

SERVS Committee Meeting Minutes

September 21, 2006

NV City Hall (formerly ST Municipal Building)

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7747 Foothill Boulevard

(Corrected 10/23/06)

Tujunga, CA 91042

1. Meeting called to order at 7:00 p.m. by Gordon

2. **Above and Beyond** recognition dinner at the Elks Lodge:

Scheduled for **October 21, 2006** and need to promote the event in the community. Nina passed out the flyer. Gordon will create a PDF document of the flyer and distribute.

Officer McAdams has also been nominated.

3. Possible **projects** that are being tabled or on indefinite hold at this time and will be removed from future minutes.

- Emergency Response Reference Booklet
- Battalion 12 Refresher
- Sand Bagging Class
- Foothill Search and Rescue Class
- Safety Fair

4. **Battalion 12 Coordinator** – Gordon reports that Toni Willis is needing to limit his time spent on this volunteer commitment at this time. He is currently the only person in this capacity and needs assistance. Any CERT member who is willing and able needs to contact Toni to work on Battalion 12 meetings and functions.

5. **Red Flag Day Volunteers** –Gordon has distributed the ST map listing the Red Flag Day streets marked. Fire Department asking for volunteers to put out flyers the day before a Red Flag Day, notifying residents that their cars have to be moved.

6. **LAFD CERT Refresher**: scheduled for 10/22/06 and CERT graduates should register through the CERT website. There is a CERT II class that is being held on 10/21/06.

7. **501C Status**: Susan reported that we may only have to file an updated board list to reactivate but cannot tell for sure as the document received from the IRS advising of status is not available for review. Nina to check to see if she can locate what she received. Further work on hold for document review.

8. **SERVS Mailing/Master Contact List** – Gordon will check with Kelly on status of the project.

9. Possible presentation for next SERVS meeting: Gordon will check with Toni. If yes, then we will need to promote in the community. Discussion on how to promote:

STNC meeting – flyers, STNC website, Local newspapers' calendar, Post at NV City Hall, Bolton Hall, McGoarety Are Center, library, Chamber of Commerce, Adult Day Care Centers, Do It Center, etc.

10. **Shouting Coyote Street Fair** booth: No further information at this time.

11. Discussion on creating **neighborhood tool checklist** document and instructions: Gordon will see if he can get information from neighborhoods that have done this.

12. Meeting adjourned at 7:55 p.m.