercise Plan (ExPlan) gives elected and appointed officials, observers, media personnel, and players from participating organizations information they need to observe or participate in the exercise. Some exercise material is intended for the exclusive use of exercise planners, controllers, and evaluators, but players may view other materials that are necessary to their performance. All exercise participants may view the ExPlan.

Version: 1.3 Mar 5 Gordon L. Gibby MD 325 246 6183
Columbia County Version : Draft March 6 D Bradley Swartz

Significant Change: Amended to include specific items for Columbia County ARES volunteers.

This may be considered an Official Version for the Exercise.

EXERCISE OVERVIEW

Exercise Name	2021 Whirlwind Boom Exercise
Exercise Dates	Friday March 19, 2021 (7 PM-9PM EDT)
Scope	<p>This exercise is a deployment, full scale exercise, planned for 2 hours at multiple locations throughout northern Florida and including participants throughout the southeastern United States.</p> <p>Exercise play is open to a very wide array of volunteers including:</p> <ul style="list-style-type: none"> – NTS or other traffic net volunteers, --volunteers participating in the 2021 Florida Baptist Disaster Relief Jacksonville on-site training, – Florida state emergency personnel, – County personnel / volunteers, --ARES® volunteers, – SHARES personnel (federal, state, local, or volunteer), and any other interested amateur radio operators.¹.
Mission Area(s)	RESPONSE
Core Capabilities	<p>MASS CARE SERVICES</p> <p>OPERATIONAL COMMUNICATIONS</p>
Objectives	<p>1.0 Antenna Deployment</p> <p>2.0 Emergency Power</p> <p>3.0 Communications Planning</p> <p>4.0 Voice Communications</p> <p style="padding-left: 20px;">4.1 Command Net</p> <p style="padding-left: 20px;">4.2 Formal Status Report</p> <p style="padding-left: 20px;">4.3 Tactical Communications</p> <p style="padding-left: 20px;">4.4 (Optional) Survivor Messages</p> <p>5.0 Data Communications</p> <p style="padding-left: 20px;">5.1 Written/Status Reports</p> <p style="padding-left: 20px;">5.2 Resource Requests</p> <p style="padding-left: 20px;">5.3 Response Time</p> <p style="padding-left: 20px;">5.4 Survivor Messages</p> <p>6.0 Interoperability</p> <p>7.0 Volunteer Handling</p>
Threat or Hazard	Extreme weather event complicated by human terrorist effort, resulting in Infrastructure failure, multiple types, leading to communications failures and risk to population

¹ This exercise specifically includes a RESOURCE NET to assist unexpected volunteers with joining the exercise.

Exercise Name	2021 Whirlwind Boom Exercise
Scenario	<p>Multiple tornadoes damaging a swath across the peninsular state of Roflida from one coast to the other as a result of fast moving cold front, with large number of displaced persons seeking shelter, large power outages and communications systems outages.</p> <p>Flooding in southern Columbine County.</p> <p>2nd event was a massive explosion near an NT&T central switching site in Johnsonville, Roflida, leading to massive loss of public switched telephone system performance and large damage to the “SuperNet” emergency-response cell-phone based emergency communications system.</p>
Sponsor	Florida Baptist Disaster Relief, Communications & Technology Ministry
Participating Organizations	<p>SHARES SE Regional Coordinator / Net</p> <p>Florida Div. Em Mgt (Robert Little)</p> <p>Northern Florida ARES® Net (NFAN)</p> <p>Northern Florida Phone Net (NFPN)</p> <p>Alachua County Emergency Management</p> <p>Alachua County ARES®</p> <p>Columbia County ARES®</p> <p>Flager County EM/EOC</p> <p>Marion County EOC/ARES®</p> <p>Santa Rosa County ARES®</p> <p>Volusia County EOC/ARES®</p> <p>Distant Outlets:</p> <ul style="list-style-type: none"> • Volunteer with GA ARES® DEC • Volunteer with GA Peach County²
Point of Contact	<p>Gordon L. Gibby MD, KX4Z, NCS521</p> <p>docvacuumtubes@gmail.com</p>

2 This is my best effort to accurately portray the various persons/groups who have registered. My apologies to any groups overlooked or miss-presented.

GENERAL INFORMATION

Exercise Objectives and Core Capabilities

This exercise was designed to bring together the very volunteers who are likely to volunteer for communications disasters in Florida or nearby states. It attempts to create realistic communications that would be of great value to the responding agencies and the citizens they and we serve. As a result it has several levels, from local volunteers forwarding shelter status reports to a local net & EOC, all the way to reports converging on a simulated state data input port.

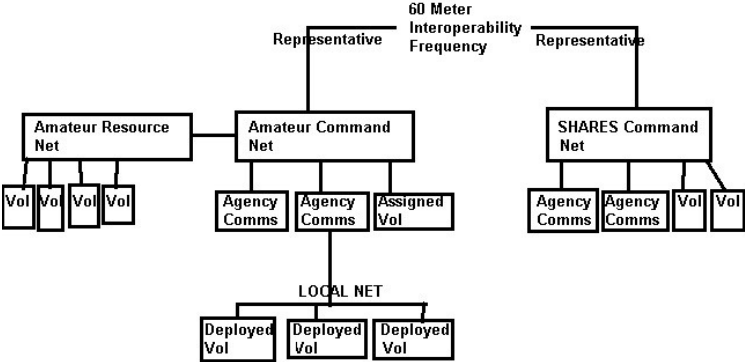
There is a place for every volunteer in this exercise!

The following exercise objectives in Table 1 describe the expected outcomes for the exercise. The objectives are linked to specific FEMA national core capabilities, which are distinct critical elements necessary to achieve the specific mission area(s). The objectives and aligned core capabilities are guided by elected and appointed officials and selected by the Exercise Planning Team.

Exercise Objective	FEMA Core Capability
(1.0) Antenna Deployments. Each applicable team able to deploy emergency antennas on suitable bands for their assigned communications, within 30 minutes of a declared antenna failure. ³	Mass Care Services Operational Communications
(2.0) Emergency Power. Each applicable team able to operate from alternative power, within 30 minutes of a declared power outage, including both radio, ancillary equipment (e.g. computer, antenna tuner, etc.) and suitable lighting. ⁴	Mass Care Services Operational Communications

3 An antenna failure may happen spontaneously, or may be declared by an inject within the Exercise, delivered by paper message, radio or email communication.

4 A power failure may happen spontaneously, or may be declared by an inject within the Exercise, delivered by paper message, radio or email communication.

Exercise Objective	FEMA Core Capability
<p data-bbox="203 237 643 275">(3.0) Communications Planning.</p> <p data-bbox="297 310 956 344" style="text-align: center;"><u>Possible Voice /Data Net Structure During Exercise</u></p>  <pre> graph TD A[Amateur Resource Net] --- B[Amateur Command Net] S[SHARES Command Net] --- B B --- C[Agency Comms] B --- D[Agency Comms] B --- E[Assigned Vol] B --- F[Representative] F --- G[60 Meter Interoperability Frequency] F --- H[Representative] H --- S C --- I[LOCAL NET] D --- I E --- I I --- J[Deployed Vol] I --- K[Deployed Vol] I --- L[Deployed Vol] A --- M[Vol] A --- N[Vol] A --- O[Vol] A --- P[Vol] C --- Q[Vol] C --- R[Vol] D --- S[Vol] D --- T[Vol] E --- U[Vol] E --- V[Vol] </pre> <ul data-bbox="253 810 1076 1297" style="list-style-type: none"> • Amateur Resource Net accepts incoming amateur radio based volunteers who are not already associated with a specific team, provides briefing services, and assigns roles. These unconnected volunteers are specifically welcomed in this Exercise. • Amateur Command Net coordinates between amateur-based comms teams, and provides representative to interoperability communications to SHARES-based Command Net. • SHARES Command Net accepts communications teams as well as individual resource units (volunteers) • Agency Comms team might be a local ARES® or CERT or other group which serves a local EOC or other agency, and provides volunteers for deployment, for example to local shelters. The Agency Comms team with deployed volunteers would maintain a local net, perhaps on VHF, and provide one or more representatives to the Amateur Command Net. Some Agency Comms teams may consist only of a comms group serving an EOC or other agency (such as a disaster relief agency). <p data-bbox="297 1335 1040 1551">(3.1) Groups or team whose responsibilities include deployed teams (e.g., to shelters or with search and rescue groups) <u>to create suitable ICS-205 planning materials</u> considering the possibilities of radio asset failures, and forward to the Exercise Director, c/o docvacuumtubes@gmail.com⁵</p> <p data-bbox="297 1589 1019 1734">(3.2) All groups/teams to successfully plan for communications by one or more representatives of their group to at least one Command Nets, depending on their licensure status (whether Amateur, SHARES, or both)</p>	<p data-bbox="1109 237 1373 344">Mass Care Services Operational Communications</p>

⁵ Purpose of this Objective is to provide practice and measure capabilities at planning communications systems.

Exercise Objective	FEMA Core Capability
<p>(4.0) Voice Communications Accomplishments.</p> <p>(4.1) Each team able to make voice contact to a suitably placed command net applicable to their licensure, despite local or ionospheric conditions.</p> <p>(4.2) Columbine shelter team successfully transmits formal status report of defined structure via voice communications to Columbine EOC or as requested. ⁶</p> <p><u>Deployed individual resources</u> (e.g., amateur unit deployed to simulated shelter) shall submit by radio transmission, a report type chosen by their local group. A suggested reporting form is to provide the data of the SHARES SPOTREP-2 form (Version 9.5 or later; see Appendix D)⁷.</p> <p><u>County or EOC or Agency Comms Team</u> (e.g., ARES® or disaster ministry group) shall submit by voice, over radio transmission, their choice of either of the following two reports.⁸</p>	<p>Mass Care Services Operational Communications</p>

6 Once the formal traffic has been transmitted by voice to a recipient on the Command Net, it is presumed to have exited the disaster area, and the receiving station can forward the text as an EMAIL to RDEM@WILINK.ORG using any desired email system. Attempt to keep the basic structure of the formal traffic as transmitted.

