

Cross County Amateur Radio Club Constitution

Preamble:

We the undersigned, wishing to secure for ourselves the pleasures and benefits of an association of persons commonly interested in amateur radio, constitute ourselves the Cross County Amateur Radio Club and enact this constitution as our governing law.

Purpose:

It shall be our purpose to further the exchange of information and cooperation between members, to promote radio knowledge, and individual operating efficiency. To so conduct club programs and activities as to advance the general interest and welfare of amateur radio in the community. To provide support for the community, by providing and supporting Emergency Services through Amateur Radio.

Objectives of the Cross County Amateur Radio Club:

1. Improve professional communications skills via amateur radio.
2. Promote the amateur radio hobby to the general public.
3. Encourage education and training to enhance radio skills.
4. Comply with all FCC regulations, ARRL procedures and practices.
5. Provide emergency communications during natural or man-made disasters.
6. Encourage participation in amateur radio nets, both regular and emergency

Membership: Article I

Sec. 1

Membership is open to all licensed amateur radio operators.

Sec. 2

Membership shall be by Application and election upon such terms as the club shall provide in its by-laws.

Officers: Article II

Sec. 1

The officers of this club shall be President, Vice-President, Secretary and Treasurer.

Sec. 2

The officers of this club shall be elected for a term of one year by ballot of the members present at the November Meeting.

Sec. 3

Vacancies occurring between elections must be filled by special elections at the first regular meeting following the withdrawal or resignation. The newly elected officer will serve the remainder of the term.

Sec. 4

Officers may be removed by a three-fourths vote of the membership.

Sec. 5

Officers shall upon election at the November meeting take office at the January Meeting.

Duties of Officers: Article III

Sec. 1

The President shall preside at all meetings, and conduct them according to the rules adopted. He/she shall enforce due observance of this Constitution and by-laws: decide all questions of order; sign all official documents adopted by the club. Perform all other duties pertaining to the office of President.

Sec. 2

The Vice-President shall assume all the duties of the President in His/her absence. He/she shall organize club activities, plan and recommend contests for operating benefits, and advance club interest and activity as approved by the club.

Sec. 3

The Secretary shall keep a record of the proceedings of all meetings, keep a roll of the members, and submit membership applications.

Sec. 4

The Treasurer shall receive and receipt for all monies paid to the club. Keep an accurate account of all monies received and expended. Pay no bills with out proper authorization.

Sec. 5

At the end of his/her term, each officer shall turn over everything in his/her possession belonging to the club to his/her successor.

Sec. 6

It is the Duty of each Officer and Committee Chairman to carry on and read all communications related to their office.

Sec. 7

It shall be the Duty of each Officer to serve as Director on the Board of Directors, and fulfill the responsibilities of such Office. It shall be the responsibility of all Directors to provide guidance, leadership, and supervision, for the Cross County Amateur Radio Club's Membership.

Meeting: Article IV

Sec. 1

The by-laws shall provide for regular and special meetings.

Sec. 2

For the purpose of conducting business, a Quorum shall be set as those members present.

Dues: Article V

A regular yearly assessment of \$15 per household is hereby assessed for the purpose of providing funds for expenses.

Membership Assistance: Article VI

The club thought designated committees will provide technical advice to members concerning equipment design and operation to assist in frequency observance. Clean signals, uniform practice, and absence of spurious radiation's from club members-stations. The club shall also maintain a program to foster and guide public relations.

Amendments: Article VII

This constitution or By-laws may be amended by a two-thirds vote of the membership. Proposals for amendments shall be submitted in writing at a regular meeting and shall be voted on at the next following regular meeting, provided members have been given notice of the intent to amend the constitution and/or By-laws.

Rules of Order: Article VIII

Robert's Rules of Order shall govern club proceedings.

Board of Directors: Article IX

The Cross county Amateur Radio Club shall establish a Board of Directors. The purpose of the Board of Directors shall be to provide guidance, leadership, and supervision in corporation affairs. The Directors shall be the elected Officers of the Corporation and the Corporation's Chief Incorporator.

Code of Conduct: Article X

1. Promote the Cross County Amateur Radio club in a positive manner.
2. Members shall not participate in any activity which would bring discredit to the club, amateur radio, the ARRL, or any member of the CCARC.
3. Members will adhere to all FCC regulations and/or any accepted radio procedures outlined by the ARRL.
4. Members may not possess any felony criminal conviction. (Misdemeanor traffic or moving violations are not included)

Misconduct of Members: Article XI

Any member of the Cross County Amateur Radio Club will be expected to follow the objectives and code of conduct of the club. Members shall not participate or become involved in any action or activity which would bring discredit or embarrassment to the club. Any member of the club who violates the objectives or code of conduct of the club may face disciplinary action.

Disciplinary action: Article XII

Disciplinary action by the club may be imposed against any member of the club with a vote of $\frac{3}{4}$ of the attending membership. Disciplinary action may consist of, but not be limited to, the following actions. Disciplinary actions may be amended with a $\frac{3}{4}$ vote of the attending membership.

1. Written reprimand from the President of the Cross County Amateur Radio Club.
2. Suspension of the use of the club repeater – temporarily or permanently. A specific length of time may be imposed.
3. Placement on Probation for up to 1 year with restricted use of the repeater.
4. Dismissal from the Club. – temporarily or permanently.

Procedures for violation of Objectives or Code of Conduct of the Cross County Amateur Radio Club.

Procedures by the Cross County Amateur Radio Club.

1. When any member of the club files a written complaint, the President shall appoint a review board within 3 working days of at least 3 members to investigate the complaint.
2. The review board shall meet within 5 working days and determine if the complaint is justified, complete, and accurate. The President, once notified that the complaint has merit, shall send written notification within 3 working days to the member involved detailing the alleged complaint.
3. The notification shall include all facts regarding the complaint. The member shall be allowed 10 working days from notification to respond.
4. The club, upon receiving a response from the member will conduct a special meeting within 15 working days, to allow the member to respond, in person, to the complaint. The member, if so desired, may not attend the special meeting.
5. The membership upon finding that the complaint was factual, may impose disciplinary action with a $\frac{3}{4}$ vote of the attending membership.

6. The President will not cast any vote in the disciplinary action. The President will only vote if needed to break a dead lock vote among the membership.
7. All meetings shall be conducted in a fair and professional manner.
8. If the notice of action against the member is appealed by said member; the President shall request an appeal board of 3 members, to review the appeal within 3 workings days.
9. The recommendation of the appeal board shall be forwarded to the President for approval within 5 workings days.
10. The President shall review the findings of the appeal board and submit a written answer to the member within 3 working days. Once the appeal is answered, it becomes final.
11. All written correspondence shall be done by registered mail requiring signature.

Procedures of the Member upon notice of a complaint.

Each member shall have the right to due process in any disciplinary action.

1. Upon notification of a complaint, the member shall have 10 working days to respond to the club. The response must be in writing.
2. The member shall have the right to introduce any evidence or witness testimony on his behalf.
3. The member will be allowed to address the club at the special meeting, if so desired. The member will have the right not to attend the special meeting.
4. If action is taken against the member, he may appeal the notice of action within 5 working days. An appointed board of 3 individuals within the club will review the appeal. The accused member shall appoint one of the members of the appeal board.

