

PUGET AMATEUR RADIO SOCIETY BY-LAWS

Accepted at the General Meeting of October 17, 1996

ARTICLE I – Purpose

The Puget Amateur Radio Society, hereinafter referred to as PARS, is organized for the purpose of encouraging all aspects of Amateur Radio operation, including the following:

- A. Public Service amateur radio communications,
- B. Radio experimentation for the scientific improvement of the art,
- C. Promote general radio and electronics knowledge through education and training,
- D. Promote amateur radio to the general public.

ARTICLE II – Membership

- A. Membership in PARS shall be open to any person, regardless of age, sex, race, or religion, who is interested in any aspect of Amateur Radio.
- B. Membership in PARS is maintained by payment of dues. Any member who becomes delinquent in their dues may not participate in club business.

ARTICLE III – Dues

- A. Dues shall be kept at a minimal level, consistent with the normal operating expenses of PARS. There shall be no initiation fees. There will be no refund of dues. The membership fees shall be determined by a dues schedule prepared by the Budget Committee and approved by the membership as declared under Article IX – Committees.
- B. Dues are payable on or before January 1 of each year, and become delinquent on February 1 of each year. Members in delinquent status shall not be considered members in good standing for the purpose of voting or holding office. A delinquent member may become a member in good standing by payment of the delinquent dues.

ARTICLE IV – Voting Requirements

- A. All members in good standing shall be eligible to cast one vote each on regular PARS business matters and By-Laws amendments.
- B. Regular PARS business matters shall be decided by a simple majority vote of all members present, if they constitute a quorum. Thirty percent of the current membership shall constitute a quorum for the transaction of business. If a quorum is not present at a scheduled meeting, the vote may be postponed until the next scheduled meeting.

ARTICLE V – Elections

- A. All officers shall be elected by a simple majority vote of the members present at the May meeting. A nominee must agree to be a candidate for office in order to be placed on the ballot.

ARTICLE VI – Officers

- A. Officers of PARS shall be members in good standing, and shall consist of the following: President, Vice-President, Secretary, and Treasurer or Secretary-Treasurer. The term of office shall be one year, from July 1 through June 30. Elected officers shall not hold the same office more than two full consecutive terms.
- B. Duties of the President shall include serving as the chief executive officer of PARS, presiding over meetings, and any other functions in keeping with the intent of the office.
- C. Duties of the Vice-President shall be to replace the President during any absence, exercising all the authority vested in that office. In addition, the Vice-President shall assist the President in any areas required.
- D. The duties of the Secretary shall be to record minutes of the business meetings and Board meetings, answer correspondence at the direction of the President, and attend to similar administrative duties as necessary, including oversight of publication of the newsletter.
- E. The duties of the Treasurer shall be to collect membership dues and any donations of funds, and deposit said monies into a financial institution approved by the Board of Directors in the name of the club. The Treasurer shall maintain the membership records of the club, make expenditures of funds as approved by the membership, keep appropriate financial records, and attend to similar administrative duties as necessary.
- F. One person may be elected by the membership to hold both the offices of Secretary and Treasurer, or a separate person may be elected to each office.

ARTICLE VII – Board of Directors

- A. The Board of Directors shall consist of all the current elected officers of the club and the immediate past-President or one other past officer. These officers shall be President, Vice-President, Secretary, and Treasurer (or Secretary-Treasurer).
- B. The Board of Directors shall elect a Chairperson from the Board members at the first Board meeting after the general election in May, to take his/her position effective July 1.
- C. The duties of the Board of Directors shall be to consider, promote, and transact business of the club as expressed by the membership, with the Chairperson of the Board of Directors reporting to the membership on the actions taken. The Board of Directors shall be guided by these By-Laws.

ARTICLE VIII – Vacancies

- A. In the event of a vacancy in the office of the President, the Vice-President shall immediately assume the office of the President. Vacancies occurring in the other elective offices shall be filled by special election at the first regular business meeting at which the vacancy is made known. The newly elected person(s) shall serve only the remainder of the existing term to which elected.

ARTICLE IX – Committees

- A. Committee Chairpersons shall be appointed by the President as he/she deems necessary. Committee Chairpersons shall make reports to the membership on committee progress at meetings and submit a timely report to the newsletter editor.
- B. Standing Committees consist of:
 - 1. Budget Committee – The Board of Directors or other members appointed by them shall serve as the Budget Committee. They shall meet and prepare a budget and dues schedule for the ensuing calendar year. The proposed budget will be submitted in

writing to the entire membership prior to the September meeting, and presented to the membership for adoption at the October meeting.

2. Nominating Committee – The immediate past-President or one other past officer shall be the Chairperson of the Nominating committee for officer positions. He or she shall present a list of nominees to the membership at the April meeting. In addition, nominations shall be accepted from the membership at both the April and May meetings.
3. Ham of the Year Award(s) Committee – The committee shall consist of the last three active recipients of the Ham of the Year award.

C. Ad Hoc Committees

1. Ad Hoc committees for various functions may be appointed as necessary, including but not limited to social events, contests, public service, fund-raising, education, and training.

ARTICLE X – Meeting Location and Frequency

- A. PARS shall meet within the Puget Sound area at a time and location convenient to the majority of the members.
- B. The Board of Directors of PARS shall meet within the Puget Sound area at a location and facility convenient to the majority of the Board of Directors. There will be a minimum of one Board meeting per year.
- C. The membership shall be notified of the time and place for Board meetings whenever possible, and shall be allowed to attend as observers. The Chairman of the Board may call a special unannounced meeting if an emergency should arise.

ARTICLE XI – Amendments to the By-Laws

- A. Any By-Law may be amended by a two-thirds majority vote of the members in good standing in attendance at any regular meeting, provided a quorum is present.
- B. Any proposed change in the By-Laws must be initially presented in the form of a motion at a regular PARS meeting.
- C. Upon receipt of a proposal to amend the By-Laws, the Secretary shall draft a notice of the changes proposed, specifying the Article and portion affected, and mail that notice to all members in good standing at least 20 days in advance of the anticipated meeting at which the vote will be taken.
- D. The revised By-Laws shall become effective immediately after the vote, unless another time is specified within the amendment.

ARTICLE XII – Other Procedures

- A. Any dispute not covered by the aforementioned articles shall be governed by Roberts Rules of Order, Revised.

Passed by majority vote at the general meeting of October 17, 1996.

Jim Von Seggern KC7FEH
Secretary

Al Staples N7VOF
President