

**DIAL RADIO CLUB OF MIDDLETOWN AREA - W8BLV**

**CONSTITUTION**

ARTICLE I - NAME

The name of this organization shall be the DIAL RADIO CLUB OF MIDDLETOWN AREA, and shall be incorporated as a non-profit organization.

ARTICLE II - OBJECT

Section 1. The purpose of this organization shall be:

- A. Secure for ourselves the pleasures and benefits of the association of persons commonly interested in Amateur Radio.
- B. It shall be our purpose to exchange information and cooperation between members, to promote radio knowledge, and inspire overall operating efficiency.
- C. To conduct club programs and activities as to advance the general interest and welfare of Amateur Radio in the local community.

ARTICLE III - MEMBERSHIP

Section 1. Any person of Good Character interested in amateur radio and dedicated to proper operating procedures may apply for membership in the Dial Radio Club of Middletown Area. A membership application, accompanied by dues payment, shall be submitted and signed by one (1) sponsor, who is a member in good standing. Acceptance shall be by majority vote of members present at a regular meeting.

Section 2. All members shall agree to abide by the Constitution and By-Laws of this organization and the Rules and Regulations of the FCC.

ARTICLE IV - OFFICERS

Section 1. The officers of the organization shall be President, Vice-President, Secretary, Treasurer, and Activities Manager. All officers of the organization shall be at least eighteen (18) years of age.

Section 2. The officers of this organization shall be elected for a term of one (1) year, by ballot of the members present, provided there is a quorum at the annual meeting in December. If a quorum is not present at the December meeting, the current officers

shall remain in office until a quorum is present at a regular meeting to elect Club officers. Quorum is defined in Article VI, Section 4.

Section 3. Officers shall be eligible for re-election for as many terms as the members and office holder may desire.

Section 4. Elected officers shall assume the duties of their office, on the first day of the calendar month following election; usually January 1. Term of office will expire on December 31, except as noted in Article IV, Section 2.

Section 5. Officers for the ensuing year shall be selected by both a nominating committee and floor nominations. The president shall appoint, at the October meeting, 3 members to form a nominating committee. This committee shall prepare a slate of officers, for the coming year, and report same at the November meeting.

Section 6. Vacancies occurring between elections shall be filled by special elections at the first regular meeting following the withdrawal or resignation. The person(s) elected by special ballot shall serve the unexpired term of the office.

Section 7. All voting to fill offices shall be by secret ballot. On the occasion of a non-contested race, the requirement for secret ballot may be waived and voice vote taken.

#### ARTICLE V - EXECUTIVE BOARD

Section 1. The Executive Board (hereinafter referred to as the "Board") shall consist of the President, Vice-President, Secretary, Treasurer and Activities Manager.

Section 2. The Board shall attempt to determine and discuss all probable business items prior to business meetings in order to reduce the length of said meetings.

Section 3. The Board shall be subjected to the orders of the organization, and none of its acts shall conflict with action taken by the organization.

Section 4. All meetings of the Board shall be open to any member in good standing.

Section 5. The minutes of the Executive Board shall be presented to the Presiding Officer prior to the regular business meeting for presentation to the general membership at said meeting.

## ARTICLE VI - MEETINGS

- Section 1. The meetings of this organization shall be open to the public, but the privilege of making motions, debating, and voting shall be reserved to the members of this organization. The principle of "one person one vote shall prevail".
- Section 2. The regular meeting shall be held the third Monday of the month, from January through December, at 7 p.m., local time, unless otherwise ordered by the Board or on vote of the organization.
- Section 3. Special meetings may be called by the President or upon the written request of any five (5) club members. Notices shall be sent to members concerning special meetings and the business to be transacted. Only such business as designated may be transacted. Such notices shall be sent so that in the ordinary postal delivery they arrive not less than 24 hours before meeting time.
- Section 4. A quorum must be present for conducting any business at any regular or special meeting, unless otherwise stated in this Constitution and By-Laws. QUORUM SHALL BE DEFINED AS TWO-THIRDS of the mean attendance at monthly meetings during the preceding twelve (12) months.
- Section 5. In the event of the absence of one or more officers, the officer in charge of the meeting shall be determined by the order indicated in the following list, with the officer nearest the top of the list having priority:
1. President
  2. Vice-President
  3. Secretary
  4. Treasurer
  5. Activities Manager
  6. W8BLV License Trustee

