**Constitution**

**MARRA**

This organization shall be known as the Milford Amateur Radio Repeater Association, located in Milford, Ct.

It shall be our purpose to provide public service communications in the greater Milford Region as part of the ARRL/Amateur Radio Emergency Service (ARES) ® organization and to enact this constitution as our governing law.

It shall be our purpose to further the promotion of Radio knowledge, fraternalism and individual operating efficiency, and to so conduct club programs and activities as to advance the general interest and welfare of Amateur Radio in the community.

**Article I Membership**

All persons interested in Amateur Radio communications shall be eligible for membership. Membership shall be by application and election upon such terms as the club shall provide in its By-Laws.

Membership may not be denied because of race, creed, color, religion, gender, sexual orientation, political affiliation, marital status or any other reason that would be biased or prejudicial.

**Officers**

Section. 1. Offices

The officers of this club shall be President, Vice-President, Secretary and Treasurer.

Section. 2. Election

The officers of this club shall be elected for a term of one year by ballot of the members present, provided there be a quorum, at the annual meeting.

Section 3. Term limits

No term limits. An individual may not hold more than one office during the same term.

Section. 4. Vacancies

Vacancies occurring between elections must be filled by special elections at the first regular meeting following the withdrawal or resignation.

Section 5. Eligibility

In order to hold an office an individual must be a member in good standing for at least six months and hold a valid Amateur Radio license.

Section 6. Resignation

Any officer may resign his/her position in writing at which time all records and assets of the club will be turned over to the President or Vice President within 30 days.

Section 7. Removal of Officers

Officers may be removed from office for cause, upon written petition of six (6) or 50% of the members (whichever is lower) presented to the President or Vice President.

After investigation the petition will be presented to the membership at the next regular meeting of the club and a voted on by the membership.

Removal of an officer requires a two-thirds vote of the full membership.

**Duties of Officers**

Section. 1. President

The President shall preside at all meetings, and conduct them according to the rules adopted. He/she shall enforce due observance of this Constitution and By-Laws; decide all questions of order; sign all official documents adopted by the club, and perform all other duties pertaining to the office of President.

Section. 2. Vice President

The Vice-President shall assume all the duties of the President in his/her absence. In addition, he/she shall organize club activities, plan and recommend contests for operating benefits, and advance club interest and activity as approved by the club. He/she shall maintain close liaison with the local ARRL's local ARES ® Emergency Coordinator to further club participation in the Amateur Radio Emergency Service. ®

Section. 3. Secretary

The Secretary shall keep a record of the proceedings of all meetings, keep a roll of members, submit membership applications, carry on all correspondence, read communications at each meeting, and provide meeting notices to each member. At the expiration of his/her term he/she shall turn over all items belonging to the club to his/her successor within 30 days.

Section. 4. Treasurer

The Treasurer shall receive and receipt for all monies paid to the club; keep an accurate account of

all monies received and expended; pay no bills without proper authorization (by the club or its officers constituting a business committee). At the end of each quarter he/she shall submit an itemized

statement of disbursements and receipts. At the end of his/her term he/she shall turn over everything

in his/her possession belonging to the club to his/her successor within 10 business days .

**Article IV Meetings**

The By-Laws shall provide for regular and special meetings. At meetings, a minimum of membership as defined in the by-laws shall constitute a quorum for the transaction of business.

Robert's Rules of Order shall govern proceedings.

**Article V Dues**

The club, by majority vote of those present at any regular meeting, may levy upon the general membership such dues or assessments as shall be deemed necessary for the business of the organization. Non-payment of such dues or assessments shall be cause for expulsion from the club within the discretion of the membership.

**Membership Assistance**

The club, through designated interference, Public Relations, and Operating Committees will provide technical advice to members concerning equipment design and operation to assist in frequency observance, clean signals, uniform practice, and absence of spurious radiation's from club

member-stations. The club shall also maintain a program to foster and guide public relations.

**Article VII Club Call sign**

The President shall assign trusteeship of the club call sign.

The trustee shall:

Be a member of the club in good standing

Meet FCC requirements.

Not had his/her Radio Amateur licensed revoked or sanctioned at any time.

**Article VIII Dissolution of The Club**

Section 1. Termination of Operations

In the event that the officers of the club vote that the Club should be dissolved the motion for dissolution must receive more than two thirds vote of the full membership to pass.

Section 2. Disposition of Assets

The officers of the club shall handle the disbursement of all assets of the club.

No member or group of members shall receive benefit from the assets.

All equipment will be sold and net proceeds donated to a non-profit organization.

All remaining cash will be donated to a non-profit organization.

**Amendments**

This constitution or By-Laws may be amended by a two-thirds vote of the total membership. Proposals for amendments shall be submitted in writing at a regular meeting and shall be voted on at the next following regular meeting, provided all members have been noticed of the intent to amend the constitution and/or By-Laws at said meeting.

**By-Laws**

1. Secretary

It shall be the duty of the Secretary to keep the constitution and By-Laws of the club and have the same with him/her at every meeting. He/she shall note all amendments, changes and additions on the constitution and shall permit it to be consulted by members upon request.

2. Membership

Full membership is open to licensed Radio Amateurs.

Full membership includes all club privileges as well as rights to hold a club office and to vote for club officers after 6 months.

Applications for membership shall be submitted at regular meetings.

3. Meetings

Regular meetings shall be held on the first Saturday of each calendar month. Special meetings may be called by the President upon the written request of any five club member. Notices shall be sent to members concerning special meetings and the business to be transacted. Only such business as designated shall be transacted. Such notices shall be sent so that they arrive not less than 24 hours before the meeting.

4. Dues Fees and Assessments

Annual dues of $10.00 per member is hereby assessed in accordance with the provisions of Article V

of the constitution for the purpose of providing funds for expenses.

Membership dues are payable in January of each year.

Any member whose dues are not paid by March 1st will be considered inactive and removed from the membership roster. Inactive members have no voting privileges.

Termination of membership either by resignation or expulsion will not constitute a qualification for a refund of dues paid.

5. Elections

Officer elections will be held annually at the regular November meeting. Officers will assume their elected office January 1 of the following year. Nomination Committee

The President will appoint a nomination committee in August.

The committee will be charged with finding qualified candidates to run for office.

The committee will present a ballot to the president at the regular meeting one month prior to elections at which time the President will entertain a motion for nominations and to accept the ballot.

The final ballot will be published and made available to all club members.

The president will dissolve the nomination committee after the annual elections.

Voting

Voting will be done in person using paper ballots.

Immediately after voting the ballots will be counted openly in front of the membership.

Any candidate may request a recount of the ballots.

In the case of an unopposed slate the President may entertain a motion for the Secretary to cast a single ballot.

6. Interference committee

This committee shall consist of three members (appointed by the club President). The committee shall direct investigation, invite proper inquires, establish technical facts and testimony and report its results to the club.

(Additional By-Laws may provide for technical, program, publicity and other committees, or other rules provisions not provided for in this sample constitution.

7. Amateur Radio Emergency Service – ARES ®

ARES® is a program of the American Radio Relay League -- our club will abide by the *Rules and Regulations of the ARRL’s Field Organization* as they may be amended from time to time, and by ARRL policies, rules, and guidelines contained in ARRL publications.”