

Maury Amateur Radio Club Constitution and Bylaws



Constitution Written & Signed

January 12, 1995

Bylaws Last Amended

February 27, 2016

CONSTITUTION COVER SHEET.....	4
CONSTITUTION.....	5
PREAMBLE.....	5
ARTICLE I NAME.....	5
ARTICLE II MEMBERSHIP.....	5
ARTICLE III ADMINISTRATION.....	5
Section 1. Board of Directors.....	5
Section 2. Policies.....	5
Section 3. Voting.....	6
Section 4. Minutes.....	6
ARTICLE IV OFFICERS.....	6
Section 1. Officers.....	6
Section 2. Term of Office.....	6
Section 3. Vacancies.....	6
ARTICLE V MEETINGS.....	6
Section 1. General Membership.....	6
Section 2. Board of Directors.....	6
ARTICLE VI AMENDMENTS.....	6
ARTICLE VII DISSOLUTION.....	7
BYLAWS COVER SHEET.....	8
BYLAWS.....	9
ARTICLE 1 MEETINGS.....	9
Section 1. General Membership.....	9
Section 2. Board of Directors.....	9
Section 3. Voting.....	9
ARTICLE II OFFICERS.....	9
Section 1. President.....	9
Section 2. Vice-President.....	9
Section 3. Secretary.....	9
Section 4. Treasurer.....	10
ARTICLE III ELECTIONS.....	10
Section 1. Officers.....	10
Section 2. Eligibility of Officers.....	10
ARTICLE IV VACANCIES.....	10
Section 1. President.....	10
Section 2. Other Officers.....	10
Section 3. President and Vice-President.....	10
Section 4. Appointed Officials.....	10
ARTICLE V FINANCES.....	11
Section 1. General Fund.....	11
Section 2. Special Funds.....	11
ARTICLE VI MEMBERS.....	11
ARTICLE VII DUES, FEES, ASSESSMENTS.....	11
Section 1. Dues.....	11
Section 2. Period.....	11
Section 3. Fees and Assessments.....	11

ARTICLE VIII APPOINTED OFFICIALS.....	11
Section 1 Awards.....	11
Section 2 Newsletter Editor.....	12
Section 3 Emergency Coordinator.....	12
Section 4 Station Trustee.....	12
Section 5 Historian.....	12
Section 6 Legal Counsel.....	12
Section 7 Sunshine Coordinator.....	12
Section 8 Field Day Coordinator.....	12
Section 9 Net Coordinator.....	12
Section 10 Program Coordinator.....	12
Section 11 Special Appointments.....	13
Section 12 Miscellaneous.....	13
ARTICLE IX AMENDMENTS & REPEALS.....	13
Section 1 Submitting	13
Section 2 Presenting	13
Section 3 Voting	13

Maury Amateur Radio Club

Constitution



Constitution Written & Signed

January 12, 1995

CONSTITUTION

PREAMBLE

The Maury Amateur Radio Club, a non-profit unincorporated association formed in the state of Tennessee hereby adopts the following constitution.

We the undersigned, being licensed Amateur Radio Operators, wishing to attain for ourselves the pleasures of association with persons having like interests in Amateur Radio do hereby enact this constitution as the LAWS of our organization. It shall be our purpose:

- To promote Amateur Radio;
- To provide for the common good of the community as we can through our expertise in communications;
- To recognize and bring honor to Amateurs that distinguish themselves through their actions, service or skills;
- To provide services to Amateurs under the ARRL Special Services Club program;
- To promote goodwill and fraternalism among Amateurs;
- To maintain and operate a repeater for the use of all licensed Amateur Operators with the required privileges;
- To sponsor and encourage the VE Testing program

ARTICLE I NAME

This organization shall be known as the MAURY AMATEUR RADIO CLUB, herein referred to as MARC.

ARTICLE II MEMBERSHIP

Membership is open to all persons interested in the purposes of this organization. Membership shall consist of Regular and Family.

