ARAPAHOE COUNTY ARES RADIO OPERATOR BRIEFING SHEET

Record everything on this sheet that your relief operator needs to know!

INCIDENT DATE_____MY ASSIGNMENT IS _____ LOCATION_____

MY TACTICAL CALL IS _____ SERVED AGENCY IS:_____

SERVED AGENCY STAFF ARE RECOGNIZED BY:_____

NEAREST TELEPHONE <number>:_____-_____ - _____ IS LOCATED: _____

WATER AND FOOD ARE LOCATED:: _____TOILET IS LOCATED:_____

ACTIVE NETS ARE: *(refer to ICS 205 Comm Plan)*

Radio Type/Cache	Channel ID	Function	Frequency / Tone	√ MY Assigned Nets	Tactical Call of NCS
		OPNET RPTR			
		LOGNET RPTR			
		ADMIN RPTR			
		LOCAL SIMPLEX			
		DIGITAL			
		HF			

I MUST MAINTAIN CONTACT WITH:

TACTICAL CALL:_____ ASSIGNMENT _____ LOCATION: _____

TACTICAL CALL:_____ ASSIGNMENT _____ LOCATION: _____

TACTICAL CALL:_____ ASSIGNMENT _____ LOCATION: _____

TACTICAL CALL:_____ ASSIGNMENT _____ LOCATION: _____

TACTICAL CALL:_____ ASSIGNMENT _____ LOCATION: _____

TACTICAL CALL:_____ ASSIGNMENT _____ LOCATION: _____

PENDING ACTIVITY IS:

_____

_____

_____

CHANGES MADE / EXPECTED:

_____

Log all messages and events on your ICS Form 214 Communications Log, use this only as reminder to your relief operator for messages which you have sent for which you are expecting a reply:

TIME: ***MSG. SENT TO:*** ***REPLY IS EXPECTED:*** ***FOR DELIVERY TO:***

REMARKS: