

APPLIES ONLY TO US MILITARY OR AUTHORIZED CIVILIANS UNDER SOFA.

FROM: Daniel Wolff [ka7agn@arrl.net], Radio Licensing Management Office, USAREUR

SUBJECT: Reciprocal German Amateur Radio Guest License Application Instructions.

1. This letter provides general guidance on how to request a reciprocal German amateur radio guest license by individuals who are under the jurisdiction of the US Status Of Forces Agreement (SOFA) and living in Germany. The original Tri-Service Regulation (USAREUR Reg 105-41, CINCUSNAVEUR Instr 2070.1, and USAFE Reg 100-4, 27 September 1975) that provided instructions for these procedures was rescinded in 1993 without replacement.

2. Applicants must have a valid US Federal Communication Commission (FCC) amateur radio license and must accomplish the following:

a. Complete the reciprocal German amateur radio guest license application. Important: both, your military mailing address (APO) and your local German mailing address are required. If you don't know what your local German mailing address is then ask your Military Postal System (MPS) office for assistance. Your reciprocal German amateur radio license will only be mailed to your German mailing address. Your application must also be signed/certified by a Notary Public, Summary Court Officer or your Commander. Incompletely filled out applications will likely cause delays and applications not filled out correctly will not be processed.

b. Read and understand the German Amateur Radio Service Regulations. These are available from the Bundesnetzagentur or the Deutscher Amateur Radio Club ([DARC](#)).

c. Your application package must include the following documents:

- the signed original reciprocal German amateur radio license application (SOFA).
- a photocopy of your valid FCC amateur radio license.
- a photocopy of your official military or Government orders or another official document that clearly shows that you are stationed or working in Germany.
- a photocopy of the SOFA stamp placed inside your passport (if available).

d. Forward the completed application and supporting documents to:

Bundesnetzagentur
Aussenstelle Muelheim
Aktienstr. 1-7
D-45473 Muelheim
Germany

3. The Bundesnetzagentur will notify you of any license fees due after they process your application package. If you wish to follow-up on the status of your application you can contact the Bundesnetzagentur at e-mail MLHM01.Postfach@bnetza.de or phone 0208-4507-284 or -215. Additionally, Ms. Christa Meier volunteers as a liaison between the Bundesnetzagentur and the USAREUR Radio Licensing Management Office. Ms. Meier can assist with language barrier problems or follow-up questions. She can be reached via email christa.meier@us.army.mil or DSN (314) 466-1561 or comm. 09472-83-1561.

73,

Mr. Daniel V. Wolff, Jr.
AEM1AM / AEM1WF / KA7AGN / DL4VCW