

2012 Annual Exercise – Guidelines for Ham Radio Operations

Pre Exercise all areas

Notify all DCS and PVAN operators of exercise schedule. This is the responsibility of the RPV/PVAN Chief Officer (Alan Soderberg this year).

Distribute updated incident forms to all PVAN and DCS operators with instructions on the use of the form.

Exercise

Activate ECC and RPV EOC.

All DCS and PVAN operators check in.

PVAN/DCS operators transmits the message to the ECC (PVAN/DCS operator will generate the test message).

ECC forwards message to RPV and Lomita EOC using automated form.

Lomita EOC sends test message to fire stations 53 and or 106.

Fire stations 53 and or 106 respond to selected area.

The RPV EOC generates a test message and transmits to the ECC via the internet.

The ECC then transmits the message to all DCS and PVAN operators in the field.

As a back up for communication between the ECC and RPV EOC, two Public Works handheld radios will be used to communicate between the ECC and RPV EOC. One radio will be placed at the Management Section in the EOC and one radio will be placed at the ECC.

**RPV 2012 ANNUAL EMERGENCY PREPAREDNESS EXERCISE
SHIFTS A B**

TIME	TYPE	INCIDENT	MESSAGE FROM:	MESSAGE TO:		Priority	M	O	L	F	PI
9:40 AM	INCIDENT	A major earthquake has occurred. The RPV City Hall building has experienced substantial shaking.	IMS	ALL STAFF		1	X	X	X		X
9:55 AM	INJECT	Building Inspector places ACT-20 yellow placard on City Hall due to water disruption - toilets inoperable	EOC Director	ALL STAFF		3					
10:05 AM	INJECT	2 Peppertree Dr. & PVDS between 1 Narcissa reports observation that a landslide has occurred and three cars are lost in slide area.	ECC	EOC		1	X				X
10:10 AM	ACTION	Remind Section Chiefs to Review Position Checklists and Objectives with Unit Leaders. Remind staff that blank EOC forms are available at their work stations or in the EOC closet filing cabinet.	EOC Coordinator	Section Chiefs		3	X		X		X
10:15 AM	MEDIA MSG.	Channel 7 News- We were filming a tournament at Trump when the earthquake occurred. We see fire. We are sending our film crew to Ladera Linda. We request a media update. We are calling the Mayor for a status update. There are reports of substantial damage throughout Southern California.	MEDIA	EOC Director		3	X				X
10:20 AM	INJECT	Reports of County wide power outages. Traffic signals are non operational, RPV without power.	Lomita DCS	ECC to EOC		3		X			X
10:30 AM	INJECT	Volunteers are showing up at EOC and want to assist	In Field Security	EOC		3	X	X	X	X	X
10:35 AM	INJECT	Citizen at front gate and wants in to ECC, he said he is PVAN but does not have identification	In Field Security	ECC		3	X				X
10:40 AM	INJECT	Message from Exultant/Schooner - residents are in the streets running from the Ladera Linda Community Center and Ladera Linda park. UNCONFIRMED reports that buildings have collapsed.	ECC	EOC		3	X	X			X
10:40 AM	ACTION	Remind EOC Director to have a section meeting	Ex. Facilitator	EOC Director		3	X	X	X	X	X
10:45 AM	MEDIA MSG.	Media requests location of shelters	MEDIA	EOC Director		3	X		X		
10:50 AM	INJECT	The full scope of the earthquake is unknown but assumed major. Please send damage assessment to LA County via OARRS if possible or to DCS. LA County Fire and Sheriff indicate their resources are already overwhelmed.	ECC	Planning & Intel		3	X	X	X		X
10:55 AM	INJECT	Security at city hall entrance overwhelmed with citizen wanting information - needs assistance				2	X	X	X	X	X
10:55 AM	ACTION	Remind Section Chiefs to try to fill out their EOC Section Activity FORM 131 as they go along.	EOC Coordinator	Section Chiefs		3	X	X	X	X	X
11:00 AM	INJECT	Significant Damage at Community Center at Ladera Linda-32201 Forrestal Drive. Two classrooms collapsed severely damaged. Children injured and trapped in building	ECC	EOC		1	X	X			X
11:05 AM	INJECT	Numerous reports from residents in Portuguese Bend at PVDS of sewage backing up in toilets and no water pressure. Sewer and water lines are broken in multiple locations.	ECC	EOC		1	X	X	X	X	X
11:10 AM	INJECT	An Edison power pole has collapsed in the Seaview, Ladera Linda and Mediterranean areas, starting a fire in the Forrestal Reserve at Narcissa and Vanderlip Rd	ECC	EOC		3	X	X			X
11:15 AM	INJECT	Reports suggest that Ingress/Egress to and from RPV compromised - PVDS, PVDW, roads IMPASSABLE. Landslide blocking road near Point Vicente Lighthouse. Suggest alternate routes into Ladera Linda	Lomita DCS	ECC to EOC		3	X	X			X
11:20 AM	INJECT	LACoFD and LASD- resources being deployed based on priority level	Lomita DCS	ECC to EOC		2	X	X	X		X
11:20 AM	MEDIA MSG.	Radio Channel KNX available to send public safety announcements	MEDIA	EOC Director		3	X				X
11:20 AM	MEDIA MSG.	PIO needs Planning & Intel and Section update for press release	EOC Director	Planning & Intel		3	X				X
11:25 AM	ACTION	Prepare for Shift Change - Prepare Sections to complete Exercise Facilitator EMPG Form, EOC 131, 134, and AAR Forms and prepare for Debrief	EOC Coordinator	Section Chiefs		3	X	X	X	X	X
11:40 AM to 12:40 PM	LUNCH	LUNCH SHIFT A & B				2	X	X	X	X	X