## ARTICLE VII - AMENDMENTS TO THE CONSTITUTION AND BY-LAWS

- Section 1. A proposal for amending the Constitution and/or By-Laws may be presented by any member. Proposed amendments must be submitted in writing to the Board or to the organization at a regular meeting.
- Section 2. A proposal for amending this Constitution and/or By-Laws will be accepted and considered a "Proposed Amendment" upon a majority affirmative vote of those voting at the regular meeting at which it is presented.
- Section 3. A written copy of any "Proposed Amendment" shall be mailed to each member, notifying them of the

intent to amend this Constitution and/or By-Laws, the date, time, and place of the vote. Inclusion in the Club's monthly newsletter shall be deemed to satisfy this requirement even though the newsletter is usually mailed to a "household" rather than each individual.

Section 4. A "Proposed Amendment" shall take force and amend this Constitution and/or By-Laws immediately upon two-thirds vote of members in good standing present at the meeting.

#### ARTICLE VIII - PARLIAMENTARY AUTHORITY

Section 1. "Robert's Rules of Order, Revised shall govern the organization in all cases not specifically covered by the Constitution and By-Laws.

### BY-LAWS

#### ARTICLE I - DUES AND FEES

Section 1. Dues will be based on a "household" rather than individual members. A "household" shall include all persons living therein without regard to age. Full-time students, temporarily away from home, shall be considered to be within the household.

Section 2. Basic annual dues providing membership in the Dial Radio Club shall be \$12. Repeater privileges are not conferred at this level of membership.

Section 3. Annual dues, combining membership and full repeater privileges, shall be \$26. Persons initiating membership after July 1 of the current calendar year, may have their membership reduced to \$13. This special rate shall not apply to renewals or to former members' memberships lapsed less than two years.

Section 4. (Deleted).

Section 5. Persons joining, or renewing their membership, at the "repeater" level, shall be assigned an autodial slot at no additional charge for the ensuing year, subject to availability. Normally, these assignments will be one per household, except when fewer households exist than the number of autodial slots (240). Telephone numbers requiring a leading "0" or "1" will not be assigned in autodial slots.

Section 6. Students of Dial Radio Classes that receive their first license while attending these classes, upon approval of application, shall receive a complimentary **repeater** membership for the remainder of the calendar

year.

Section 7. Persons who may not care to join the organization may demonstrate their support for the organization's repeater facilities with a donation toward the maintenance of the organization's repeater facilities.

#### ARTICLE II - DUTIES OF OFFICERS

Section 1. The President shall preside at all meetings of this organization, and conduct the same according to the rules adopted. He/she shall enforce due observance of this Constitution and By-Laws, decide all questions of order, sign all official documents that are adopted by this organization, and perform all other customary duties pertaining to the Office of the President.

Section 2. The Vice-President shall assume the duties of the President in the absence of the latter.

Section 3. The Secretary shall keep an accurate record of all meetings of the organization and the Board. He/she shall make said minutes available to all members in good standing for inspection upon request. He/she shall be responsible for maintaining an updated copy of the Constitution and By-Laws and having said copy at all meetings. The Secretary shall be responsible for maintaining an updated list of all committees. He/she shall be responsible for recording those members present and verifying that a quorum is present. The Secretary shall be responsible for all correspondence and make said correspondence available to all members in good standing for inspection upon request. The Secretary shall be responsible for the club newsletter, unless otherwise agreed upon, and notify each member of meetings. He/she shall at the expiration of his/her term, turn over all items belonging to the organization, to his/her successor.

Section 4. The Treasurer shall receive and receipt all monies paid to the organization. He/she shall keep an accurate account of all monies received and expended. He/she shall pay no bills without proper authorization of the organization. The Treasurer shall report all bills and financial communications at each meeting.

The Treasurer shall establish designated budget lines for routine Club operating expenses and, separately, for the maintenance and development of the Club's digital and analog repeater facilities.