7 A word-processor created version of this form is provided in Appendix D, followed by an example of this form used within an ICS-213 voice report. This could also be sent as a (rather long) ARRL Radiogram by inserting the relevant fields into the address, text body, and signature, and then adding an OP NOTE before the text such as “Deliver formatted as ICS-213.”

8 Note that the receiving net participant (in this Exercise, presumed to be in a non-affected area) will then forward the report by normal internet email to our proxy for a state reporting point, RDEM@WINLINK.ORG (representing the simulated “Roflida State Div of Emergency Management”)

Exercise Objective	FEMA Core Capability
<p>(4.0 Voice Communications, continued)</p> <p>Option #1: AGENCY SITUATION REPORT, which is a modified version of the British Columbia Emergency Operation Center status report..⁹</p> <p>Option #2: Create a voice message with the information of the WINLINK “Incident Status Report”¹⁰</p> <p>(4.3) Each team able to create, receive, and respond to immediate tactical communications.</p> <p>(4.4) (Optional¹¹) Successful voice handling and transmission of survivor written messages¹² to loved ones out of disaster area, unless their Agency directs that such communications are prohibited. (Moving outbound survivor traffic to loved ones via the NTS or other methods is an historic method of public service by radio volunteers, and this portion of the Exercise aims to reacquaint volunteers with this valuable service..[These messages can be created by the volunteers to remote friends or relatives advising them of their participation in this Exercise and/or providing well wishes.] <i>NOTE: These should be transmitted using AMATEUR RADIO transmission channels, rather than SHARES except in extreme extenuating circumstances.</i></p>	

9 A blank copy of this form is presented in Appendix D, with an example inserted into the ICS-213 format immediately following.

10 This form can be accessed while using the New Message winlink procedure by choosing Select Template | Standard Templates | General Forms | Incident Status Report.txt. An image of this form is provided in Appendix D, following by an example of this information inserted into an ICS-213.

11 While data-based techniques for moving massive survivor messaging may be easier, those who prefer or enjoy voice-based disaster messaging are vital to a response and are expressly encouraged to proceed. Any volunteer on the net who is free may accept these simulated outgoing messages and deliver them by email or telephone immediately, or they may be routed thru the normal NTS/RRI channels if desired. The point is PRACTICE.

12 A suggested form is provided in Appendix D, followed by an example of this form utilized to create an ARRL Radiogram. After this form is transmitted over Radio to another volunteer in this exercise, the receiving volunteer will then deliver it via either email or telephone as soon as possible.

Exercise Objective	FEMA Core Capability
<p>(5.0) Data Communications.</p> <p>(5.1) County-based teams to transmit assigned written communications when requested, including status reports of the Winlink Incident Status Report format¹³, by one or more data techniques, all involving RADIO out of their location.¹⁴ These will generally be addressed to our simulated state-level watch point, RDEM@WINLINK.ORG.</p> <p>(5.2) Shelter based communications teams to transmit one or more resource requests¹⁵ (example: for food stores for meals being prepared by a disaster ministry group) , by one or more data techniques, all involving RADIO out of their location. An example of such a communication is provided in Appendix D.</p> <p>(5.3) Each team able to respond within 30 minutes to inquiries and replies.</p> <p>(5.4) Successful handling and transmission of survivor written messages to loved ones out of disaster area. ¹⁶ NOTE: These should be transmitted using AMATEUR RADIO transmission channels, rather than SHARES except in extreme extenuating circumstances.</p>	<p>Mass Care Services Operational Communications</p>
<p>(6.0) Interoperability. Teams from different groups (FBDR, ARES®, FDEM, SHARES) to be able to coordinate via representatives to an Interoperability frequency so designated. ¹⁷</p>	<p>Mass Care Services Operational Communications</p>

13 This form can be accessed while using the New Message winlink procedure by choosing Select Template | Standard Templates | General Forms | Incident Status Report.txt. An image of this form is provided in Appendix D,

14 Any data technique is allowed. Examples include APRS, broadcast peer-to-peer techniques, WINLINK, JS8.

15 These resource requests can be in normal email format or in ICS-213RR, as per the usual practice of their particular NGO

16 The suggested form is provided in Appendix D, and an example of this form turned into a standard WINLINK email as a text is provided in Appendix E. Use the radiogram template in winlink forms.

17 Ross Merlin points out this wording mixes somewhat different entities: “SHARES isn’t a group like the other groups in this item, SHARES is resources for the those groups to meet their communications requirements. The groups listed are responders, with a presence there at the incident scene. SHARES is its networks, for some of them to use, but there is no “SHARES Team” on-site. FBDR has a mission specific to the incident, FDEM has several; ARES mission is to support those on-scene who need communications; SHARES mission is to provide federal channels and off-scene relay of messages. “I’m not quite sure how to address his correction here, but we’ll keep it in mind.

Exercise Objective	FEMA Core Capability
(7.0) Handling Volunteers. Successful integration of newcomer amateur radio volunteers on Resource Nets with suitable explanations of the Exercise and assignments of tasks to newcomer volunteers.	Mass Care Services Operational Communications

Table 1. Exercise Objectives and Associated Core Capabilities

Participant Roles and Responsibilities

The term *participant* encompasses many groups of people, not just those playing in the exercise. Groups of participants involved in the exercise, and their respective roles and responsibilities, are as follows:

Players. Players are personnel who have an active role in discussing or performing their regular roles and responsibilities during the exercise. Players discuss or initiate actions in response to the simulated emergency.

Controllers. Controllers plan and manage exercise play, set up and operate the exercise site, and act in the roles of organizations or individuals that are not playing in the exercise. Controllers direct the pace of the exercise, provide key data to players, and may prompt or initiate certain player actions to ensure exercise continuity. In addition, they issue exercise material to players as required, monitor the exercise timeline, and supervise the safety of all exercise participants.

Simulators. Simulators are control staff personnel who role play nonparticipating organizations or individuals. They most often operate out of the Simulation Cell (SimCell), but they may occasionally have face-to-face contact with players. Simulators function semi-independently under the supervision of SimCell controllers, enacting roles (e.g., media reporters or next of kin) in accordance with instructions provided in the Master Scenario Events List (MSEL). All simulators are ultimately accountable to the Exercise Director and Senior Controller.

Evaluators. Evaluators evaluate and provide feedback on a designated functional area of the exercise. Evaluators observe and document performance against established capability targets and critical tasks, in accordance with the Exercise Evaluation Guides (EEGs).

Observers. Observers visit or view selected segments of the exercise. Observers do not play in the exercise, nor do they perform any control or evaluation functions. Observers view the exercise from a designated observation area and must remain within the observation area during the exercise. Very Important Persons (VIPs) are also observers, but they frequently are grouped separately.

Media Personnel. Some media personnel may be present as observers, pending approval by the sponsor organization and the Exercise Planning Team.

Support Staff. The exercise support staff includes individuals who perform administrative and logistical support tasks during the exercise (e.g., registration, catering).

Exercise Assumptions and Artificialities

In any exercise, assumptions and artificialities may be necessary to complete play in the time allotted and/or account for logistical limitations. Exercise participants should accept that assumptions and artificialities are inherent in any exercise, and should not allow these considerations to negatively impact their participation.

Assumptions

Assumptions constitute the implied factual foundation for the exercise and, as such, are assumed to be present before the exercise starts. The following assumptions apply to the exercise:

The exercise is conducted in a no-fault learning environment wherein capabilities, plans, systems, and processes will be evaluated.

The exercise scenario is plausible, and events occur as they are presented.

Exercise simulation contains sufficient detail to allow players to react to information and situations as they are presented as if the simulated incident were real.

Artificialities

During this exercise, the following artificialities apply:

Although for a "real world emergency" participants can certainly use their cell phones, for purposes of the Exercise, they should disable both cell phone and data (including not using it for map-based navigation) by using Airplane mode or similar. (Compass use is still allowed as this is independent of cell phone networks.)

If communications methods listed in the ICS-205 are declared "inoperative" then they cannot be utilized by participants..

Time may "jump forward" by considerable amounts between the three Sessions -- this will be announced in suitable ways if applicable.

EXERCISE LOGISTICS

Safety

Exercise participant safety takes priority over exercise events. The following general requirements apply to the exercise:

A Safety Controller is responsible for participant safety; any safety concerns must be immediately reported to the Safety Controller. The Safety Controller and Exercise Director will determine if a real-world emergency warrants a pause in exercise play and when exercise play can be resumed. For this Exercise, the Safety Controller will be the Exercise Director, Gordon Gibby, (352) 246 6183, and also monitoring the COMMAND NET frequency.

For an emergency that requires assistance, use the phrase “**real-world emergency.**” The following procedures should be used in case of a real emergency during the exercise:

Anyone who observes a participant who is seriously ill or injured will immediately notify emergency services (911) and the closest controller, and, within reason and training, render aid.

The controller aware of a real emergency will initiate the “**real-world emergency**” broadcast and provide the Safety Controller, Senior Controller, and Exercise Director with the location of the emergency and resources needed, if any. The Senior Controller will notify the [Control Cell or SimCell] as soon as possible if a real emergency occurs.

Fire Safety

Participants are asked to maintain due care related to emergency power sources, and also related to installing emergency antennas. No such antennas will be installed near any power lines.

Emergency Medical Services

Dial 911.

Electrical and Generating Device Hazards

Each participant is asked to follow prudent safety procedures related to batteries and generators and any other alternative power systems.

Weapons Policy

In general, non-law-enforcement personnel are strictly not allowed to carry concealed weapons inside ANY governmental building.

Site Access

Media/Observer Coordination

Organizations with media personnel and/or observers attending the event should coordinate with Gordon L. Gibby MD (352) 246 6183 for access to the exercise site. Media/Observers are encouraged to travel to the deployment sites, maintain identification, and observe. PIO should be contacted for specific questions and information. Exercise participants should be advised of media and/or observer presence.

