

# **YUMA AMATEUR RADIO CLUB BYLAWS**

**November 9, 2009**

## **ARTICLE I**

### ***Organization Name***

The name of the organization will be the Yuma Amateur Radio Club, hereafter referred to as the YARC.

## **ARTICLE II**

### ***Principal area of operation and Fiscal Year***

Section 1.

The principal area of operation of this club is in and around the City of Yuma, Arizona.

Section 2.

The fiscal year will commence on January 1 at 12:00 A.M. and end on December 31 at midnight.

## **ARTICLE III**

### ***Objective and Purpose***

Section 1.

The purpose of this organization is the promotion of interest in Amateur Radio communications, furtherance of public welfare, advancement of the radio art, fostering education in the field of electronic communications and dissemination of knowledge and information of the Amateur Radio Service. The YARC strongly supports and seeks an active relationship with emergency and disaster relief organizations. The club has been formed to secure for the members the pleasures and benefits of an association of persons commonly interested in Amateur Radio.

Section 2.

The YARC is organized exclusively for charitable and educational purposes as defined within the meaning of Section 501-(c) (3) of the Internal Revenue Code. No individual member of the YARC will be liable for any debts of YARC.

## **ARTICLE IV**

### ***Membership***

Section 1.

1. Full membership in the YARC will be open to persons who are interested in the promotion of amateur radio and who hold a valid Federal Communications Commission (FCC) License in the Amateur Radio Service. Full members are entitled to vote at a general club business meeting and to hold office. A Full member must be at least 18 years of age to hold a position as a Club Officer. The annual dues for Full membership will be \$10.00.
2. Associate Members in the YARC will be open to persons who are interested in Amateur Radio but have not yet obtained their license. They will automatically become Full members upon presentation of a valid FCC License in the Amateur Radio Service. Associate members dues are equal to that of a Full member and they will have all privileges of a Full member except that they cannot vote or hold office.
3. Family membership in the YARC is available to any member of a household in which at least one person is a Full or Associate member of YARC. A household consists of all related persons living at the same residence. A related person is defined as the spouse, domestic partner, the children or the parents of a YARC member. Each family member holding a valid FCC license in the Amateur Radio Service is entitled

to all the privileges of a Full member. Annual dues for Family membership will be an additional \$5.00 per family member.

Section 2.

Individuals desiring membership in YARC must submit a written club membership application along with the yearly dues to the YARC Membership Chairman at any regular meeting.

Section 3.

There will be no geographical limitation as to eligibility for membership in YARC.

## **ARTICLE V**

### ***Officers***

Section 1.

The officers of the Yuma Amateur Radio Club are as follows: President, Vice President, Secretary, and Treasurer.

Section 2.

1. The officers of YARC will be elected by a majority vote each year at the regular meeting held in March, or in the event that no election is held at such meeting, or if a quorum of at least one-third of the voting membership is not present, then at the next regular meeting.
2. Each officer will hold office for one year, or until a successor is duly elected and installed.
3. The nominee will be a member in good standing, who is eligible to vote, at least 18 years of age and who has been a full member for one year. Incoming elected club officers will be installed at the April general membership meeting and officially take office at that time.

Section 3.

A nominating committee will be appointed at the January meeting to supply a list of potential candidates for all the offices. Nominations may also be made from the floor at the regular business meeting preceding the meeting at which the election is held.

Section 4.

An officer of the YARC may be recalled by the affirmative vote of two-thirds of the membership of those present at any regular business meeting, provided that at the preceding meeting a motion was duly adopted to vote, at the next regular General membership meeting, upon the question of the recall of such officer.

Section 5.

1. A vacancy in any office will be filled by an election held in the manner provided for in Section 2 of Article V at the next regular general membership meeting following the occurrence of such vacancy, unless all of the offices become vacant by reason of recall, in which event the vacancies will be filled at the same meeting at which the vacancies are created.
2. A vacancy will be deemed to exist in the event of any of the following events:
  - 2.1 The recall of any officer.
  - 2.2 Severance of the officer's relationship with YARC.
  - 2.3 Resignation of the officer.
  - 2.4 Failure to attend any three general membership meetings of YARC in any twelve-month period that the individual is in office with the exception of the months May through September.

## **ARTICLE VI**

### ***Duties of the Officers***

Section 1.

All officers of YARC will be responsible and accountable for their acts to the membership as a whole. Upon conclusion of each officer's term, they are to relinquish all club property, documents, keys, etc. to their successor. The YARC must be reimbursed for all lost equipment etc.

Section 2.

The PRESIDENT will preside at all meetings of this club, and conduct them according to the rules adopted. He will enforce due observance of the bylaws, decide all questions of order, sign all official documents adopted by the club, will appoint members of all committees, on a volunteer basis, (all committee members must be YARC members in good standing), and have supervision and management responsibility of YARC's activities.

Section 3.

The VICE-PRESIDENT will perform all the functions of the President in his absence. He will also perform such duties as requested from time to time by the President. The Vice-president will be Co-Chairperson of the program committee,, and will organize club activities, plan and recommend special events, and advance club interest and activity as approved by the club.

Section 4.