The Treasurer shall maintain a listing of all property of the organization, and shall maintain a membership list as dues are paid and transmit updated

information to the Secretary. He/she shall assume the responsibility of maintaining the Club's incorporation papers with the Secretary of State's Office, and shall provide a copy of the Club's incorporation papers to the Club Secretary. The Treasurer shall, at the expiration of his/her term, turn over everything in his/her possession belonging to the organization, to his/her successor.

Section 5 The Activities Manager shall organize Club member activities, plan and recommend contests, and advance Club interests and activity as approved by the organization, furthering Club participation in the Amateur Radio Public Service. He/she shall encourage new stations to report activities to the Club. He/she may appoint traffic committees or assistants to aid him/her in specific activities.

#### ARTICLE III - COMMITTEES

Section 1. Standing committees shall be:  
1. Membership  
2. Interference  
3. W8BLV Station (Trustee and Committee)  
4. Education  
5. Publicity  
6. Activities

Section 2. The Chair and committee members of each Standing Committee shall be appointed by the President with the approval of a majority of the elected officers. Term of office of said Chairs and Committees shall normally be one year and shall expire upon appointment of new committees. They are however, eligible for reappointment by succeeding officers.

Section 3. Duties of the Standing Committees:

- A. The Membership Committee shall handle matters pertaining to membership in the organization.
- B. The Interference Committee shall handle matters pertaining to complaints of interference by Amateurs.
- C. The W8BLV License Trustee shall be appointed by the President. The Trustee shall be the holder of any amateur radio licenses issued to the organization; be responsible for renewing said licenses at the proper intervals; be responsible for all duties required of him/her by the FCC and this organization. The Trustee shall be responsible for making recommendations to the officers on matters pertaining to operation of the station.

The W8BLV Station Committee shall be responsible for

maintaining and repairing the station. The Station Committee shall have access to \$250., from the Treasurer, for emergency repeater repairs.

- D. The Education Committee shall handle matters pertaining to code and theory instruction for both prospective (new) and currently licensed Amateurs. This Committee shall coordinate, with the Club's Contact Volunteer Examiner (CVE), license examination opportunities in the Middletown area. Other training needs that may be identified by the organization, shall be deemed to be included herein.
- E. The Publicity Committee shall be responsible for preparing and arranging for release of publicity through the media (press, radio, television, etc.) which may provide items pertaining to the organization and Amateur Radio.
- F. The Activities Committee shall be responsible for planning and coordinating all Club activities and events. The Activities Manager shall be chair of the committee. Various event subcommittees may be appointed, as needed, by the Activities Manager with approval of the President.

#### ARTICLE IV - SPECIAL APPOINTMENTS

##### Section 1. Auditing Committee

An auditing committee consisting of three (3) members shall be appointed by the President at the November meeting. This committee shall serve until the acceptance of its report at the January meeting.

The Treasurer's books, and all equipment and property of the organization shall be audited annually. The books shall be closed as of December 31, and the auditing committee shall report to the membership at the January meeting.

#### ARTICLE V - AFFILIATION WITH AMERICAN RADIO RELAY LEAGUE

This organization shall maintain affiliation with the American Radio Relay League so long as the ARRL affiliation requirements may be met.

Revised May, 1992

Revised Oct 16, 1995 (Cons. Art. III Sec .1, By-law Art. 1 Sec. 6)

Revised Dec, 1995 (By-law Art. I Sec 4,5,7, Art. II Sec 4)

Revised Sep 15, 1997 (Cons. Art. III Sec 1) (Sponsors)

Revised Oct 20, 1997 (By-law Art. I Sections 2 and 3) (Dues)

Revised Feb 17, 2003 (By-law Art. I Sections 3, 4 and 6 (Dues/slots))

CLUB OFFICERS - 2003

President Ron Spaulding, N8NQF  
Vice-President Art Frasier, N8PI  
Secretary Ernie Howard, Jr, W8EH  
Treasurer Carl Morgan, K8CM  
Activities Manager Lori Urschel, W8LKU

Dec 27, 2003