ARTICLE III ADMINISTRATION

Section 1. Board of Directors

There shall be a Board of Directors which consist of the following members:

- A. The Officers: President, Vice-President, and Secretary-Treasurer
- B. The immediate Past President, Newsletter Editor, and Committee Heads as required on specific matters.

Section 2. Policies

The Board shall determine all questions of policy subject to ratification by the membership and shall administer the affairs of MARC under the Constitution and Bylaws.

Section 3. Voting

If any Board member holds more than one position, that person will be entitled to one vote only.

Section 4. Minutes

A record of all actions of the Board will be made available to the members at the next scheduled meeting for discussion and approval as required.

ARTICLE IV OFFICERS

Section 1. Officers

The officers of MARC will be: President, a Vice-President, a Secretary, and a Treasurer.

The office of the Secretary and Treasurer may be held by the same person which has historical precedence within MARC.

Section 2. Term of Office

The term for all officers of MARC will be one (1) year. Elections will be held in August with the candidates elected taking office at the September meeting. Officers may succeed themselves in any office.

Section 3. Vacancies

Vacancies occurring between elections must be filled as provided by the Bylaws.

ARTICLE V MEETINGS

Section 1. General Membership

There shall be a monthly meeting of the general membership of MARC.

Section 2. Board of Directors

The Board of Directors will meet as required; when the President calls such meeting or when two (2) members of the Board deem a special meeting necessary.

ARTICLE VI AMENDMENTS

Proposals for amendments to the Constitution shall be submitted by any ACTIVE member of MARC in writing to the Secretary. The Board of Directors will review the proposal with the submitter for consistency and continuity with the Constitution and Bylaws.

The Board of Directors will prepare the proposed amendment for review by the membership, along with a statement of support or nonsupport.

The Membership will be required to vote on the proposal and the Secretary will announce the results. For the Constitutional amendment to be enacted, a two-thirds majority of the membership is required (not members present).

ARTICLE VII DISSOLUTION

Dissolution of MARC must be authorized at a Regular Meeting of the general membership or a ballot for dissolution must be mailed to all active members. A two-thirds majority is required for this action, but any member willing may reactivate MARC if ten (10) members wish. Upon dissolution, all assets of MARC will be donated to a recognized charity or charities as selected by the Board of Directors.

Signed

January 12, 1995

Dale Adams, KA4ZDR

Thomas P. Hughes KM4ES

George T. Russell WB4JCR

Original signed document is on file with the Secretary/Treasurer

Maury Amateur Radio Club

Bylaws



Bylaws Last Amended

February 27, 2016

BYLAWS

ARTICLE 1 MEETINGS

Section 1. General Membership

A regular meeting of MARC will be held each month on a date and time determined by the club. The officers may change the time and date to allow for special events. A program of interest to the members may be provided by the Program Committee. A picnic or a gathering at a Field Day site may replace a meeting. It is wished that a varied meeting format be used to maintain interest in the member attendance.

Section 2. Board of Directors

The board of Directors will meet as required to perform their duties or when a special meeting is necessary.

Section 3. Voting

Voting may be by show of hand or ballot. If ballots are used they shall be prepared and distributed to the eligible members by the secretary. After ballots have been collected, the president shall appoint two members to count the ballots and report the results to the members. A majority vote of the membership present shall be required for all approvals. Any regular member may vote via personal email or have someone else vote in their place by giving permission to that person in writing. This permission must be presented to the club secretary prior to use.

ARTICLE II OFFICERS

Section 1. President

The President shall preside at all meetings of the membership and the Board of Directors. He/she will be an ex-officio member of all committees except the Nominating Committee. He/she shall enforce the Constitution and Bylaws, decide all questions of order, sign all official documents adopted by MARC and perform all customary duties pertaining to the office of President. The President will appoint such committees as he/she may deem necessary.

Section 2. Vice-President

The Vice-President shall perform the duties of the President in his/her absence or when the President is unable to perform the duties of the office.

