

## **Procedure 10 Repeater Usage Guidelines**

*Updated August 8, 2015*

The following guidelines are to be followed by members and non-members who wish to use CARA repeaters. These guidelines are to be placed in the public domain, by posting them on the club's internet web page. They shall also be read over the repeaters twice annually, during regularly scheduled membership nets.

- 1) Operate within the guidelines prescribed in FCC part 97 of the CFR at all times.
- 2) Please yield for Emergency and priority traffic. There are organizations that have entered a Memorandum of Understanding (MOU) with CARA and they may be on the CARA repeaters as alternates for their use. Give ALL priority traffic immediate "right of way".
- 3) Wait for the courtesy tone (beep) before transmitting. This allows other hams to squeeze in (someone may have an emergency) and resets the time-out timer.
- 4) We ask that you identify your station when initiating or joining a conversation, as well as at end and every 10 minutes during prolonged contacts.
- 5) To initiate a contact, simply indicate that you are on frequency. For example, "This is WC6ARA, listening."
- 6) Use "Break" if you have priority or emergency traffic. Simply announce your call sign if you wish to join an on-going conversation.
- 7) Don't break into a conversation unless you have something to add. Interrupting is no more polite on the air than it is in person.
- 8) Don't break into a conversation for a signal report. If a conversation is in progress, be courteous and wait until it concludes to ask for your report.
- 9) When you first turn your radio on, or change frequency, listen for a while (maybe 15 seconds) to make sure that there is not a conversation or call in progress on the frequency.
- 10) Use simplex whenever possible. If you can complete your conversation on a direct frequency, there is no need to tie up the repeater and prevent others from using it.
- 11) Keep transmissions short and thoughtful. Your "monologue" may prevent someone with an emergency from using the repeater.
- 12) Be considerate and limit conversations to 20 minutes or so. The repeater is a shared resource for many hams and organizations that have a Memorandum of Understanding for use. Simply hesitating or asking if anyone else would like to use the repeater is not the same as clearing the frequency. ALL users including those with a MOU will follow these guidelines.
- 13) During the commuter rush hours, base stations should defer a priority to mobile stations wishing to use the repeater. Regardless of whether operating from a mobile or base station, transmissions should be kept brief so that mobile stations reaching their destinations are able to sign off without having to wait for an extra-long-winded transmission to end.

## **Procedure 10 Repeater Usage Guidelines - continued**

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- 14) Be sure your radio is in good working order. Excessive microphone gain, distortion or high background noise make it difficult to hear and understand you.
- 15) If you are in an area of marginal repeater coverage or are using a hand-held with a rubber duck antenna, ask for a signal report to be sure your transmissions are legible.
- 16) Use plain English.
- 17) Please don't "Ker-chunk" the repeater (key up without identifying yourself) "just to see if it is working."
- 18) If you hear a "jammer", ignore him. Don't even acknowledge him in any way. If the jammer has no audience he won't have any fun and will soon go away.
- 19) CARA wishes to operate "Family" repeaters. Profane or indecent language is not welcome, day or night!
- 20) Repeaters are expensive to operate and maintain. Those who are regular (daily) users of a repeater should support the efforts of keeping that repeater on the air.