**RPV 2012 ANNUAL EMERGENCY PREPAREDNESS EXERCISE
SHIFTS A B**

TIME	TYPE	INCIDENT	MESSAGE FROM:	MESSAGE TO:	Priority	M	O	L	F	PI
12:45 PM	INCIDENT	6.9 aftershock	ECC	ALL EOC STAFF	3	X	X	X	X	X
12:50 PM	INJECT	Fire in canyon behind the 4600 - 4900 blocks of Browndeer Lane. Homes on Browndeer threatened. Several streets in the area blocked with downed trees.	ECC	EOC	3	X	X			X
12:55 PM	INJECT	Salvation Army Training Center - we have volunteers available- we have contact with our headquarters - how can we help? Where do we report?	SA Staff	EOC	3	X	X	X		X
1:00 PM	INJECT	County OES requesting situation report	ECC	EOC Section Chiefs	3	X	X	X	X	X
1:00 PM	ACTION	Remind Section Chiefs to Review Position Checklists and Objectives with Unit Leaders. Remind staff that blank EOC forms are available at their workstations or in the EOC closet file cabinet.	EOC Coordinator	Section Chiefs	3		X	X	X	X
1:05 PM	ACTION	Remind Section Chiefs to fill ot their EOC Section Activity FORM 131 as they go along.	EOC Coordinator	Section Chiefs	3		X	X	X	X
1:10 PM	MEDIA MSG.	Prepare for an updated media report	EOC Director	PIO	3	X				X
1:15 PM	INJECT	Los Angeles County has issued a boil water advisory	Lomita DCS	ECC to EOC	3	X	X			X
1:20 PM	INJECT	Principal Miraleste Intermediate school- parents are panicked and calling because roads are closed they can't get to the school to pick up students. Please make a media announcement of alternate routes	ECC	PIO	3		X			X
1:25 PM	INJECT	Trees down and traffic blocked at intersection of 9th and Miraleste near 2866 Crownview	ECC	EOC	3	X	X	X		X
1:25 PM	ACTION	Remind EOC Director to have a section meeting	Ex. Facilitator	EOC Director	3	X	X	X	X	X
1:30 PM	INJECT	LACoFD request that RPV determine if Helipads are available and free of debris	Lomita DCS	ECC to EOC	3	X	X			X
1:30 PM	MEDIA MSG.	Channels 4 and 7. WE are reporting widespread damage to the South Bay with RPV hard hit with numerous fatalities, fire and damage. Requesting a press release to provide current status before next broadcast at 3:00 PM.	EOC Director	PIO	2	X	X			X
1:35 PM	INJECT	Small brush fire due to downed power line at Portuguese Bend and 4545 Palos Verdes Drive South	ECC	EOC	3	X	X			X
1:40 PM	INJECT	Resident reports gas main rupture - no fire – Casilina & PVDE	ECC	EOC	3	X	X			X
1:45 PM	INJECT	PV Drive East has collapsed at the first switchback up from PV Drive South. Rubble and debris has closed PV Drive South at 2275 W. 25th Street, San Pedro	ECC	EOC	3		X	X		X
1:50 PM	INJECT	Resident - (Coolheights & Flowerridge) The neighbors pool collapsed flooding a house. Resident requesting clean up crew and house inspection.	ECC	EOC	3	X	X			X
1:55 PM	INJECT	Relay message from Principal of Miraleste Intermediate School - trees down at Miraleste and PVDE. Trees need to be removed. Parents do not have access to school to pick up students.	Lomita DCS	ECC to EOC	3	X	X			X
2:00 PM	INJECT	Suggest evacuation areas for RPV residents fleeing fires at Forrestal Reserve and also at Browndeer	LOMITA DCS	ECC to EOC	3	X	X			X
2:10 PM	INJECT	Hawthorne Blvd. north and south blocked at insection near 5247 of Silver Spur Rd. Car accident possible fatalities and injuries	ECC	EOC	3	X	X			X
2:15 PM	INCIDENT	7.0 Aftershock - heavy shaking experienced.	Lomita DCS	EOC	3	X				X
2:05 PM	ACTION	Prepare for Shift Change - Prepare Sections to complete Exercise Facilitator EMPG Form, EOC 131, 134, and AAR Forms and AAR forms and prepare for Debrief.	EOC Coordinator	Section Chiefs	3	X	X	X	X	X
2:20 PM	ACTION	END OF DRILL								

