

SERVS Committee Meeting Minutes

March 15, 2007

NV City Hall (formerly ST Municipal Building)

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7747 Foothill Boulevard

Tujunga, CA 91042

1. Meeting called to order at 6:46 by Gordon Lee. Six (6) members in attendance.

2. Old Business

a) 501.(c)(3) status. Nina Royal reports that Dave Demule is incorrect when stating that the IRS review was complete. She believes that it never went for the federal review. There is \$50 owed to the state for their review and approval of the non-profit status. Susan Potthoff will pick up the paperwork from Nina during the DAC meeting on March 19th and send a check to the state. SERVS has approximately \$200 in the treasury. Nina will also check on if and how the funds for the IRS application could be requested from the STNC.

b) SERVS Mailing/Master Contact List: Gordon has started the database. Nina has another box of contact information needing to be incorporated into the database and will arrange getting this information to Gordon.

c) SERVS Website: Gordon sent out the link to the SERVS website and is currently acting as webmaster. The site will be linked to CERT and STNC websites. He is also researching other websites for linking.

d) Fire Station Needs: Station Number 24 fax machine– The fax is no longer available and this will not be pursued further.

e) SERVS Young People Involvement: Possible participation opportunities – **(1)** Easter Carnival Game Booth, will not be pursued this year (see below for additional fair information); **(2)** Fourth of July parade and fireworks, no further information at this time; **(3)** SFV Fair, Ray reported on the booth cost and it exceeds funds currently available to SERVS; and **(4)** Red Cross Bat Training, no update (Kelly not in attendance).

First Aid & CPR at 16. Should there be a separate outreach to local schools for Red Cross training, information distribution on SERVS issues, etc? Gordon will check with Victor.

f) Easter Carnival Booth: Instead of a game booth, SERVS will share a booth with Wendy Greuel's office and STNC. Gordon will contact Dan McMannis to coordinate and will also make up the volunteer sheet. There will be four-hour shifts.

g) SVF Fair: The fair has moved to Santa Clarita so there will be no need for local ST CERT volunteers to man first aid station and roving teams.

h) CERT Class: Contrary to previous reports, the Scientology Church has not scheduled their CERT class yet. However, Gordon is working with their organization for community outreach for possibly one combined class with community and First Aid/CPR training.

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i) First Aid & CPR class.

Class scheduled for May 5 at the Elks Lodge. Nina to check/confirm with Stacy. If confirmed, Nina will create flyer to have at the Easter Carnival.

j) Community Plan: Tony Willis to get list of community supplies and program from other cities he works with as a starting point.

k) ST Ham Radio Club: Gordon polled the people on the ST Community Emergency Net and the response is positive on forming a club (W6TRC). Gordon to pursue.

3. New Business

a) **July 4th Booth:** SERVS will pursue having a booth at the pre-fireworks event and possible, another raffle.

b) **Motorola HT 500 Radios:** Ray has about 30 radios, and a multi-unit charger, for donation to SERVS. The radio operator does not need a ham license to operate these units.

c) **Brush Enforcement:** Due to the dry conditions, this is a high priority. Go to the LAFD website for requirements. The city never officially closed the fire season this year due to the lack of rain.

4. CERT Related Business

a) **Call out lists:** Tony is still checking on creation of the updated lists at LAFD and if duplicate registrations are needed from volunteers.

b) **Battalion 12 maps:** Maps are already at all fire stations for use on rd flag days and can be used for other call outs.

c) **CERT Training:** (1) A **night drill** is scheduled for March 17 at Woodley Park in Van Nuys. Emphasis on shelter (setting up tent or other temporary dwelling), food (camp stove cooking) and pet care. 5:00 pm – 900 pm. (2) **Cert Refresher** scheduled for April 28 at training center in Azusa. Go out the 210 freeway to Irwindale Avenue exit (recommend Farmer Boy restaurant, next to McDonalds, for breakfast). The information is posted on LAFD CERT website. (3) A **Battalion 12 Meeting** will be scheduled in April, date to be determined. Topic will be heat related injuries. (4) **Wild Land Urban Interface** training materials are on CERT's website. The actual training will be scheduled in June. (5) **WMD Training** is a new web based training program and the materials are on the CERT website.

d) **Tony Willis has been appointed Division 3 Commander.** Terrilynn is taking over as Battalion 12 commander.

5. Meeting adjourned at 8:15 pm.