Section 3. Secretary

The Secretary shall keep a record of the proceedings of all meetings. In addition the Secretary will keep an accurate list of all members and provide such list to the Newsletter Editor and Treasurer. He/she will conduct the general correspondence of MARC and maintain official records. At the expiration of his/her term all MARC records will be turned over to his/her successor.

Section 4. Treasurer

The Treasurer shall receive, provide receipts, and account for all MARC funds. He/she will expend no MARC money without proper authorization, except for normal monthly expenses designated by the membership. At the end of each year or term of office, and itemized statement of disbursements and receipts will be provided to an auditing committee or the incoming Treasurer. At the end of his/her term all funds and records will be turned over to MARC for use by his/her successor.

ARTICLE III ELECTIONS

Section 1. Officers

There shall be a Nominating Committee appointed by the President in July of each year. This committee will consist of at least two members in good standing. The committee will bring a slate of officer candidates to the membership which will consist of at least one person for each officer position. The chairman of this committee will be an active club member in good standing with the MARC, who will supervise and validate the selection of all candidates. Prior to election, all persons selected must confirm their eligibility to hold an office and that they are willing to perform the duties required of the office nominated for.

Section 2. Eligibility of Officers

To be eligible for nomination and to hold office a nominee must meet the following requirements:

- A. He/She must be a regular or family member of MARC in good standing for at least six months prior to nomination.
- B. Nominees for office of President and Vice President must hold an active Amateur Radio License. Nominees for Secretary & Treasurer must only meet requirements A and C
- C. He/She must be at least 18 years of age on or before the day of election.

ARTICLE IV VACANCIES

Section 1. President

The Vice-President shall automatically become President for the remaining portion of the term, if the office of the President should become vacant for any reason.

Section 2. Other Officers

Vacancies of other officers shall be filled by a majority vote of the Board of Directors for the remainder of the unexpired term.

Section 3. President and Vice-President

In the event of the vacancies of both the President and Vice-President the members of the Board of Directors will preside until a Special Election can be held.

Section 4. Appointed Officials

If the position of any appointed official becomes vacant, the Board of Directors will appoint a replacement if needed. The action of the Board will be made known at the next regular meeting.

ARTICLE V FINANCES

Section 1. General Fund

Except as herein provided, all money received by MARC shall be deposited in a financial institution selected by the Treasurer and approved by the Board. Routine operating expenses of MARC shall be authorized by the Officers. Other expenditures from the General Fund must be approved by the membership.

Section 2. Special Funds

The Officers with the approval of the membership may set aside funds for special purposes. Expenditures from these funds shall be provided by rules adopted by the members at the time such funds are set aside.

ARTICLE VI MEMBERS

There will be only two (2) categories of active members; regular and family.

Category 1 is a regular member. This is someone who pays yearly dues or has a Lifetime or Charter membership. They may be a licensed Amateur or not. Each regular member has (1) vote only.

Category 2 is a family member. This is someone who abides in the same residence and is the spouse or child of a regular member. Family members DO NOT have a vote. If any family member wants to vote, they must become a regular member, paying yearly dues

ARTICLE VII DUES, FEES, ASSESSMENTS

Section 1. Dues

Dues shall be \$25.00 for one (1) year membership in the MARC.

Section 2 Period

The period of membership will be twelve consecutive months, beginning the first day of April and ending the last day of March. This period is the same for all members. Dues will be prorated for any new member joining after the start date. Any regular member with delinquent dues past 60 days will be removed from MARC membership. Any family member associated with the regular member will be removed also. Membership, for the regular and family member, if applicable, will be reinstated and brought up to date with the payment of one full year dues by the regular member.

Section 3 Fees and Assessments

Special purpose fees or assessments may be made for unique purposes as deemed by the membership. Events covered by these may be limited to those that choose to pay such fees.

ARTICLE VIII APPOINTED OFFICIALS

Section 1 Awards

MARC will appoint a person to oversee awards programs as provided by the ARRL and those created by MARC.

Section 2 Newsletter Editor

The Board will appoint an active member to fill the position of Newsletter Editor. This office may be held concurrently with any other elected or appointed position.

