



Napa County

Radio Amateur Civil Emergency Service

# **Emergency Operations CHECKLIST**

## **Basic Response Equipment**

- HT hand held 2 Meter radio with rubber duckie antenna
- Extra batteries, charger and/or cigarette lighter adapter
- Coax cable and adapters (BNC to PL 259, etc.)

## Mobile Radio set-up

- Mobile radio: 2 Meters (440 and 220 bands are also helpful)
- Mag mount antenna and plate (trash can lid) or similar
- Coax cable and adapters (BNC to PL 259, etc.)

### Supplementary Communications Equipment

- AM/FM radio with batteries and AC
  Scanner
  adapter
  Portable packet set-up and extra HT
  ATV set-up
- HF set-up

### Tools and Test Equipment

0	SWR meter	0	Volt/Ohm meter	0	Screwdrivers/pliers
0	Soldering set	0	Electrical/duct tape	0	

0

- Gain antenna and/or mag mount with adapter(s) to connect to HT
- Headphones with boom or speaker microphone
- 0
- Power supply and patch cords
- Multiple outlet power strip and extension cord(s)
- o Headphones, microphone, spare fuses

# Documents/paperwork

0	RACES/ACS, ARES or VIP Identification	0	Disaster Service Worker Card
0	Ham Operator's License (copy)	0	Driver's License
0	Vehicle registration and insurance cards	0	Operator's manual for your radio(s)
0	Pencils, sharpener, erasers, pens	0	Clipboard and note paper
0	Message Forms and Activity Log	0	Repeater Directory
0	City and County Maps	0	Personal and Radio Phone Lists
0	3x5 cards, mini stapler, staples, Scotch tape	0	Waterproof carrying box
0	Vehicle signs (RACES/ACS, ARES or VIP)	0	

# Personal Gear (minimum 3-day supply)

0	Water	0	Ready-to-eat food	0	Cooler
0	Thermos	0	Medications: Prescription and OTC	0	Headache, cold Q Poison Oak
0	Sore throat lozenges	0	Sunscreen	0	Mosquito repellent
0	Chap Stick	0	Eyeglasses, sunglasses	0	Flashlight, extra batteries, lantern
0	First Aid Kit, dust mask, hard hat	0	Clothing for work and sleeping:	0	Foul weather gear
0	Boots	0	ID hat, vest	0	Gloves
0	Toiletries and wash-up kit	0	Folding chair	0	Sleeping bag
0	Tent	0	Camp stove	0	Mess kit
0	Water/windproof matches, lighter	0	Swiss Army knife and Pocket Tool	0	Wristwatch with alarm
0	Toilet paper, Paper towels	0	Trash and Zip-Lock bags	0	Sewing kit, Safety pins
0	Money (general, phone & parking meter coins)	0	-	0	

# Car Kit

0	Screw drivers	0	Pliers	0	Wrenches
0	Socket set	0	Electrical tape, duct tape	0	Jumper cables
0	Tire chains	0	Highway flares (long burning), light sticks	0	Flashlight, 12 Volt emergency light, area light
0	Extra oil, coolant, gas (safely stored)	0	Tire jack, ax, folding shovel	0	Rope (100 ft.)
0	Fire extinguisher (ABC with no plastic straps)	0	Fuses	0	Hose clamps

# Check:

- Mechanical and electrical condition
- Fuel tank full (Where is the nearest gas station with a generator? \_\_\_\_\_)
- Check oil and coolant levels

### Other:

- You list your own specific items before an activation!
- 0 \_\_\_\_\_
- 0 \_\_\_\_\_