



## CONSTITUTION

EVARC

[home](#)

### ELKHORN VALLEY AMATEUR RADIO CLUB

#### **ARTICLE I: Purpose**

To further the exchange of information, fraternalism, and individual operating efficiency, and to conduct club programs, activities, and club equipment, so as to advance the general interest and welfare of Amateur Radio.

#### **ARTICLE II: Membership**

All persons interested in Amateur Radio communication will be eligible for membership.

Section 1. Full membership is open to licensed amateurs. Full membership includes all club privileges as well as the right to hold office and vote on club business.

Section 2. Associate membership is open to all other persons. Associate membership includes all club privileges EXCEPT the right to hold office or vote.

Section 3. Family membership is open to all licensed amateurs who are members of the same family and living within the same household. All family members claiming club membership should be registered with the Secretary-Treasurer. The rights and privileges of Full membership are extended to all registered family members, however, only one copy of the monthly newsletter or other club mailings will be sent to families.

#### **ARTICLE III: Dues**

Section 1. The club, by a majority vote of the quorum, may levy upon the membership such dues or assessments as shall be deemed necessary for the business of the organization. Dues shall be assessed to the membership on December 1st of each year, and will be payable on or before January 1st of the New Year. Any dues not paid by the February meeting will automatically suspend the individual's membership.

Section 2. Dues for new members will be assessed on a prorated basis as follows: Dues will be 100% for those received from January 1st through March 31st, 75% for those received April 1st through June 30th, 50% for those received July 1st through September 30th, and 25% for those received October 1st through December 31st of the current year. Percentages are applicable to



## CONSTITUTION

EVARC

[home](#)

### ELKHORN VALLEY AMATEUR RADIO CLUB

dues that are assessed in accordance with Article III.

Section 3. Dues rates for each membership category will be established by the quorum. Any full time students interested in joining the club will be given a 50% discount on dues for the duration of their full time student status

#### **ARTICLE IV: Club Officers**

Section 1. Any full member, 19 years of age or older, shall be eligible to hold office. No individual may hold more than one elected position at a time with the exception of the president, who automatically sits on the board of directors in accordance with section 2 B, and the exception of the vice president, secretary, treasurer and/or secretary-treasurer who may also sit on the board of directors if so elected. At the discretion of the club the secretary-treasurer position may be combined or split into two positions. The decision will be voted on by the membership at the annual election meeting prior to election of officers.

*Rev 30 May 2008*

#### Section 2. President

- A. Shall preside at all scheduled meetings of the Club.
- B. Shall be a member of the Board of Directors and shall remain a member of the Board of Directors for the year in office.
- C. Shall, in the absence of the Secretary-Treasurer, sign or endorse checks, drafts or notes.
- D. Shall be responsible for the activities of appointed committees and other appointed positions.
- E. Shall perform all other incidental duties of the position as required.

#### Section 3. Vice President

- A. Shall assist the President in all matters and shall conduct all functions of the President in the elected President's absence.
- B. Shall plan programs of interest for presentation at general meetings.
- C. Shall perform all other incidental duties of the position as required.



## CONSTITUTION

EVARC

[home](#)

### ELKHORN VALLEY AMATEUR RADIO CLUB

Section 4. Secretary-Treasurer. If a single individual holds the office of Secretary-Treasurer they shall perform all duties outlined below. If separate Secretary and Treasurer Positions are elected, the duties shall be divided as indicated by (S) or (T).

A. (S) Shall keep records/minutes of all regular meetings and special meetings

B. (S) Shall handle all correspondence and publicity

C. (T) Shall have charge of all funds of the organization, receive dues, deposit receipts, disperse moneys as approved by the club and shall keep written records of all transactions.

D. (T) Shall make reports at the monthly meetings as to the status of the treasury as required.

E.(S) Shall maintain a list of all current members and periodically publish a membership list in the monthly newsletter.

F.(S & T) Shall perform all other incidental duties of the position as required.

Section 5. The officers of this club will be elected for a term of one (1) year by ballot of the Full members present, provided there be a quorum, at the meeting in December.

Section 6. The term of office will be from January through the following December.

Section 7. Vacancies occurring between elections will be filled by special elections at the first regular meeting following the withdrawal or resignation.

Section 8. Officers may be removed from office by a two-thirds (2/3) majority vote of the Full members of the club. Such vote shall be at a regularly scheduled meeting.

#### **ARTICLE V: Rules**

Section 1. ROBERT'S RULES OF ORDER shall be used to guide the proceedings however the will of the majority will prevail.

Section 2. A minimum of 25% of the persons holding a FULL Membership shall constitute a quorum for the transaction of club business.

Section 3. Meetings will be held monthly at a date, time and place as has been predetermined by the membership. Alterations for dinners, tours, picnics, etc. will be voted on as they occur.



## CONSTITUTION

EVARC

[home](#)

### ELKHORN VALLEY AMATEUR RADIO CLUB

Section 4. Club officers, board members, and committee members will read and comply with Elkhorn Valley Amateur Radio Club Conflict of Interest Policy. Each member will be required to sign a statement indicating that they have read and agree to comply with the Conflict of Interest Policy. Failure to comply can result, as a minimum, removal from office in accordance with Article IV, Section 8 or Article VI, Section 5 of the Constitution.

(Section 5. Amendments—This Constitution may be amended by three-fourths (3/4) majority vote of the full membership present at the meeting, in accordance with the following procedures:

A. Proposals for amendments will be made public to the membership either in writing or orally at a regular meeting. They will then be posted in the EVARCer newsletter, with explanation of purpose, preceding the meeting at which said proposals will be introduced for votes.

B. Any proposal rejected by vote will not be readdressed for a period of not less than 90 days from date of vote.

#### ARTICLE VI: Club Board of Directors

Section 1. The club will operate under the guidance and advice of the Board of Directors per the Articles of Incorporation of the Elkhorn Valley Amateur Radio Club. Action taken on Board of Directors advice will be at the will of the club.

Section 2. Any full member, 19 years of age or older, shall be eligible to be a member of the board of directors. With the exception of the club president as noted in Article IV, Section 2, no individual may hold more than one elected position at a time. The Board of directors will consist of seven members, six to be elected according to Section 3 of this Article and the current club president. A minimum of five members of the Board of Directors will constitute a quorum for Board meetings.

Section 3. The Board of Directors will be elected by the club membership and will serve a three year term. Elections shall be held such that one-third (1/3) of the board will be elected each year. Board of Director elections shall take place in December with the term of office starting in January of the following year.



## CONSTITUTION

EVARC

[home](#)

### ELKHORN VALLEY AMATEUR RADIO CLUB

Section 4. In the event a member of the Board of Directors resigns before the expiration of his/her term of office, a replacement member will be elected by the club membership at the next regular meeting of the club. In this event the new member of the Board will serve the remaining of the resigning board member.

Section 5. Members of the Board of Directors may be removed from office by a two-thirds (2/3) majority vote of the Full members of the club. Such vote shall be held at a regularly scheduled meeting.

[Back to EVARC Home page](#)