Section 3 Emergency Coordinator

A local Amateur will be appointed to the ARRL Section Position of Emergency Coordinator. Although MARC has no direct control over this official, close cooperation is required as most assets of this position come from the members of MARC. Any and all assistance that can be rendered is urged. Special Funds may be used to assist the formation of emergency reaction teams, nets, or to purchase needed equipment. SKYWARN and other worthy projects may be under this position or staffed separately.

Section 4 Station Trustee

The Board will appoint a person or persons to maintain the club repeater(s) and other station equipment as deemed necessary by the membership. Funds will be made available from the MARC General Fund to accomplish the goals set. The club call sign of W4GGM will be used on all automatic identifying transmitters as required by the FCC

Section 5 Historian

The Board may appoint an active member to act as Historian. The Historian will solicit and archive information significant to the history of MARC.

Section 6 Legal Counsel

The board will appoint a person to act as legal counsel if the need should arise. Funds from the General Funds may be made available if required.

Section 7 Sunshine Coordinator

An active member will be appointed by the Board to act as Sunshine Coordinator. This person shall be responsible for receiving information regarding the health and welfare of members. The Sunshine Coordinator will recognize such situations with appropriate action. Funds are available from the Treasurer from the reimbursement of expenditures made by this Coordinator.

Section 8 Field Day Coordinator

An active member shall be appointed to insure the continuing success of Field Day. This person will see that the required resources are gathered and a suitable site is available. Funds that are required will be made available from the members who wish to take part. Special funds may be used for Field Day from MARC if approved by the general membership.

Section 9 Net coordinator

An active member, who is also an ARRL member, will be appointed Net Coordinator to supervise all MARC nets.

Section 10 Program Coordinator

The board may appoint a member of good standing to act as Chairman of the Program Committee. The chairman may select as many assistants as needed to provide a program or activity for each meeting. These programs may come from club members or the public.

Section 11 Special Appointments

Special appointments may be made by the Board of Directors to fill special situations that require a committee.

Section 12 Miscellaneous

All appointments are considered permanent unless otherwise specified at the time of appointment or a successor is named.

ARTICLE IX AMENDMENTS & REPEALS

The power to make, amend or repeal by-laws of this club is vested in the vote of the membership as designated below.

Section 1. SUBMITTING

Proposed amendments to the by-laws shall be submitted to the president via personal email or in writing. A printed copy of the proposal shall be signed by at least three voting members of the club. The Board of Directors will review the proposal(s) with the submitter for consistency and continuity with the Constitution and the Bylaws. The Board will prepare the proposal for presentation to the members with a statement of support or nonsupport.

Section 2. PRESENTING

The president shall present the proposal to the membership at the next regular meeting of the club.

Section 3. VOTING

All proposed changes will be listed on the MARC website, newsletter, and an email will be sent to members prior to voting. This should give time for all members to review changes, make comments, and send proxy vote to President or Secretary if unable to vote in person. Voting on proposed amendment shall take place no later than seventy days following presentation to the club. The membership will be asked to vote on the proposal after all discussions and comments are made. Voting shall be by ballot or proxy vote. The ballots shall be prepared and distributed to the eligible members present at the club meeting by the secretary. Any regular member may vote via personal email or have someone else vote in their place by giving permission to that person in writing. This permission must be presented to the club Secretary prior to use. After ballots have been collected, the president shall appoint a committee of three to count the ballots and report the results to the members. A two-thirds majority vote of the membership shall be required to approve the amendment. The Secretary will determine if the required two-thirds majority has voted to approve the measure. If two-thirds vote can not be collected for two consecutive regular meetings, then the members present, along with the club President or Vice President may conduct any and all MARC business necessary in accordance to the MARC Bylaws. If the proposal is passed the Bylaws will be amended to show the change.

Signed on (MM/DD/YYYY): 02/27/2016

President: Gerald Harris W4TOT

V President: LeRoy Mangum KB3YMG

Secretary: Dave Tipton W5DMT

Original signed document is on file with the Secretary/Treasurer