Exercise Identification

Exercise staff may be identified by badges, hats, and/or vests to clearly display exercise roles; additionally, uniform clothing may be worn to show agency affiliation. Table 2 describes these identification items.

Group	Color
Controllers/Evaluators	Orange or Green Vest
Media Personnel	Simply wear ID
Players	Any suitable clothing

Table 2. Exercise Identification

POST-EXERCISE AND EVALUATION ACTIVITIES

Debriefings

Post-exercise debriefings aim to collect sufficient relevant data to support effective evaluation and improvement planning.

Hot Wash

At the conclusion of exercise play, controllers facilitate a Hot Wash to allow players to discuss strengths and areas for improvement, and evaluators to seek clarification regarding player actions and decision-making processes. All participants are encouraged to attend! **This will be a brief (30-45 minute) ZOOM conference via immediately following the exercise. The ZOOM link will be announced prior to the Exercise.**

Controller and Evaluator Debriefing

Controllers and evaluators are encouraged to attend a facilitated Debriefing via ZOOM at a date and time following the exercise to be announced.

Participant Feedback Forms

Participant Feedback Forms provide players with the opportunity to comment candidly on exercise activities and exercise design. A Google Form is available for participant feedback for the Exercise:

https://docs.google.com/forms/d/e/1FAIpQLSc13FE2IKs52uFN_C5Z2q-LpdQecUg_Te9LU82WQsqadW5AWg/viewform?vc=0&c=0&w=1&flr=0&usp=mail_form_link

Evaluation

Exercise Evaluation Guides

EEGs assist evaluators in collecting relevant exercise observations. EEGs document exercise objectives and aligned core capabilities, capability targets, and critical tasks. Each EEG provides evaluators with information on what they should expect to see demonstrated in their functional area. The EEGs, coupled with Participant Feedback Forms and Hot Wash notes, are used to evaluate the exercise and compile the After-Action Report (AAR).

After-Action Report

The AAR summarizes key information related to evaluation. The AAR primarily focuses on the analysis of core capabilities, including capability performance, strengths, and areas for improvement. AARs also include basic exercise information, including the exercise name, type of exercise, dates, location, participating organizations, mission area(s), specific threat or hazard, a brief scenario description, and the name of the exercise sponsor and POC.

Improvement Planning

Improvement planning is the process by which the observations recorded in the AAR are resolved through development of concrete corrective actions, which are prioritized and tracked as a part of a continuous corrective action program.

After-Action Meeting

The After-Action Meeting (AAM) is a meeting held among decision- and policy-makers from the exercising organizations, as well as the Lead Evaluator and members of the Exercise Planning Team, to debrief the exercise and to review and refine the draft AAR and Improvement Plan (IP). The AAM should be an interactive session, providing attendees the opportunity to discuss and validate the observations and corrective actions in the draft AAR/IP.

Improvement Plan

The IP identifies specific corrective actions, assigns them to responsible parties, and establishes target dates for their completion. It is created by elected and appointed officials from the organizations participating in the exercise, and discussed and validated during the AAM.

For this Exercise, a brief AAR/IP will be produced by the Communications and Technology Ministry of the Florida Baptist Disaster Relief, and made available via the world wide web.

PARTICIPANT INFORMATION AND GUIDANCE

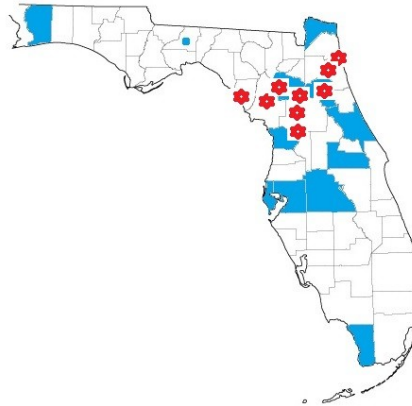
Exercise Scenario – Columbine County

“On Friday March 19th, 2021, beginning at 7 AM, a series of devastating tornadoes caused massive infrastructure damage in a band across the state of Roflida, roughly stretching from SteinKey, Roflida across to St. Florentine, Roflida.

Multiple power generation systems suffered significant loss of generation and distribution of electrical power.

An estimated 270,000 persons were rendered temporarily homeless by structural damage and an estimated 1.9 million were without power by 4 PM Friday March 19th.

Roflida Div. of Emergency Management was fully activated as well as EOCs across all affected counties.

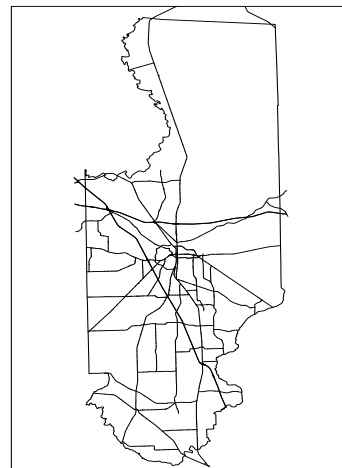


At 1308 EDT on Friday March 19, 2021, a massive blast occurred at an NT&T central switching site in Johnsonville, on the northeast coast of Roflida. This resulted in a cascading series of public switched telephone network failures brought 911 systems, internet connectivity, and cell phone systems associated with NT&T to a crawl for the northeast corner of Roflida.

In Columbine County, a super-cell thunderstorm spun off the storms into Columbine County. This caused wind gusts greater than 60mph and dumped an additional 3 inches of rain on an already saturated ground.

Cloud Electric is experiencing power outages in southern Columbine county. The Santa Anna river is projected to be above flood sage by 3:30 pm.

Five families are reporting wind damage to homes and flooding. At 4:00pm the Columbine Emergency Manager gave the order to open the shelter in Ft Whitesboro and has the Lulubell shelter on standby. The local ARES group has been asked to assist with communication at the shelters and the county EOC.



Exercise Rules

- The following general rules govern exercise play:
- In general, cell phones and cell-phone based navigation are not allowed during the Exercise. Paper maps!
- Real-world emergency actions take priority over exercise actions.
- Exercise players will comply with real-world emergency procedures, unless otherwise directed by the control staff.
- All communications (including written, radio, telephone, and e-mail) during the exercise will begin and end with the statement TEST EXERCISE MESSAGE or similar.

Players Instructions

Players should follow certain guidelines before, during, and after the exercise to ensure a safe and effective exercise.

Before the Exercise

Review appropriate organizational plans, procedures, and exercise support documents.

Leadership for each participating group should provide The Controllers with information on proposed frequency assignments or corrections to suggested ICS-205 entries. (Please carefully study Appendix A, Exercise Schedule)

You may wish to follow a "checklist" of preparation to become more ready for this exercise. Some suggested items include:

Check Off	Preparation Item
<input type="checkbox"/>	If part of a group, have you received an assignment?
<input type="checkbox"/>	If part of a local group, have you received an ICS-205 giving any local frequencies that will be utilized? (The Exercise Plan focuses on state-level communications.)
<input type="checkbox"/>	Do you have suitable antennas plus the ability to replace them in timely fashion?
<input type="checkbox"/>	Do you have backup power available? Will it include LIGHTING?
<input type="checkbox"/>	Are you able to check your output power?

<input type="checkbox"/>	Are you able to create the necessary voice or digital modulations?
<input type="checkbox"/>	For data operations, can you successfully operate your computer simultaneously with your radio, or are there lockup or interference issues?
<input type="checkbox"/>	Are you familiar with the FORMS that are requested to be used in this Exercise?
<input type="checkbox"/>	Are you familiar with the software and systems that may be required during this Exercise?
<input type="checkbox"/>	If you are fulfilling a leadership or county-level role, can you monitor both HF and VHF/UHF comms simultaneously if necessary?
<input type="checkbox"/>	Have you acquired the Survivor Message forms and possibly already completed one or more, or had family/friends complete one? This is a useful familiarization process.
<input type="checkbox"/>	Do you have a copy of band plans (amateur) or net channels (SHARES) available to you?
<input type="checkbox"/>	Do you understand how to embed an ICS-213 into a Radiogram or how it might come to you?
<input type="checkbox"/>	Have you or your local leader registered your planned participation?
<input type="checkbox"/>	If you are the leader of a local group, did you receive INJECT materials by two days prior to the Exercise? If not, you may wish to contact the Exercise Director to check.
<input type="checkbox"/>	Last minute review of the Exercise Plan or Incident Action Plan?

During the Exercise

Respond to exercise events and information as if the emergency were real, unless otherwise directed by an exercise controller.

Controllers will give you only information they are specifically directed to disseminate. You are expected to obtain other necessary information through existing emergency information channels.

Media: If you are asked an exercise-related question, give a short, concise answer. If you are busy and cannot immediately respond, indicate that, but report back with an answer as soon as possible.

If you do not understand the scope of the exercise, or if you are uncertain about an organization's participation in an exercise, ask a controller.

Parts of the scenario may seem implausible. Recognize that the exercise has objectives to satisfy and may require incorporation of unrealistic aspects. Every effort has been made by the exercise's trusted agents to balance realism with safety and to create an effective learning and evaluation environment.

All exercise written communications will begin and end with the statement “**This is an exercise.**” (or similar); voice radio communications will include this at least as often as identifications. This precaution is taken so that anyone who overhears the conversation will not mistake exercise play for a real-world emergency.

Speak when you take an action. This procedure will ensure that evaluators are aware of critical actions as they occur.

Maintain an ICS-214 log of your activities. Many times, this log may include documentation of activities that were missed by a controller or evaluator.

Maintain an ICS-309 (or be able to have one or parts of one created by a computer) to document messages received or transmitted.

After the Exercise

Participate in the Hot Wash at your venue with controllers and evaluators.

