Attachment #2

SMD

Monthly/Quarterly Report Template

State:			Qtr:		Year		Month	
Generic Call	HF Voice		HF Digi	VHF		Message Traffic		All Other
	Primary	Other	All	Voice	Digi	Actual EEI	Other QTC	Time

1. Show only Generic call signs. ***Add lines as needed***

2. Primary time is only applicable when the participation is in the Primary assignment.
Note that all trainees are assigned to the training net as their primary assignment; participation in an Area HF net counts for "other HF voice" time.

3. Other (HF Voice) is any other qualifying HF net, voice mode..

4. "Digi" HF is any net participation in a digital net, any mode, on HF.
VHF self explanatory.

5. Message traffic is a count of messages transmitted by the affiliate by type, either Actual EEI or. all other message traffic.

6. "Other Time" is any qualifying participation time not shown elsewhere on this report.

Example

State:	IN		Qtr:	1	Year	2009	Month:	Feb
Generic Call	HF Voice		HF Digi	VHF		Message Traffic		All Other
	Primary	Other	All	Voice	Digi	Actual EEI	Other QTC	Time
AFA5CD								
AFA5CY	8.75	12.50	1.25				3	4.00
AFA5RS								
AFA5FT								
AFA5GB	1.75	2.00						
AFA5HB	6.50	4.25						
AFA5DT	38.00	12.00					6	120.00
AFA5BH								
AFA5IX	2.00							
AFA5FD				30.00				
AFA5LH								
AFA5LK	4.75							2.25
AFA5NF	15.75	4.25					2	8.00
AFA5ED								
AFA5QW	145.25	30.00		30.00				
AFA5RF	25.50	18.00						
AFA5TP	2.00							12.00