

Qualification Record for City of Milpitas RACES ID Badge

Name: _____

Call Sign: _____

EC/AEC			Initial Requirements
Date	Call Sign	Initials	
			Administrative
			Register for ARES www.scc-ares-races.org/arrrl-info.html
			Register for RACES with Milpitas OES and obtain a DSW card
			Complete ICS- 100, ICS-200 and IS-700 Training
			Valid Technician class or higher Amateur Radio License
			Have a 2-Hour Carry Kit and 12-Hour Go Kit with all <u>required</u> items. www.scc-ares-races.org/gokit/SCCo_Go_Kit_rev091017.pdf
			Experience
			Check into weekly MARES Net a minimum of 8 times in past 3 months.
			Act as Net Control for weekly MARES Net a minimum of 2 times in past 6 months
			Act as Net Control for a City Quarterly Drill or the SVECs Net a minimum of one time in past year.
			Emergency Operations Center (Main EOC-Police Station)
			Explain how to gain access to EOC during business and non-business hours
			Know check-in procedure during an activation if you are the first person to arrive at the EOC
			Know location of EOC Vests
			Know location and how to access key to Radio storage cabinets
			Demonstrate how to connect and power up the EOC to EOC Radio.
			Demonstrate how to connect and power up 220 and 146/440 radios
			Demonstrate how to adjust channel, squelch, and volume on radios
			Alternate EOC (Fire Station 1)
			Explain how to gain access to Alternate EOC during business and non-business hours
			Know location and how to access key to Radio storage cabinet
			Explain how Training Room is configured when used as EOC
			Demonstrate how to connect and power up 220 and 146/440 radios
			Demonstrate how to adjust channel, squelch, and volume on radios
			Communications Van (these are operator, not driver qualifications)
			Explain procedure to check-in and check-out Van from Station 4
			Explain how to act as a spotter when the VAN is backed up
			Explain how to use log book and how to communicate with Dispatch
			Have copy of and have read "OES Communications VAN Operators Guide" www.w6mlp.org/Documents/Van_Guide.pdf
			Demonstrate how to operate the on-board generator and how to apply power to the rear communications module
			Demonstrate how to adjust channel, squelch, and volume on radios

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EC/AEC			On-Going Requirements (to maintain badge)
Date	Call Sign	Initials	
			Administrative
			Maintain a Technician or higher FCC Amateur Radio License
			Keep your contact information updated with ARES/RACES Leadership
			Maintain your 2-hour Carry Kit and 12-Hour Go-Kit current to published standards.
			Experience (to maintain qualification for RACES Badge)
			Take part in a minimum of 1 weekly MARES Net each month.
			Act as Net Control for weekly MARES Net a minimum of 2 times each year
			Take part in a minimum of 1 City Quarterly Drill each year
			Visit each operating location (Main EOC, Alternate EOC, Comm Van) at least once each year to maintain familiarity with equipment and procedures

To maintain qualifications, you need to take part in a minimum of activities noted above to keep your operating skills up to date and your knowledge of equipment and procedures current. Doing more than the minimum is encouraged.

All Initial Requirements need to be completed within an 18 month time period (except for Administrative). If any qualification is older than 18 months it needs to be redone.

EC			Completion
Date	Call Sign	Initials	
			All Initial Requirements Complete
			Office of OES notified and badge ordered
			Badge issued

I acknowledge receipt of a City of Milpitas RACES ID Badge. This badge remains the property of the City of Milpitas and will be returned to the Office of Emergency Services should I no longer maintain an active status with Milpitas ARES/RACES or if I move out of the city. If the badge is lost or stolen I will notify Milpitas OES promptly.

Signature

Printed Name

Date