Complete the Participant Feedback Form. This form allows you to comment candidly on emergency response activities and exercise effectiveness. Provide the completed form to a controller or evaluator. (This will be a Google Form)

Provide any notes or materials generated from the exercise to your controller or evaluator for review and inclusion in the AAR. Your ICS-214 and ICS-309 (or copies thereof) should go to your local leader or if you are not part of a group, directly to the Exercise Director by either email or postal mail, at

docvcuumtubes@gmail.com

15216 NW 41st Ave

Newberry FL 32669-2004

Simulation Guidelines

Because the exercise is of limited duration and scope, certain details will be simulated. The physical description of what would fully occur at the incident sites and surrounding areas will be relayed to players by simulators or controllers.

Appendix A: Exercise Schedule

First Due Date	Personnel	Activity	Location
NOW	<ul style="list-style-type: none"> ■ Leadership of groups ■ Exercise leaders (e.g. NCS) ■ INDIVIDUALS who are NOT part of any organized group 	<p>Register yourself (so I may be able to send you INJECTS) on this Google Form: https://docs.google.com/forms/d/e/1FAIpQLSfeOZg8chrWL_Brg45aKAq3ImlVgIvgrgY98bwup2ycwMF3BQ/viewform?vc=0&c=0&w=1&flr=0&gxids=7628</p>	
On or before March 1, 2021	Leadership from participating organizations	<p>Each participant organized group (SHARES, FDEM, FBDR, ARES® including county EC or other leadership, section NFL, etc) should plan their</p> <ul style="list-style-type: none"> -frequency, -advertisement, -invitation and -promotion techniques, <p>and any internal group deployments (e.g., to home or shelter or county asset or simulated shelter locations), preferably in discussion with their Emergency Manager by March 1, 2021</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>and EITHER fill out this Google Form: https://docs.google.com/forms/d/e/1FAIpQLSfeOZg8chrWL_Brg45aKAq3ImlVgIvgrgY98bwup2ycwMF3BQ/viewform?vc=0&c=0&w=1&flr=0&gxids=7628</p> <p>OR submit a brief synopsis in simple text format to the Exercise Director via email: docvacuumtubes@gmail.com by March 2, 2021.</p> </div>	Forward planning information to docvacuumtubes@gmail.com

Exercise Plan (ExPlan)

First Due Date	Personnel	Activity	Location
Thursday Mar 4 7 PM Zoom	Any interested participant	An optional zoom conference to go over the entire Exercise briefing, and answer any questions.	https:// us02web.zoom.us/j/ 89530741792 Meeting ID: 895 3074 1792 Find your local number: https://us02web.zoom.u s/j/89530741792


Exercise Plan (ExPlan)

Second Due Date	Personnel	Activity	Location
On or before Noon, March 10, 2021	Leadership from participating organizations	<p>Each group planning organized radio communications will forward a <u>proposed ICS-205 for their group, and a completed ICS-205A giving contact information for significant personnel to a central Exercise COML (To Be Determined) by Noon, March 10, 2021 c/o docvacuumtubes@gmail.com</u></p> <p>The information on these forms will be used to make exercise injects to involved groups and should include</p> <ul style="list-style-type: none"> - frequencies, modes - alternates - leadership contacts, including call signs, names, phone numbers, emails (and winlink emails if possible) <p>IF YOUR GROUP WILL UTILIZE LOCAL NETS TO HANDLE DEPLOYED PERSONNEL BE CERTAIN TO INDICATE THAT ON YOUR SUBMITTED ICS-205</p> <p>SEE ATTACHED APPENDIX D for representative Forms</p>	Forward planning information to docvacuumtubes@gmail.com

Exercise Plan (ExPlan)

Final Exercise Materials Date	Personnel	Activity	Location
Saturday March 13 2021	Exercise Director	Final Exercise Documents including group ICS-205 / ICS-205A document(s) will be sent by email to all known participant groups. (You can also provide me with contact information through the Google Form: https://docs.google.com/forms/d/e/1FAIpQLSfeOZg8ehrWL_Brg45aKAq3ImlVgIvgrgY98bwup2ycwMF3BQ/viewform?vc=0&c=0&w=1&flr=0&gxids=7628)	By email to all known participants
Saturday March 13 2021	All group leaders	Discuss with your agency / leadership your choice of how to respond on the Situation Reports. Fill out your initial reports for Objectives 4.2 and 5.1/5.2 as appropriate. You can choose either the <ul style="list-style-type: none"> • Agency Situation Report, page 32, or the • Winlink Incident Status Report, page 34.) 	At your agency or group.
Saturday March 13, 2021	All group leaders	Go over the Survivor Messaging Form (page 36) and be sure you understand how to have copies <u>filled in at your location</u> to provide simulated outbound messages for transmission. You may wish to go ahead and have members fill some of these out. Be certain that addressee email and phone number are provided.	At your group
Thursday Mar 18 7 PM Zoom	Any interested participant	An optional zoom conference to go over the entire Exercise briefing, and answer any questions. (Largely a repeat of the March 4th Conference, but it is possible new information will be available.)	https://us02web.zoom.us/j/89530741792 Meeting ID: 895 3074 1792 Find your local number: https://us02web.zoom.us/j/89530741792

Exercise Date / Time	Personnel	Activity	Location
Friday March 19 2021 Deytime BEFORE the Exercise	All participants	<p><u>ANTENNA</u> Each group is encouraged to begin the exercise with any suitable antennas normally present at their location, but if in a deployed position, to have already erected suitable antennas.</p> <p>ALL groups are warned to be ready to erect replacement antennas as Injects are likely to indicate that existing antennas are unusable.</p>	Exercise participant location.
Friday March 19 2021 Daytime BEFORE the beginning of the exercise 7 PM	All participants	<p><u>EMERGENCY POWER</u> Each group is encouraged to begin the exercise either on emergency power (including lighting) or to be ready to move expeditiously to emergency power if Injects down their existing power.</p> <p>Note: participants working from their home locations should be ON or prepared to go to full EMERGENCY POWER for all radio communications including lighting.</p>	Exercise participant location.
<p>EXERCISE BEGINNING EXERCISE SESSION ONE: 7PM – 7:45 PM</p> <p>Note: Typically groups are left relatively unscathed in the 1st Session and merely have to deal with their own equipment and training issues....be ready for things to fail that you didn't expect!</p>			

Exercise Date / Time	Personnel	Activity	Location
		<p>Basic Theme of Reaching Outside A Disaster Area: <i>Find voice or data stations that are UNAFFECTED and use them to manually or automatically relay your messages to the intended recipient, if direct connections aren't available.</i></p> <p>With widespread damage to the Internet from the tornadoes and the terrorist blast, situational reports and survivor outbound messaging may need to go to DISTANT voice/data volunteers, or DISTANT Winlink RMS stations for delivery.</p> <p><i>Example: KA4AAA took your outbound Situation Report from your damaged county, and put it on gmail to the Roflida State EOC, when the state EOC was not available on voice channels.</i></p> <p><i>Example: Winlink-equipped volunteer comms station in a damaged county send outbound Survivor Messages via an Alabama Winlink RMS, causing the message to be quickly delivered to the email address of the distant loved one.</i></p> <p>RESPONSES</p> <p>When State level responses need to return to affected EOCs, if voice comms aren't available, the process will reverse -- Distant Volunteers will help to pick up and relay BACK the responses by any means necessary.</p> <p><i>Example: State EOC emailed back a response to KA4AAA, addressed to your county Emergency Manager. KA4AAA then reaches back via a voice net to relay the response back to the station in the damaged county.</i></p> <p>DO WHATEVER WORKS!!</p>	

Exercise Plan (ExPlan)

Exercise Date / Time	Personnel	Activity	Location
Friday March 19 2021 7 PM	Leadership of each group.	<p><u>Initiate Net Control</u> Leadership constitute Command Nets and Resource Net(s) as assigned and commence activities.</p> <p>NOTE For the entire exercise there will be Resource and Command Nets on HF frequencies. However, if a local group has deployed assets within their county, VHF control would be more appropriate locally, and information should have been provided within their ICS-205 planning materials submitted earlier; such local nets are expected and encouraged, but be certain to have representation in the Exercise HF net.</p>	Exercise participant location
Friday March 19 2021 7 PM	Non-leadership participants without any other assignment	<p><u>Check into Nets</u> Check into assigned HF Resource Net (if extant) and receive information and assignment. If unable to locate Resource Net, check into applicable Command Net.</p>	Exercise participant location
<p>NOTE: Stations outside the state of Florida, or who are FAR REMOVED from the disaster (at discretion of the net control) can serve a very valuable role by ACCEPTING voice or peer-to-peer traffic from "disaster location stations" and then forwarding that traffic to the intended recipient by simple email or winlink email -- for example, to the RDEM@WINLINK.ORG Roflida Div of Emergency Management, or to a loved one addressed in a Survivor Message. While we are not accepting INBOOUND replies from addressed out-of-state survivor message recipients, we DO expect responses from the Roflida Div. of Emergency Management and those will go to the RELAYING STATION and will need to be then communicated back via the Nets (either on voice or peer-to-peer data techniques) to the beleaguered disaster station needing help. If you are OUT OF STATE, your participation in SHARES or Amateur Nets is badly needed!</p>			

Exercise Date / Time	Personnel	Activity	Location
	Participants with data communications capability	<p><u>Data Communications Status Report</u> Each participant or group capable of data communications (e.g. WINLINK, JS8, cellular data, satellite) will test all possible data communications systems beginning at 7 PM and send a formal STATUS REPORT (per Objective 5.1/5.2) denoting their (fictitious) status, with the proviso “THIS IS AN EXERCISE” prominently displayed. See Objectives 5.1/5.2 for details of the status report and observe examples in Appendix D.</p> <p>Note: participants may request a brief exit from Resource or Command Net as appropriate if another operator is not available to conduct this activity but attempt to conclude within 15 minutes.</p> <p>Note: Local groups standing up local nets will typically move traffic in steps from deployed volunteers to county-level, (for example, the SHARES SPOTREP-2 Ver 9.5 form, page 30 might be used)and then onward, or may move traffic direct from deployed assets as appropriate.</p>	

