Radiogram: Gray fields for Radio Operator Use Only

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Number	Precedence	НХ	Station of Origin	Check	Place of Origin	Time Filed	Date				
To: Telephone: Email:											
				·							

From:

	Received		Sent				
From	Date	Time	То	Date	Time		

Instructions

One word per blank. Numbers may have multiple digits and decimal points, but are treated as single words. Periods should be in their own blank. Use "X" for periods.

Precedences

EMERGENCY (Spelled out on form.):

Any message having life and death urgency to any person or group of persons, which is transmitted by Amateur Radio in the absence of regular commercial facilities. This includes official messages of welfare agencies during emergencies requesting supplies, materials or instructions vital to relief of stricken populace in emergency areas. During normal times, it will be very rare. Always spelled out. When in doubt, do not use it.

PRIORITY (P):

This classification is for a) important messages having a specific time limit, b) official messages not covered in the emergency category, c) press dispatches and emergency related traffic not of the utmost urgency, d) notice of death or injury in a disaster area, personal or official.

WELFARE (W):

This classification refers to either an inquiry as to the health and welfare of an individual in the disaster area or an advisory from the disaster area that indicates all is well. Welfare traffic is handled only after all emergency and priority traffic is cleared. The Red Cross equivalent to an incoming Welfare message is DWI (Disaster Welfare Inquiry).

ROUTINE (R):

Most traffic in normal times will bear this designation. In disaster situations, traffic labeled Routine should be handled last, or not at all when circuits are busy with higher precedence traffic.