The SECRETARY will record and keep the minutes of all the meetings and proceedings of YARC. He will carry on all correspondence, read communications at each meeting and prepare and send all notices of special meetings of YARC. The Secretary will maintain all changes to the Bylaws and other YARC documents, and perform such duties as requested from time to time by the President. The Secretary will preside at meetings in the absence of the President and Vice-president.

Section 5.

The TREASURER will receive and provide receipt for all money paid to the club, keep an accurate account of all money received and expended, and pay no bills without proper authorization by the club, or as authorized by these bylaws. He will manage the finances of YARC and will report at each regular meeting as to YARC's financial condition. The Treasurer will file all necessary legal or tax forms as required, and perform such duties as requested from time to time by the President. The Treasurer will preside at meetings in the absence of the President, Vice-President and Secretary.

## **ARTICLE VII**

### ***Banking and Accounting***

Section 1.

The Treasurer will deposit all of YARC's funds and moneys in a FDIC-approved depository or depositories. At least for accounting purposes, club funds shall be kept in two accounts, a General Fund and an Endowment Fund. The Endowment Fund shall be the depository of all donations of money or equipment in excess of \$100 to YARC, unless a donation is designated specifically for the General Fund. The General Fund shall be the depository for all other club income. The Endowment Fund is not available for day-to-day operations and such funds may be spent only to enhance or promote radio-related projects, or for expenditures deemed by the membership to further Amateur Radio in some way.

Section 2.

Funds and moneys of YARC will be withdrawn from deposit only on check or orders signed by the Treasurer or the President.

Section 3.

No disbursements of YARC funds or moneys in excess of a total of \$50.00 will be made except on a motion at a regular meeting of YARC and voted upon by a majority of members present. This \$50.00 is a cap on total unauthorized expenditures between any two meetings. An expenditure from the Endowment Fund requires a majority vote of a minimum of ten (10) members present at a regular monthly meeting. The proposed

Endowment Fund expenditure must be presented to the membership at a meeting prior to the one when the vote is held, unless an emergency exists and then it shall require an affirming vote of all members present, with a quorum of ten (10) members.

Section 4.

In the event of disbandment of YARC any funds remaining in the treasury will be donated to the ARRL Frequency Defense Fund.

## **ARTICLE VIII**

### ***Club Dues***

Section 1.

All membership dues are paid in advance for the coming year and are due by January 1 each year. Any new member joining in November or December will be considered paid for the following year. Club membership options are:

1. Full membership dues will be \$10.00 annually for each licensed ham.
2. Associate membership dues will be \$10.00 annually.
3. Family membership dues may be added to the Full or Associate membership for \$5.00 annually for each Family Member added.

Section 2.

Members delinquent in dues for more than 60 days will be dropped from the YARC membership roster.

## **ARTICLE IX**

### ***Amendments to the Bylaws***

The Bylaws of the YARC may be amended or repealed by new Bylaws at a regular meeting of YARC by affirmative vote of two thirds of the membership present provided that a quorum of at least one third of the voting membership is present at said meeting, and provided that a motion pertaining to the proposed amendment was made and carried at the previous meeting.

## **ARTICLE X**

### ***Miscellaneous***

Section 1.

All books, minutes and records of YARC will be open at all time to inspection by any member. A 48-hour notice must be given to the President, in writing, specifying by date and subject, which records are to be inspected.

Section 2.

No Officer, Committee Chairperson or YARC member will incur any indebtedness of YARC without first securing the approval of the general membership at any regular or special meeting.

Section 3.

YARC will not at any time affiliate in any manner with any other body or organization for any purpose other than for the promotion and good of Amateur Radio.

Section 4.

All new members shall be issued a complete copy of these Bylaws, as amended, upon acceptance as voting members. Complete copies of these Bylaws, as amended, shall be available to all voting members for the cost of printing.

## **ARTICLE XI**

### ***Club Meetings***

#### Section 1.

There will be one regular meeting of YARC held each month from January to December (inclusive).

#### Section 2.

A special meeting may be called at the request of the President or by a written request of any ten YARC members.

## **ARTICLE XII**

### ***Trustee of the YARC Amateur Radio Station License***

#### Section 1.

a. The President will appoint one member of the club, who holds an extra class license, is a club member in good standing, and who is willing to serve voluntarily, as Trustee of the club's K7YA amateur radio license. The Trustee appointment will be for an indefinite period, until the President for any reason appoints a different trustee.

#### Section 2.

Duties and responsibilities of the Trustee are:

1. The Trustee will deal with the Federal Communications Commission on any and all matters pertaining to the issuance and maintenance of the K7YA Amateur Radio Station License issued to YARC.
2. The Trustee will be responsible to YARC as a whole regarding usage of the club call sign for authorized club purposes, and will comply with all FCC regulations.

## **ARTICLE XIII**

### ***Conduct of Business***

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the YARC in all cases to which they are applicable and in which they are not inconsistent.

## **ARTICLE XIV**

### ***Adoption of By-Laws***

#### Section 1.

The following club officers adopted these By-laws through changes made by the club membership at the regular club meeting on January 3, 2007.

Erwin Witt	KD7TUD	President YARC
George Scott	K7YMA	Vice-President YARC
Roger Hunt	K7MEX	Secretary YARC
Robert Spencer	KE8DM	Treasurer YARC

#### Section 2.

These By-laws may be amended as set forth in ARTICLE IX of these By-laws.