**RPV 2012 ANNUAL EMERGENCY PREPAREDNESS EXERCISE
SHIFTS A B**

TIME	TYPE	INCIDENT	MESSAGE FROM:	MESSAGE TO:	Priority	M	O	L	F	PI
AM	Situation	Calls from PVIC and Hesse Park, employees need instructions on how to handle spontaneous evacuations			4					
AM	Situation	Citizens calling and concerned about fires and animal evacuation sites								
AM	Situation	Some staff are showing excessive signs of emotional stress			3	x				x
AM	Situation	Some vendors are requesting immediate payment			3	x	x			
AM	Situation	Citizens are bringing injured people to city hall			3	x	x			
AM	Situation	Staff wants to know when food will get here								
AM	Situation	Field personnel indicates they need fuel for autos								
AM	Situation	We need volunteers for shelter locaitons								
AM	Situation	All telecommunications (land lines / cell / internet) are non operational. Intranet is functional.	EOC	Planning & Intel						
AM	Situation	PV Transit- has two busses parked near Palos Verdes Library - they are willing to help with evacuations or other situations		EOC						
AM	Situation	Salvation Army Training Center - we have volunteers available- we have contact with our headquarters - how can we help? Where do we report?		EOC						
AM	Situation	City of Palos Verdes EOC reports road failure on PVDW		EOC	IMS					
AM	Situation	Resident reports gas main rupture - no fire – Casilina & PVDE		EOC						
PM	Situation	Miraleste Intermediate school- has evacuated the school campus but parents cannot find access to get here- children are getting very anxious outside we do not have enough supplies or water.		EOC						
PM	situation	American Red Cross advises they are not able to activate shelters in the South Bay region at this time. Cities advised to begin evaluating shelter locations for convergient citizens self evacuating until ARC can respond.		EOC						
PM	situation	Reports of strong smell of natural gas emitting from Marymount Cafeteria Students self-evacuating from the campus.		ECC	EOC					
PM	situation	Miraleste Intermediate reports parents coming onto campus to retrieve their children. Several out of control parents.		EOC						
PM	situation	Miraleste Intermediate School - Report of three large Pit Bulls roaming the campus.		EOC						
PM	Situation	Robert Ryan Park Director - we see fire, residents are CONVERGING, what do we do? We need medical supplies, injured residents		EOC	3	X		X		