

## **SERVS Committee Meeting Minutes**

October 19, 2006

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NV City Hall (formerly ST Municipal Building)

7747 Foothill Boulevard

Tujunga, CA 91042

1. Meeting called to order at 6:38 p.m. by Gordon Lee
2. **Above and Beyond** recognition dinner at the Elks Lodge - Scheduled for **October 21, 2006**. Nina is coordinating the event and handling decorations. She may need help with the decorations on Saturday afternoon and will advise. She may also need help with presentations.
3. **Battalion 12 Coordinator** – There was a Battalion 12 meeting on October 13, 2006. However, no one who is attending this meeting was able to attend that meeting. There was only about a four day notice. No report.
4. **Red Flag Day Volunteers** –LAFD has declared that this years Red Flag season is over. Toni is still pursuing volunteers for next year.
5. **LAFD CERT Refresher**: scheduled for 10/22/06 and CERT graduates should register through the CERT website. The 10/21/06 CERT II class is full. There are four more classes total scheduled for November and December. Check the CERT website.
6. **501C Status**: Nina brought the state of California paperwork for Statement of Information and Address Verification Notice but could not locate any federal paperwork concerning the 501 (c ) (3). She will check her document further. Susan reported that until the paperwork from the federal government is located, cannot start to determine what needs to be done. Further work on hold for document review.
8. **SERVS Mailing/Master Contact List** – Gordon will check with Kelly on status of the project. Nina also turned over community interest lists to sort and put on a database. Gordon will also handle the “email opt out” info for any emails sent to the distribution list.
9. **Shouting Coyote Street Fair**. Fair is not to be scheduled until sometime in 2007. No further discussion on a booth at this time.
10. **Neighborhood tool checklist**: No being pursued stand alone project. See new business.
11. New business
  - a) **Community Emergency Plan**: Los Angeles City’s “Emergency Preparedness Commission” is asking communities to prepare their own emergency plan. Susan will check LA website for further information and will check with LAFD at Sunday’s CERT refresher.
  - b) **LAPD Volunteer Surveillance**: Nina reports that about 50 ST residents volunteered and these people will be scheduled for training on either 10/28/06 or 11/11/06. If you have not been contacted for training, call Sergeant Egger at (818) 756-8866.
  - c) **SERVS Website**: Jeannine Crowley will create sample website page for review. Paul will check on purchasing a domain and bring the information to next month’s meeting.
12. Meeting adjourned at 7:45 p.m.