

# Orange County Council of Amateur Radio Organizations

## BYLAWS

**Adopted 02/08/2005**

Rev. A: 03/31/1980

Rev. B: 02/08/2005

- ARTICLE I      NAME  
Section 1      The "Orange County Council of Amateur Radio Organizations"; hereafter known as the "Council".
- ARTICLE II      PURPOSE  
Section 1      The purpose of the Council shall be to promote the exchange of information and cooperation among members, and to cultivate the general interest in the Amateur Radio Service and its service to the general community.
- ARTICLE III      MEMBERSHIP  
Section 1      Membership in this Council shall be open to all organizations and/or clubs whose interest is the advancement of the Amateur Radio Service.  
Section 2      Membership shall be granted upon written application by said organizations and/or clubs and approved by the current membership at the next regular meeting.  
Section 3      Each member organization shall appoint one (1) delegate and may appoint one (1) alternate, preferably from their Board of Directors, to represent their organization, and shall have one (1) vote.  
Section 4      The following organizations shall have an honorary membership without ballot or vote.  
                  A.      ARRL  
                            1.      Southwestern Division Director  
                            2.      Southwestern Division Vice-Director  
                            3.      Orange Section Manager  
                            4.      Orange Section Emergency Coordinator  
                            5.      Orange County District Emergency Coordinator  
                  B.      ARES Organizations  
                            1.      Hospital Disaster Support Communications System  
                  C.      RACES (ACS)  
                            1.      Orange County Radio Officer  
Section 5      Recommendation for expulsion shall be referred to the ENTIRE Executive Board. The Executive Board shall present their recommendation at the next regular meeting of the membership. Expulsion will result upon a two-thirds majority vote of the membership present at a regularly scheduled meeting. Expulsion may be appealed to the Executive Board and if approved, presented to the membership for approval by two-thirds vote.
- ARTICLE IV      DUES AND FEES  
Section 1      The annual dues will be as established by the membership and can be changed by a two-thirds vote at a regular meeting and be effective the next calendar year.  
Section 2      Dues will be due and payable at the first scheduled meeting of each year.  
Section 3      Members whose current year's dues have not been paid by the second scheduled meeting shall automatically lose their membership status.  
Section 4      New members shall be pro-rated for the remainder of their first year.  
Section 5      Dues received during the final quarter of a calendar year may be designated by the paying organization as dues for the following calendar year with honorary (non-voting) membership starting immediately and regular (voting) membership beginning the next calendar year.  
                  1.      The new delegate or alternate may run for an officer position.

ARTICLE V OFFICERS AND EXECUTIVE BOARD

- Section 1 The Executive Board shall consist of all elected officers. No Board member shall have more than one vote regardless of the number of positions held.
- Section 2 The Executive Board shall consist of:
- A. Chairman
  - B. Vice Chairman
  - C. Secretary
  - D. Treasurer
- Section 3 The Executive Board terms shall be one calendar year.
- Section 4 Any Board member not present at three consecutive Board and/or scheduled Council meetings without cause may have his office declared vacant by a majority vote of the Board.
- Section 5 To be eligible as an Officer, the person must be a member and a delegate, in good standing, of the Council member they represent. The Officer shall be removed from their position if this requirement is not met.
- Section 6 In the case of a vacancy on the Executive Board, the Chairman shall nominate a member to fill the existing vacancy, subject to approval by the Board. Such appointees shall serve only the remaining term. If the vacancy is the Chairman, the Vice Chairman becomes Chairman for the remainder of the term and will be replaced as specified in Article V, Section 4.
- Section 7 Officer RECALL Procedures:
- A. A special written notice shall be sent to all voting members, no less than two weeks prior to the meeting, informing them of the vote to be taken.
  - B. Recall voting will be by secret ballot, and will require a two-thirds majority vote of the members in attendance.

ARTICLE VI DUTIES OF THE EXECUTIVE BOARD

- Section 1 The Chairman will preside at all General Membership and Board meetings of the Council. He/she shall call all special meetings, appoint all special Committee Chairmen, and is Chairman of the Board. He/she shall be exofficio member of all special committees, with the exception of the Nominating Committee.
- Section 2 The Vice Chairman shall assume all duties of the President in his absence and shall coordinate Council activities, equipment inventory, and the maintenance and storage of Council equipment.
- Section 3 The Secretary shall take minutes of all General Membership and Board Meetings, and be prepared to read the minutes of the previous General and/or Board Meeting. The Secretary shall keep a copy of all correspondence for the Council, handle mail, and keep a current roster of all Council members.
- Section 4 The Treasurer shall receive all moneys, deposit same in the Council's accounts, and distribute said moneys as directed by the Board. The Treasurer will prepare a bi-monthly report to the general membership; and shall be prepared to submit all books for a periodic audit, or as directed by the Board upon proper notification. The Treasurer will generate an annual budget.
- Section 5 The Executive Board shall incur no indebtedness beyond the necessary expenses of the Council without approval of a majority vote by the Council Members at a regularly scheduled meeting.

ARTICLE VII STANDING COMMITTEES

- Section 1 The permanent Standing Committees of the Council are as follows:
- A. Orange County Fair
  - B. Nomination Committee
  - C. ARRL Southwestern Division Conference
  - D. Any other as established by the Executive Board
- Section 2 All Standing Committees shall make a bi-monthly report to the General Membership as necessary.

ARTICLE VIII	MEETINGS	
	Section 1	Regular Meetings will be held bi-monthly at an established time and place. No expense shall be incurred to the Council.
	Section 2	Special Meetings will be held when called by the Chairman or two (2) or more member organizations. The membership will be notified at least seventy-two (72) hours in advance.
	Section 3	A quorum must be present for any voting to take place.
ARTICLE IX	ELECTIONS	
	Section 1	The Nominating Committee shall present a slate of officers to the General Membership at a meeting one meeting prior to the elections.
	Section 2	Members may also nominate candidates from the floor. The candidates must give their consent to serve.
	Section 3	Voting shall be by secret written ballot at a regular meeting, and a majority of votes cast shall be necessary to elect candidates to office.
ARTICLE X	QUORUM	
	Section 1	The attending membership and not less than one-half of the Executive Board members constitute a quorum at a regular membership meeting.
	Section 2	A Chairman or Vice Chairman plus 1 additional Executive Board member constitutes a quorum at an Executive Board meeting.
ARTICLE XI	AMENDMENT	
	Section 1	These BYLAWS may be amended or repealed at any regular or special meeting of this Council by a proposal in writing. All proposals must have prior study by the Executive Board before being presented to the membership for vote. The proposals must be reasonably presented to the membership either at a meeting, via mail, and/or via electronic means at least 30 days prior to the meeting at which the vote will take place. A vote of two-thirds of the membership is needed for passage.
ARTICLE XII	AUTHORITY	
	Section 1	These BYLAWS constitute our governing law, revoking all previous constitutions, BYLAWS, and/or other governing rules of this Council.
	Section 2	Robert's Rules of Order, Revised Edition, shall be the Parliamentary Authority on all matters not covered in the BYLAWS
ARTICLE XIII	DISSOLUTION	
	Section 1	Dissolution may be accomplished only by unanimous vote of the Executive Board and approval of two-thirds of the majority of the voting membership. Notification shall be sent by registered mail to the entire membership no less than thirty (30) days prior to the vote. All property and money belonging to the Council will then be donated to a legally recognized non-religious, non-sectarian, non-profit making organization or charity.