

# Wahkiakum Amateur Radio Club

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## ARTICLE I: NAME & PURPOSE

**Section A: Name** – The name of this “CLUB” shall be “Wahkiakum Amateur Radio Club”.

**Section B: National Affiliation** –ARRL, ARES

**Section C: Purpose** – The purpose of this club shall be:

1. To provide a forum for the interchange of information and the discussion of matters in which the club are interested.
2. To provide assistance to Wahkiakum County Department of Emergency Management, herein referred to the “Wahkiakum DEM”.
3. To provide radio communication in the times of emergencies, as needed to assist the Wahkiakum DEM.
4. Provide radio communications and other assistance to to the community as may be deemed appropriate.

## ARTICLE II: MEMBERSHIP & DUES

### **Section A: Eligibility**

1. Full membership shall be open to all licensed amateurs interested in Amateur Radio.
2. Associate membership is open to all other interested persons.
3. Membership begins after attendance of three meetings and payment of yearly dues. Membership ends either voluntarily or when dues are in arrears.
4. For activities in support of the Wahkiakum DEM, members must also meet the requirements of the DEM and possess a Wahkiakum County Sheriff’s Office - Department of Emergency Management - Emergency Worker Card.

**Section B: DUES-** Dues of \$1 shall be paid to the treasurer upon new membership and each January thereafter.

## ARTICLE III: OFFICERS

**Section A: Officers** – The officers shall be a President, Trustee, Vice-President, Secretary, and Treasurer.

**Section B: Eligibility** – Officers must be a full member.

**Section C: Term** – The officers shall be elected for a term of one year by ballot of the members present provided there be a quorum, at the meeting.

**Section D: Vacancies** – If a vacancy occurs in the office of President, the Vice- President shall assume the office and appoint a Vice-president. If a vacancy occurs in the office of

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Trustee, the President shall appoint a new Trustee. Other vacancies occurring between elections must be filled by special elections at the first regular meeting following the withdrawal or resignation.

## **ARTICLE IV: DUTIES OF OFFICERS**

**Section A: President** – it shall be the duty of the President to:

- Preside at meetings
- Vote only in case of a tie
- Represent the club
- Appoint committee chairpersons
- Serve as an ex-officio member of all committees except the nominating committee
- Perform such other duties as ordinarily pertain to this office

**Section B: Vice-President** – It shall be the duty of the Vice-President to:

- Preside in the absence of the President
- Serve as chairperson of the Program Committee

**Section C: Secretary** – It shall be the duty of the Secretary to:

- Record the minutes of all meetings
- Keep a file of the club's records
- Maintain a current roster of membership
- Issue notices of meetings and conduct the general correspondence of the club

**Section D: Treasurer** – It shall be the duty of the Treasurer to:

- Receive all funds and process Request for Payment, Deposit Slip, and Officer Signature Forms.
- Keep an itemized account of all receipts and expenditures and make reports as directed.
- Present full treasurers report every December and just prior to vacating the treasurer's position.
- Keep a record of received dues by individual members.

**Section E: Trustee-** It shall be the duty of the Trustee to:

Act as the Club Trustee, in accordance with FCC rules pertaining to Amateur Radio Club calls.

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## **ARTICLE V: MEETINGS**

**Section A: Meetings** – Regular meetings shall be held weekly on each Tuesday at 0930, local time, unless otherwise designated. Additional meetings may be held during evenings to allow for alternate working schedules.

**Section B: Special Meeting** – Special meetings may be called by the President.

**Section C: Quorum** – A quorum shall consist of one-third the members and the attendance of at least two officers.

**Section D: Parliamentary Authority** – Robert's Rules of Orders, shall govern this club in all cases to which they are applicable and in which they are not inconsistent with these bylaws.

## **ARTICLE VI: COMMITTEES**

**Section A: Special Committees** – The President shall have the authority to appoint any special committees from time to time as need demands.

## **ARTICLE VII: AMENDMENTS**

**Section A: Selection** – these bylaws may be amended by a two-thirds majority vote of the club members.

**Section B: Notice** – All members, with current email addresses on file with the secretary, shall receive advance notice of the proposed amendment at least five days before the meeting.