RADIOGRAM

VIA AMATEUR RADIO

NUMBER	PRECEDENCE	HX	STATION OF ORIGIN	CHECK	PLACE OF ORIGIN	TIME FILED	UTC	DATE	UTC

TO:

TELEPHONE NUMBER (_____) _____ . _____

_____ _____ _____ _____ _____

_____ _____ _____ _____ _____

_____ _____ _____ _____ _____

_____ _____ _____ _____ _____

_____ _____ _____ _____ _____

SIGN _____

REC'D	FROM	DATE	TIME	SENT	TO	DATE	TIME

Precedences - Abbreviate by using first letter

(**E**) = EMERGENCY

Any message having life and death urgency to any person or group of persons, which is transmitted by Amateur Radio in the absence of regular commercial facilities. This includes official messages of welfare agencies during emergencies requesting supplies, materials of instructions vital to relief of stricken populace in emergency areas. When in doubt, do not use it.

(**P**) = PRIORITY

This classification is for a) important message having specific time limit b) official messages not covered in the emergency category c) press dispatches and emergency related traffic not of the utmost urgency d) notice of death or injury in disaster area, personal or official.

(**W**) = WELFARE

This classification refers to either an inquiry as to the health and welfare of an individual in the disaster area or an advisory from the disaster area that indicates all is well. Welfare traffic is handled only after all emergency and priority traffic is cleared. The Red Cross equivalent to an incoming Welfare message is DWI (Disaster Welfare Inquiry).

(**R**) = ROUTINE

Most traffic in normal times will bear this designation. In disaster situations, traffic labeled Routine, should be handled last, or not at all when circuits are busy with higher precedence traffic.

Handling Instructions

HXA (Followed by number.) Collect landline delivery authorized by addressee within _____ miles. (If no number, authorization is unlimited.)

HXB (Followed by number.) Cancel message if not delivered within _____ hours of filing time; service originating station.

HXC Report date and time of delivery (TOD) to origination station.

HXD Report to originating station the identity of station from which received, plus date, time and method of delivery.

HXE Delivering station get reply from addressee, originate message back.

HXF (Followed by number.) Hold delivery until _____ (date).

HXG Delivery by mail or landline toll call not required. If toll or other expenses involved, cancel message and service originating station.