Exercise Date / Time	Personnel	Activity	Location
	<p>Participants without data communications capability</p>	<p><u>Voice Status Report</u> Send via voice communications a formal STATUS REPORT denoting their (fictitious) status, with the provision “EXERCISE MESSAGE” prominently displayed. See Objective 4.2 for specific information on the form to be used and Appendix D for examples. Participants may use any voice protocol suitable for their communications system (e.g., Radiogram, ICS-213, etc).</p> <p>Note: Local groups standing up local nets may choose to move traffic in steps from deployed volunteers to county-level, (for example, using the SHARES SPOTREP-2 Ver 9.5 page 30) and then onward, or may move traffic direct from deployed assets as appropriate.</p>	
	<p>Participants from service organizations that are public facing (e.g., shelters, feeding stations, etc) who have no specific prohibition from their agency structure to process messages from the public should practice this technique during this exercise. (But check with their Agency before proceeding in an incident!).</p>	<p><u>Collect Survivor Messaging</u> Each group capable of data communications and assigned to a location facing the public, will begin to capture in written form, multiple simulated survivor messages from friends, family, or participants themselves, to be delivered to known relatives.¹⁸</p> <p><i>NOTE: These should be transmitted using AMATEUR RADIO transmission channels, rather than SHARES except in extreme extenuating circumstances.</i></p>	

Exercise Date / Time	Personnel	Activity	Location
EXERCISE SESSION TWO: 7:45-8:30 PM EDT			
Things May Get More Interesting!			
Friday March 19 2021 7:45 PM	All leadership or participants who have received sealed envelopes.	Open Session Two sealed envelope to learn INJECT(s) for Session Two and take appropriate action.	Dispersed
	Participants with Survivor Messages	Groups or participants who have accumulated Survivor Messaging Forms (page 36) should begin to forward those messages for delivery by any useful combination of data and (optionally) voice techniques. Record transmissions on ICS-309 form. <i>NOTE: These should be transmitted using AMATEUR RADIO transmission channels, rather than SHARES except in extreme extenuating circumstances.</i>	Dispersed
	All participants	Remain alert for possible additional INJECTS delivered by voice or data; remain available as much as possible on Command or Resource Net, and check any incoming data communications systems listed for your group on the Exercise ICS-205A You will want to check any Winlink address at least every 30 minutes.	
EXERCISE SESSION THREE: 8:30 -8:59 PM EDT			

18 NOTE: *This means you will have volunteers or nearby persons literally fill out simulated survivor messaging forms, to give you practical experience at this activity. See the suggested Form in Appendix D; you may use this or any suitable form.* Messages must either be marked TEST EXERCISE or otherwise be of a personal and non-concerning nature.

Exercise Plan (ExPlan)

Exercise Date / Time	Personnel	Activity	Location
Friday March 19 2021 8:30 PM	All leadership or participants who have received sealed envelopes.	Open Session Three sealed envelope to learn INJECT(s) for Session Two and take appropriate action.	Dispersed
Friday March 19 2021 8:30 PM	All participants	Remain alert for possible additional INJECTS delivered by voice or data; remain available as much as possible on Command or Resource Net, and check any incoming data communications systems listed for your group on the Exercise ICS-205A	Dispersed

Hotwash	Personnel	Activity	Location
Friday March 19, 2021, 9PM-9:30 PM	All Participants	Participate if possible in brief post-Exercise Hotwash.	https://us02web.zoom.us/j/89530741792
Online Anonymous Evaluation	All Participants	Google Form to give your evaluation of the Exercise: https://docs.google.com/forms/d/e/1FAIpQLScI3FE21Ks52uFN_C5Z2q-LpdQecUg_Te9LU82WQsqadW5AWg/viewform?vc=0&c=0&w=1&flr=0&usp=mail_form_link	

Appendix B: Exercise Participants

Participating Organizations
Federal
SHARES leadership and volunteers
State
FDEM communications personnel (Robert Little, confirmed)
NGO
Florida Baptist Disaster Relief, Communications & Technology Ministry
Local
North Florida Amateur Radio Club (NFARC) / Alachua County ARES(R)
Alachua County Emergency Management (expected, awaiting confirmation)
Flagler County ARES(R)
Flagler County EM (in consideration)
Santa Rosa County ARES(R)
North Florida Section Emergency Coordinator (confirmed)
Possible additional ARES® /County EM groups

Appendix C: Communications Plan

INCIDENT RADIO COMMUNICATIONS PLAN ICS-205

INCIDENT RADIO COMMUNICATIONS PLAN (ICS-205)										
1. Incident Name: 2021 Whirlwind Boom STATE PLAN			2. Date/Time Prepared: Date: Feb 14 Time: 1500 LOCAL				3. Operational Period Date From: MAR 19 Date To: MAR 19 Time From: 1900EDT Time To: 2100EDT			
4. Basic Radio Channel Use:										
Zone e Grp.	C h #	Functio n	Channel Name / Trunked Radio System Talkgroup	Assign- ment	RX FREQ N or W	RX TONE /NAC	TX FREQ N or W	TX TONE /NAC	Mode (A, D, or M)	Remarks
	1	Resource Net	RES1	Ham	3.815 MHzLSB	None	3.810 MHzLSB	None	A	Resource check-in net
	2	Resource Alternate	RES2	Ham	7.242 MHzLSB	None	7.242 MHzLSB	None	A	Alternate for Resource check-in net
	3	Command Net	COM1	Ham	3.995 MHzLSB	None	3.995 MHzLSB	None	A	Command Net
	4	Command alternate	COM2	Ham	7.247 MHzLSB	None	7.247 MHzLSB	None	A	Alternate for Command Net
	5	SHARES	SBF0 SAGO	SHARES	SBF0 SAGO	None	SBF0 SAGO	None	A/D	SHARES Command primary
		SHARES alternate	SBK0	SHARES	SBK0	None	SBK0	None	A/D	SHARES Command secondary
	6	Winlink	WIN	ALL	TBD	None	TBD	None	D	Per WINLINK RMS Channels for appropriate service
	7	Interop	INTRAOP	All	5330.5 kHzUSB	None	5330.5 kHz USB	None	A	Interoperability - Dial Frequency - not yet confirmed.
	8	PSK Data	PSK	Ham	3.579 MHzUSB	None	3.579 MHzUSB	None	D	(use any offset within passband, but avoid W1AW code practice at 3581.5 kHz)
	9	JS8 Data	JS9	Ham	3.578 MHzUSB	None	3.578 MHzUSB	None	D	(use any offset within passband but avoid W1AW code practice at 3581.5 kHz)
	10	Peer Winlink	PEERWIN	Ham	3.585 MHzUSB	None	3.585 MHzUSB	None	D	DIAL FREQ (use 500 Hz modes if possible)
5. Special Instructions										
<ul style="list-style-type: none"> • Use Channel Name to identify frequencies if moving from interference. 										
6. Prepared By (Communications Unit Leader) Name Brad Swartz N5CBP Signature /s/										
ICS 205				IAP PAGE				Date / Time Mar 6 1355 EDT		

GLG 5/2018 Communications Plan

INCIDENT RADIO COMMUNICATIONS PLAN ICS-205

INCIDENT RADIO COMMUNICATIONS PLAN (ICS-205)										
1. Incident Name: 2021 WhirlwindBoom Columbine County				2. Date/Time Prepared: Date: Feb 14 Time: 1500 LOCAL				3. Operational Period Date From: MAR 19 Date To: MAR 19 Time From:1900EDT Time To:2100EDT		
4. Basic Radio Channel Use:										
Zon e Grp.	C h #	Funcio n	Channel Name / Trunked Radio System Talkgroup	Assign- ment	RX FREQ N or W	RX TONE /NAC	TX FREQ N or W	TX TONE /NAC	Mode (A, D, or M)	Remarks
	1	Resource Net	RES1	Ham	145.490	None	144.890	None	A	Resource check-in net
	2	Resource Alternate	RES2	Ham	444.875	123.0	449.875	None	A	Alternate for Resource check-in net
	3	Command Net	COM1	Ham	146.940	123.0	146.340	None	A	Command Net
	4	Command alternate	COM2	Ham	145.490	None	144.890	None	A	Alternate for Command Net
	5	Tertiary Command	ARES Simplex	Ham	146.420	None	146.420	None	A	Tertiary Command
	6	Winlink	WIN	ALL	TBD	None	TBD	None	D	Per WINLINK RMS Channels for appropriate service
	7	Interop	INTRAOP	All	5330.5 kHzUSB	None	5330.5 kHz USB	None	A	Interoperability - Dial Frequency - not yet confirmed.
	8	PSK Data	PSK	Ham	3.579 MHzUSB	None	3.579 MHzUSB	None	D	(use any offset within passband, but avoid W1AW code practice at 3581.5 kHz)
	9	JS8 Data	JS9	Ham	3.578 MHzUSB	None	3.578 MHzUSB	None	D	(use any offset within passband but avoid W1AW code practice at 3581.5 kHz)
	10	Peer Winlink	PEERWIN	Ham	3.585 MHzUSB	None	3.585 MHzUSB	None	D	DIAL FREQ (use 500 Hz modes if possible)
5. Special Instructions										
<ul style="list-style-type: none"> Use Channel Name to identify frequencies if moving from interference. 										
6. Prepared By (Communications Unit Leader) Name Brad Swartz N5CBP Signature /s/										
ICS 205				IAP PAGE				Date / Time Mar 6 1355 EDT		

Appendix D: Suggested Forms & Usage Examples

Groups or participants may utilize these suggested forms or any suitable replacement.

Note that the Winlink auto-generated ICS-309 may be submitted as all or part of the required ICS-309 communications logging.

SHARES SPOTREP-2 Ver 9.5

(word-processor reproduction)

(Suggested for usage by deployed Individual Resource Units)

Date/Time	
From	
TO:	
CC:	
1 City / State / Territory:	
2. Landline Works	Yes__ No__ Unknown/NA__ Comment:
3. Cell Phone Works	Yes__ No__ Unknown/NA__ Comment:
4. AM/FM Broadcast Stations Status	
5. TV Stations Status	
6. Public Water Works Status	
7. Commercial Power Status	
8. Internet working	Yes__ No__ Unknown/NA__ Comment:
Additional Comments (Brief summary of current situation, expected outage times, major observations, etc)	
POC:	

COUNTY LEVEL DATA AGGREGATION

DATE: _____

Note: This page has space for five reporting units (deployed shelter volunteers, neighborhood reporting units, etc.) Make additional copies to accomodate additional reports.

	REPORTING UNIT				
SPOTREP FROM UNIT:					
TIME RECEIVED:					
LOCATION:					
	SITUATIONAL REPORT				
LANDLINE:					
CELL:					
AM/FM Broadcast:					
TV Stations:					
Public Water:					
Commercial Power:					
Internet:					
Additional Comments					
Point of Contact:					

GENERAL MESSAGE		
TO: SAM MORGANSTIEN		POSITION: Columbine County EM
FROM: SUE SMITH (substitute your name here)		POSITION: RADIO SHELTER FT WHITESBORO
SUBJECT: SHARES SPOTREP-2		DATE: MAR 19 2021 TIME: 1900 LOC
MESSAGE:		
<p>REPORTING FT WHITESBORO ROFLIDA SHELTER . LANDLINE NO SOUND. CELLPHONES NO DIAL TONE. TWO FM STATIONS ON EMERGENCY POWER. NO TV STATIONS. WATER PRESSURE REDUCED, UNKNOWN PURITY. NO COMMERCIAL POWER. NO INTERNET. ADDITIONAL COMMENTS: 21 SHELTER RESIDENTS, NONE ILL OR INJURED, ADEQUATE PORTABLE TOILETS BUT LIMITED FOOD SUPPLIES SUFFICIENT ONLY FOR 6 MORE HOURS. POINT OF CONTACT SUE SMITH ON COLUMBINE COUNTY ARES VHF COMMAND NET..</p>		
SIGNATURE: SUE SMITH (substitute your name here)		POSITION: RADIO VOLUNTEER
REPLY:		
DATE:	TIME:	SIGNATURE/POSITION:

EXAMPLE OF SHARES SPOTREP-2 FORMAT SENT AS AN ICS-213

Agency Situation Report

Incident/ Event Name:		Agency or Group Reporting:	
Date		Time:	Task No.
Prepared by:	Name	Dept/Agency	Contact Number

Current Situation: What is currently occurring within the area of responsibility for the Section/Function?

Percent of Electrical Services Operational (0-100):

Households without safe water:

Status of Broadcast Communications (describe):

Number of Persons in Shelters:

Number of Personals Hospitalized:

Outstanding Issues/Challenges: What issues within the current operational period still need to be resolved?

Anticipated Priorities/Activities: What will the Section/Function priorities be during the next operational period?

Other Comments/Issues: Are there any public information (media), safety or other issues that need to be reviewed?

Distribution:

State__

City__

Planning__

Other:

GENERAL MESSAGE		
TO: JOHN JONES		POSITION: ROFLIDA DIV EMERGENCY MGT SUPERVISOR
FROM: SUE TERRANCE		POSITION: MERITORIOUS COUNTY EM
SUBJECT: MERITORIOUS COUNTY SITUATION REPORT	DATE: MAR 19 2021	TIME: 1930LOC
MESSAGE:		
<p>CURRENT SITUATION. MULTIPLE TORNADO TOUCHDOWNS. 35 PERCENT ELECTRICAL SERVICES OPERATIONAL. 90 PERCENT HOUSEHOLDS WITHOUT SAFE WATER.. ONE REMAINING COMMERCIAL BROADCAST RADIO AM.. NO REMAINING TELEVISION BROADCAST. 1300 PERSONS IN SHELTERS. HOSPITAL OCCUPANCY 776 OR 120 PERCENT OF NORMAL CAPACITY.</p> <p>OUTSTANDING ISSUES. PUBLIC SERVICE TRUNKING SYSTEM OVERLOADED. PUBIC TELEPHONE SYSTEM OVERLOADED. 911 CENTER MARGINAL FUNCTION.</p> <p>ANTICIPATED PRIORITIES AND ACTIVITIES. PROVIDING FOOD WATER TO SHELTERS AND OPENING THREE ADDITIONAL SHELTERS, MOVING BACKUP GENERATORS TO ESSENTIAL FACILITIES.</p> <p>OTHER COMMENTS. ICS 213 RESOURCE REQUEST IMMINENT..</p>		
SIGNATURE: SUE TERRANCE		POSITION: MERITORIOUS COUNTY EM
REPLY:		
DATE:	TIME:	SIGNATURE/POSITION:

**EXAMPLE OF AGENCY SITUATION REPORT
TRANSMITTED BY VOICE AS AN ICS-213**

WINLINK INCIDENT STATUS REPORT

INCIDENT STATUS REPORT		
Setup Click to add your agency or group	Load Incident Status data	Form Info
1. Incident Name: <input style="width: 90%;" type="text"/>	2. WebEOC Incident (as applicable): <input style="width: 90%;" type="text"/>	
3. Incident Date/Time: <input style="width: 90%;" type="text"/> Click for Date/Time	4. Report Version (Check one): <input checked="" type="radio"/> Initial <input type="radio"/> Update <input type="radio"/> Final	
5. Type of Incident (Check all that apply):		
<input type="checkbox"/> Severe Storm/Flood	<input type="checkbox"/> Pre-Planned Event	<input type="checkbox"/> HAZMAT
<input type="checkbox"/> Severe Winter Weather	<input type="checkbox"/> Dam/Levee	<input type="checkbox"/> Utility Disruption
<input type="checkbox"/> Public Health	<input type="checkbox"/> Active Threats/Civil Disturbance	<input type="checkbox"/> Earthquake
<input type="checkbox"/> Fire	<input type="checkbox"/> Aircraft Disaster	<input type="checkbox"/> Other (Specify): <input style="width: 80%;" type="text"/>
6. Situation Summary as of Time of Report:		
<input style="width: 98%; height: 100%;" type="text"/>		
7. Future Outlook/Goals/Needs/Issues:		
<input style="width: 98%; height: 100%;" type="text"/>		
8. County Emergency Operations Center (EOC) Status (Check one):		
<input checked="" type="radio"/> Closed	<input type="radio"/> Activated Hours of Operation: <input style="width: 80%;" type="text"/>	<input type="radio"/> Monitoring (minimal staffing) Hours of Operation: <input style="width: 80%;" type="text"/>
9. Local Disaster Declaration Status (Check one):		
<input checked="" type="radio"/> No declaration/Declaration not anticipated	<input type="radio"/> Declaration anticipated	<input type="radio"/> Local disaster declaration Date/time of declaration: <input style="width: 80%;" type="text"/> Click for Date/Time
10. Number of Confirmed Incident Injuries: <input style="width: 80%;" type="text"/>	11. Number of Confirmed Incident Fatalities: <input style="width: 80%;" type="text"/>	
12. Number and Location(s) of Shelters Established:		
<input style="width: 98%; height: 100%;" type="text"/>		
13. Have Evacuations Been Implemented?		
<input checked="" type="radio"/> No/None anticipated	<input type="radio"/> Yes (If yes, describe):	<input type="radio"/> Evacuations anticipated (Describe):
	<input style="width: 98%; height: 100%;" type="text"/>	
14. Date/Time of Report: <input style="width: 90%;" type="text"/> Click for Date/Time	15. Report Submitted By: <input style="width: 90%;" type="text"/>	16. Contact Info: <input style="width: 90%;" type="text"/>
Save Incident Status data	Submit	Reset Form
Version 2.3		

GENERAL MESSAGE		
TO: JIM JONES		POSITION: ROFLIDA DIV EMERGENCY MANAGEMENT
FROM: SAM MORGANSTIEN		POSITION: COLUMBINE COUNTY EM
SUBJECT: WINLINK INCIDENT STATUS REPORT EXERCISE 2021 WHIRLWIND BOOM		DATE: MAR 19 2021 TIME: 1930 LOC
MESSAGE:		
<p>INCIDENT TYPE: OTHER, MULTIPLE TORNADO TOUCHDOWN, FLOODING</p> <p>SITUATION SUMMARY: MASSIVE LOSS OF ELECTRICAL AND WATER AND COMMUNICATIONS SYSTEMS AND DAMAGE TO APPROX 5 PERCENT OF COUNTY HOUSING. HOSPITAL AT 120 PERCENT CAPACITY.</p> <p>FUTURE: NEED EMERGENCY GENERATORS, CELL COWS, TRIAGE TEAMS, SEARCH AND RESCUE, FOOD AND WATER SUPPLIES FOR SHELTERS.</p> <p>EOC: ACTIVATED</p> <p>COLUMBINE COUNTY DISASTER DECLARED 1500 LOCAL</p> <p>INCIDENT INJURIES ESTIMATED 185</p> <p>INCIDENT FATALITIES ESTIMATED 7</p> <p>1 SHELTER OPENED WITH ONE MORE ANTICIPATED, ALL AT LOCAL COMMUNITY CENTERS AND ELEMENTARY SCHOOLS.</p> <p>EVACUATION OF 15 HOMES ARE UNDERWAY..</p>		
SIGNATURE: SAM MORGANSTIEN		POSITION: COLUMBINE COUNTY EMERGENCY MANAGER
REPLY:		
DATE:	TIME:	SIGNATURE/POSITION:

**EXAMPLE OF WINLINK INCIDENT STATUS REPORT
DELIVERED AS ICS-213**

Suggested Survivor Messaging Form

(Groups may use this as a public input form or design a suitable one of their own choosing.)

<p>OUTGOING MESSAGE TO LOVED ONES VIA _____ <i>(insert name of response organization)</i></p>	
<p>MESSAGES MUST HAVE AT LEAST EMAIL ADDRESS -or- PHONE NUMBER FOR DELIVERY</p>	
FROM:	<i>PRINT YOUR FIRST NAME LAST NAME below:</i>
DATE:	<i>MONTH DAY, YEAR below:</i>
INCIDENT:	<i>GENERAL NAME OF INCIDENT below:</i>
TO:	<i>PRINT PERSON ADDRESSED TO below:</i>
	<i>PRINT EMAIL ADDRESS below:</i>
	REPEAT PRINT EMAIL ADDRESS
	<i>PRINT PHONE NUMBER INCLUDING AREA CODE ()</i>
MESSAGE	PRINT MESSAGE TO SEND (MAX 100 WORDS) IN LINES BELOW:
<i>TEST EXERCISE MESSAGE</i>	
<p>MESSAGE CREATOR ACKNOWLEDGES THAT ACCURACY OR EVEN DELIVERY IS NOT GUARANTEED THERE IS NO CHARGE FOR THIS SERVICE DONE BY VOLUNTEERS. DO NOT PUT EMBARRASSING OR PRIVATE DETAILS AS THIS MESSAGE WILL NOT BE ABLE TO BE KEPT CONFIDENTIAL.</p>	

Amateur Radio "Radiogram"							
NR	PRECED	HX	Stn of Origin	Check	Place of Origin	Time Filed	Date Filed
133	W		K4AAA	17	NEWTOWN		MAR 19
Addressed TO:							
<u>TOM JONES</u>				Message Received At: Station: _____ Phone: _____ Name/Addr: _____			
email <u>TJONES12@GMAIL.COM</u>							
phone <u>123 456 7891</u>							
<BT>							
TEST EXERCISE MESSAGE X TRYING OUT THIS HAM RADIO NETWORK X HOPE THIS MESSAGE FINDS YOU WELL							
<BT>							
SIGNATURE: <u>SUE SMITH</u>							
RCVD FROM		DATE		TIME SENT TO		DATE	
TIME							

**EXAMPLE OF A SURVIVOR MESSAGE
TRANSMITTED AS AN ARRL RADIOGRAM**

General Message (ICS 213)		
Load ICS213 INITIAL Data		Form Instructions
1. Incident Name: <input type="text" value="Whirlwind Boom 2021"/>		
2. To (Name/Position): <input type="text" value="Sam Morganstien, EM"/>		
3. From (Name/Position): <input type="text" value="Henry Higgins, Shelter Mgr"/>		
4. Subject: <input type="text" value="Ft Whitesboro shelter food request"/>	5. Date: <input type="text" value="2021-03-19"/>	6. Time: <input type="text" value="1915"/>
7. Message:		
<div style="border: 1px solid black; padding: 5px;"> <p>Food preparation went well today with 65 meals provided. We are in need of the following additional stores:</p> <ul style="list-style-type: none"> 1 Pallet of #10 cans vegetables 1 Pallet of beef stew or equivalent 1 Pallet of #10 cans fruit medley <p>Please advise when these can be delivered.</p> </div>		
8. Approved by: <input type="text" value="H. Higgins"/>	Position / Title: <input type="text" value="Manager"/>	
Save ICS213 INITIAL Data	Submit	Reset Form
		Ver 41.8

**EXAMPLE OF EMAIL DATA RESOURCE REQUEST FOR AN
NGO**

ICS-205A

1. Incident Name: 2021 Whirlwind Boom	2. DATE / TIME PREPARED: Date: Feb 27 2021 Time: 1500 EDT	3. OPERATIONAL PERIOD Date From: Mar 19 2021 Time From: 1800 EDT Date TO: Mar 19 2021 Time TO 2200 EDT:
3. Basic Local Communications Information:	Participants will be BUSY. Important back-channel communications may be best via texting or direct cell phone connections.	
Incident Assigned Position	Name	Method(s) of Contact (phone, pager, cell, etc.)
Exercise Director	Gordon Gibby KX4Z NCS521	352 246 6183 docvacuumtubes@gmail.com
Roflida Div Emergency Mgt (Robert Little of FDEM plans to monitor this input and provide responses.)	RDEM	RDEM@WINLINK.ORG (If you receive (over radio) a transmitted report, you can then just put it into an email to this address. Limit is 120kbytes!)
RESOURCE NET CONTROL	Dave Barton, N4QB Net Manager, Northern Florida Phone Net ; Voice-HF. Winlink	davebarton850@gmail.com
RESOURCE NET ALTERNATE CONTROL	Bob Downey WA1TCC Madison ARES Voice and Data 160 - 70CM Pat is set up and running	bob@wa1tcc.net
AMATEUR HF COMMAND NET CONTROL	Ron Haines KN4EIC Voice, psk, Winlink, JS8, vhf/Uhf HF FM	horsedentist@reagan.com
AMATEUR HF COMMAND NET ALTERNATE CONTROL	Francis "Joe"Kelman" KI4TRR Suwanee ARES(R) PSK, Winlink VARA, JS8 FM VHF/UHF,HF	joe.kelman@gmail.com
Florida Baptist Disaster Relief comms group	Michael Crisler N4IFD Domenick Murabito WA3GTU	During exercise: N4FBC@WINLINK.ORG FBDR SHARES callsign: NND4DR
Volunteer for Santa Rosa County DEM/ ARES / SHARES	Arc Thames (Voice, Winlink (NFL-SRCEOC), HF (will try to get up to speed on JS8)	arc.thames@srcare.org Main Line:850-979-4100
Staff the Alachua County EOC radio room	Leland Gallup AA3YB Phone, PSK, Winlink, JS8Call, VHF/HF, and HF	Exercise: NF4AC@WINLINK.ORG EOC SHARES call sign: NCS181
Vol. with DEC Digital Communications. GAARES	Larry Whited AB4NX HF Voice, FLDIGI modes, Winlink HF, VHF Voice, DSTAR, FLDIGI modes and Winlink. No JS8Call yet	lwhited1@msn.com AB4NX@Winlink.org

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3. Basic Local Communications Information:	Participants will be BUSY. Important back-channel communications may be best via texting or direct cell phone connections.	
Incident Assigned Position	Name	Method(s) of Contact (phone, pager, cell, etc.)
Columbia County ARES EOC	Brad Swartz N5CBP HF Voice, HF Winlink, JS8Call, VHF voice	dbswartz8@gmail.com N5CBP@Winlink.org
Columbia County ARES EOC	Colen Boutwell WA5RKR HF Voice, VHF Voice	wa5rkr@gmail.com WA5RKR@Winlink.org
Columbia County ARES EOC	Richard Heston KE4BQI VHF Voice, CB Voice	ke4bqi@gmail.com KE4BQI@Winlink.org
Columbia County ARES Shelter	Mike Harding KN4YGT HF Voice, HF Winlink, JS8Call, VHF voice	kn4ygt@gmail.com KN4YGT@Winlink.org
Columbia County ARES Shelter	Marcus Perry KN4DCJ HF Voice, VHF voice	marcusperry48@gmail.com KN4DCJ@Winlink.org
Columbia County ARES Shelter	Gary Byerley KD4MSF VHF voice	gbyerley50@gamil.com
Alachua County, ARES	David Huckstep W4JIR	dbhuckstep@cox.net
MARION COUNTY ARES	Mike Condon, w9mnc VOICE, WINLINK, FM VHF/UHF HF	w9mnc.1@gmail.com
Peach County GA EOC (near Fort Valley Ga)	Rick Gunderman WY4X Yep, voice, All digital modes on VHF and HF to include ALE.	wy4x.rick@gmail.com
Volusia County EOC/SHARES	Doug Lynch KV4EOC, NNA4FL (SHARES)	Doug@douglynch.org
Alachua ARES	Wendell Wright, KN4TWS Whatever means needed from EOC	wwright3690@gmail.com
Flagler County Emergency Management // Flagler County EOC	voice, Winlink, , FM VHF/UHF, HF, maybe other	rsimpson@flaglercounty.org NNA4FC
Volusia ARES(R)	James Lea WX4TV Winlink, VHF/UHF FM, HF	ec@volusiaares.org
Alachua ARES(R)	Earl McDow K4ZSW voice, Winlink, JS8, FM VHF/ UHF, HF	earl.mcdow@gmail.com

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3. Basic Local Communications Information:	Participants will be BUSY. Important back-channel communications may be best via texting or direct cell phone connections.	
Incident Assigned Position	Name	Method(s) of Contact (phone, pager, cell, etc.)
SHARES Region 4	Gary Lennert, Deputy Coordinator, SHARES Region 4, NCS952 Voice HF, SHARES Winlink HF, If requested, we can supply ALE.	garyL245@aol.com
SHARES Region 4	David Kirksey, Net Manager, SHARES Region 4, AFA4DO Voice HF, SHARES Winlink HF, If requested, we can supply ALE.	david_kirksey@bellsouth.net
ZOOM HOT WASH AFTER EXERCISE	https://us02web.zoom.us/j/89530741792 Meeting ID: 895 3074 1792 Find your local access telephone number: https://us02web.zoom.us/u/kdxi4hkpCh	
GOOGLE FORM EVALUATION FORM	https://docs.google.com/forms/d/e/1FAIpQLScI3FE2IKs52uFN_C5Z2q-LpdQecUg_Te9LU82WQsqadW5AWg/viewform?vc=0&c=0&w=1&flr=0&usp=mail_form_link	
Individual resource unit	Brian Schultheis, K4BJS	k4bjs.ha@gmail.com
Individual resource unit	Grant, K4GDG	Jax Area
Individual resource unit	Michael KD2SXD	kd2sxd@gmail.com
4. Prepared by: Name: <u>G Gibby vol</u> Position/Title: _____ Signature: <u>s</u>	<i>For security reasons, this public version typically does not include telephone numbers or addresses. Net Control stations and Exercise Director will receive a more complete version of this document.</i>	
ICS 205A	IAP Page _____	Date/Time: Feb 27 1500 EST

COMM LOG ICS 309- SCCo ARES/RA CES	1. Incident Name and Activation Number	2. Operational Period (Date/Time) From: _____ To: _____
	3. Radio Net Name (for NCOs) or Position/Tactical Call	4. Radio Operator (Name, Call Sign)

5. COMMUNICATIONS LOG					
Time (24:00)	FROM		TO		Message (INDICATE IF SURVIVOR MESSAGE)
	Call Sign/ID	Msg #	Call Sign/ID	Msg #	

ACTIVITY LOG (ICS 214)

1. Incident Name:		2. Operational Period: Date From: Date To: Time From: Time To:	
3. Name:	4. ICS Position:	5. Home Agency (and Unit):	
6. Resources Assigned:			
Name	ICS Position	Home Agency (and Unit)	
7. Activity Log:			
Date/Time	Notable Activities		
8. Prepared by: Name: _____ Position/Title: _____ Signature: _____			
ICS 214, Page 1	Date/Time: _____		

APPENDIX E: SUGGESTED NET CONTROL SYSTEM OBJECTIVES

<p>Why two different nets?</p>	<p>Goal here is to experiment with the ARRL EC-001 suggested technique of having a "RESOURCE NET" that functions to a) brief unprepared volunteers on the details of the incident, and b) provide new volunteers with a "mission" once matched up to an appropriate mission.</p> <p>As you can see, the Exercise Plan is quite a long document! Although our Exercise might be numerically small, it gives us a chance to test the concept of having lengthy explanations (such as an incident status, or this Exercise Plan) be communicated AWAY from the Command Net (which needs to stay generally OPEN for emergent traffic, etc.</p> <p>This is our first time trying the Resource Net. We will evaluate afterward its usefulness.</p>
<p>Resource Net Control</p>	<ul style="list-style-type: none"> • KEEP TALKING. If you don't keep up a "yammer" on the frequency, you will LOSE IT or miss persons who might have found you and participated. • OFTEN <i>invite new participants.</i> You are our Advertisement! <p style="text-align: center;">THREE POSSIBLE IMPORTANT VOLUNTEER POSITIONS</p> <p>1. Originating Stations</p> <ul style="list-style-type: none"> A. simulated Agency Situation Reports B. simulated Survivor Messages <p>(If your volunteer has WINLINK HF capabilities they can do either function without needing to put the message onto the voice net.)</p> <p>2. Out-Of-State Ordinary Email Relay Stations. Out of state stations who can simply receive a voice transmission of an Agency Situation Report or a Survivor Message, and put it onto email (or telephone, if suitable).</p> <p>NOTE: ordinary email directed to RDEM@WINLINK.ORG must have //WL2K as the first</p>

characters in the SUBJECT: line of the email message to escape the spam whitelist filter! *You probably want to be very familiar with this yourself!*

3. In-State WINLINK Relays: In-State stations with HF WINLINK capabilities, who can send/receive traffic from voice-only stations to Winlink RDEM@WINLINK.ORG or similarly send outbound SURVIVOR MESSAGES. (We are NOT accepting inbound replies to survivor messages.)

- Provide a thorough briefing to any new participants of the overall exercise goals and layers.
- Determine a good "fit" for any new participants and missions, keeping in mind any INJECTS that are sent to you by the Exercise Director. [Exercise Director will start you off with a series of unfilled missions.] For example:
 - Are they roughly near or within the "disaster area" and could create survivor messages, or Situation Reports? You could tell them their Internet and cell phone no longer work, and they are to create a Situation Report of a tornado or other dire problem within their simulated post addressed to RDEM@WINLINK.ORG , and to manufacture some outgoing Survivor Messages to distant friends/family..
 - Or are they far from the "disaster area" and could be a receiver station of outgoing Survivor Messages, or help relay Status Reports? You could instruct them that they can go help receive Survivor Messages or Status Reports and use their still-working Internet to forward them to the proper recipient.
- Once you have determined a good fit for the new volunteer, as Resource Net Control, **if the Exercise Director has gotten behind in providing you with further unfilled missions, you have delegated authority within this Exercise, to commission them (as if you were handing out Mission Orders) to go perform that mission**, possibly joining the Command Net as a result.
- Record assignments that you make, such as on your ICS-214.

<p>Command Net Control</p>	<p>An old teaching about the duty of Net Controls is to clear all of the traffic, as soon as possible, to an appropriate recipient, respecting the Precedence of the listed traffic in making connections.</p> <p>Keep up Talking so that you keep your net control Frequency. Explain this is an Exercise. - Over and Over and Over! This is the Command Net for the Whirlwind Boom 2021 Exercise.</p> <p>Be on the lookout for Emergency or Priority traffic, or any urgent informal messages ("tactical traffic"). Make the proper connection for all of these.</p> <p style="text-align: center;">THREE POSSIBLE IMPORTANT VOLUNTEER POSITIONS</p> <p>1. Originating Stations</p> <ul style="list-style-type: none"> A. simulated Agency Situation Reports B. simulated Survivor Messages <p>(If your volunteer has WINLINK HF capabilities they can do either function without needing to put the message onto the voice net.)</p> <p>2. Out-Of-State Ordinary Email Relay Stations. Out of state stations who can simply receive a voice transmission of an Agency Situation Report or a Survivor Message, and put it onto email (or telephone, if suitable).</p> <p>NOTE: ordinary email directed to RDEM@WINLINK.ORG must have //WL2K as the first characters in the SUBJECT: line of the email message to escape the spam whitelist filter! <i>You probably want to be very familiar with this yourself!</i></p> <p>3. In-State WINLINK Relays: In-State stations with HF WINLINK capabilities, who can send/receive traffic from voice-only stations to Winlink RDEM@WINLINK.ORG or similarly send outbound SURVIVOR MESSAGES. (We are NOT accepting inbound replies to survivor messages.)</p>

Match up persons listing traffic (e.g. Status Reports from a County or EOC, or Survivor outbound messages ("health and welfare") with potential person(s) who can move that traffic (typically by sending it on to the addressee by email, or by telephone -- once the message have moved "out of disaster theater" we assume the full resources of the Internet are available can be used)

Any (radio) means possible

Traffic can be moved by ANY RADIO TECHNIQUE THAT BOTH PARTICIPANTS KNOW HOW TO DO. Our Exercise is designed to give participants the chance to try as many methods as possible -- move traffic by voice; move traffic by peer-to-peer PSK31; move traffic by peer to peer RTTY; move traffic by peer to peer WINLINK; move traffic by peer to peer JS8; even direct persons to try to hit an RMS out of the disaster area if you have no one who could take that traffic.

If possible, familiarize yourself with as many of these various ways to move traffic, so that you can give assistance if the participants are confused. For example, many may not realize that with PSK or RTTY or JS8, you can specify the dial frequency (phantom carrier frequency) and the mode (upper sideband) -- but THEY can choose the audio offset frequency, and generally find each other even if they choose different audio offsets, since these modes typically present a browser that shows portions of ALL communications within the passband.

Your WINLINK peer-to-peer participants may never have done peer-to-peer winlink before and may not realize:

- a) a message has to be created as peer-to-peer message, not a normal winlink one;
- b) it must be addressed to the callsign of the person they are going to transfer it to – or it won't transfer! This callsign will likely be different from the actual addressee the message will finally reach...
- c) the Session type has to be peer-to-peer
- d) the two stations have to choose the same DIAL frequency (or the same CENTER frequency, which will always be 1500 Hz Higher)

These digital techniques can offer error-correction, high

speeds, and ease of transfer – but they can also require higher levels of understanding by the participants!

Track Capabilities

Learn which capabilities each of your resources knows how to do so that you can match them up optimally.

Side Frequencies

IF you have the ability to watch surrounding frequencies, such as a panadapter on your radio, attempt to direct traffic" movement on "side frequencies" off the main net channel to keep it free. Do the best you can if you do not have a panadapter. An A/B VFO setup can allow you to periodically monitor a particular side frequency.

Keep Net Frequency Available

AVOID having your net frequency "overwhelmed" by a person moving a lengthy piece of traffic right on net frequency. If you must move traffic on the net frequency (which is fine), ask the participants to stop at intervals so you can inquire if there is Emergency or Priority traffic to be listed. E.G., have them stop after the preamble, again after the Address, and after each couple of minutes of text.

Tough Traffic!

Recognize that modern disaster management involves DATABASES and STRUCTURED INFORMATION. This is why the Exercise has participants moving structured formats for status reports. These tend to be lengthy! Some of your participants will be unfamiliar with the ICS-213. Some will not know that it could be encapsulated within a RADIOGRAM to give it better tracking and reliability. Assist them to move the traffic as best as they can and AVOID REMONSTRATING volunteers for any lack of knowledge or procedure. This is an Exercise to LEARN.

Injects

Keep track of any INJECTS that your receive (typically by a back channel, such as a telephone call or email) from the Exercise Director.

Coverage

If you have to leave for a brief period (e.g., to visit the restroom or to go check winlink email or study an INJECT) appoint an interim NET CONTROL to keep the net moving while you are

away.

Alternate/Assistant

Try to have some assistant, best in a different geographical area, to help with communications to persons whose signal is difficult for you.

Track Traffic

Use some means to keep a track of what traffic was listed, and what traffic was moved on your net. If possible, keep track of the technique by which it was moved (voice, psk, etc). You can use a handwritten ICS-309 for this purpose if it works adequately for you. If you prefer a different form, you might consider pasting the result into an ICS-214 form to turn in later.

BE NICE!

This can be STRESSFUL. Volunteers are embarrassed. For many, this is the first time they have ever participated in something moving this much traffic, and this level of COMPLICATED traffic. They are GOING to make mistakes. Be gracious! And if you lose your cool (which I've been known to do) just apologize quickly and move on. One of the goals of this Exercise is to get people who WILL be working with each other during real Incidents, a chance to rub shoulders in an Exercise, so we learn each others' strengths, weaknesses, capabilities, and personalities. It will help you later!

VERSION	Date of Release	Significant Changes
1.3	March 5 2021	Correction to explain that SHARES should not except in very extenuating circumstances, be used for citizen-input H&W traffic.
1.2	March 2 2021	Corrections to EDT
1.0	Feb 21 2021	First "final" copy in HSEEP copy and carefully reviewed.